

WAGE INCREASE, CHRISTMAS BONUS AND NEW HOLIDAY PLAN ANNOUNCED

On December 8, officials of the Company announced a 4-cent hourly wage increase, a Christmas bonus and a new holiday plan.

The wage increase will become effective on December 29, 1952 for hourly and weekly payroll employees, and on January 1, 1953 for employees on monthly and semi-monthly payroll.

Christmas bonuses will be given this year on the same basis as last year. This will include all employees who were on the payroll before December 1, 1952.

In the past our holiday plan provided for only two days on which hourly employees could be off-the-job and still be paid. The new plan is designed to permit a maximum number of employees to have six holidays each year and still receive a regular day's pay. This does not mean that all departments will be closed on these six days, but an effort will be made to release a maximum number of employees and still maintain

necessary production schedules.

Each employee who works on any of the six holidays will receive eight hours pay, plus straight time for hours actually worked on that day.

If an employee's regular schedule would call for him to work on the holiday, but is given a day off because it is a holiday, he will receive his regular pay at straight time for that day. An employee must work his scheduled working day immediately before and after such holiday to be eligible.

Employees who are not scheduled to work on a holiday, and do not work, will not be paid for that day.

If an employee is on vacation during a week in which one of the six holidays fall, and his regular schedule called for him to work on that day, he will be given an extra day of vacation.

The six paid holidays are: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas.

DON'T LET FIRE SPOIL YOUR CHRISTMAS

The Christmas rush is upon us again, and it's something no one in the family can escape. Besides gifts to buy, there's the tree to arrange for, and the house to decorate, and Christmas cookies to make—all added to the ordinary chores of everyday living. Everyone is pressed into service, and it seems as if there isn't time for one more thing!

But there is one more item that must be worked into that overflowing schedule, and that's *fire prevention*. Otherwise, fire can easily wipe out everything you were rushing so madly to get done—and a great deal more!

Perhaps you never realized it, but Christmas is a particularly dangerous time of year for your home and family, warns the National Board of Fire Underwriters. Naturally the usual winter hazards are present: open fires, plus heaters and furnaces in operation — which, besides being dangerous in themselves, lower the humidity in the house and tend to dry things out. Besides these things, there are the seasonal hazards of combustible objects like Christmas greens and trees, paper wrappings and decorations, besides extra electrical wiring and maybe lighted candles, too.

Biggest holiday problem—and it's in a class by itself when we're discussing hazards—is the Christmas tree. Because it is full of pitch and resin, a fir tree is one of the most combustible objects known—and once ignited it burns so rapidly that

it is just about impossible to extinguish. Here are the National Board's suggestions to minimize the danger of having a Christmas tree fire:

1. Choose a small tree. It's less dangerous than a large one.
2. Don't set it up until a few days before Christmas. Until then, keep it outdoors.
3. Place it in the coolest part of the house, away from fireplaces or radiators. Don't let it block an exit.
4. Stand it in water, or use a live tree planted in a tub of earth.
5. Never use cotton or paper for decoration on or around the tree.
6. Don't put electric trains under the tree.
7. Use only electric lights, never candles, and see that the wires are not frayed. Be sure the wiring sets for the lights you choose are marked as having been inspected by Underwriters' Laboratories, Inc.
8. Provide a switch some distance from the tree for turning tree lights on and off. Don't plug or unplug them beneath the tree.
9. Throw away gift wrappings as soon as the presents are opened; don't let them pile up near the tree.
10. Don't leave tree lights burning when no one is home.