

# Student records held in strict confidence

By D. H. NICHOLSON  
Registrar

A problem of continuing concern for the college student today is the confidentiality of his permanent records in the files of his college or university. This is a problem because so few students really understand the confidential nature of their records and-or the role of the college or university in keeping the records confidential. With a definite increase in the number of governmental and private agencies which are making demands for more information about students for various reasons, most institutions of higher education have developed very definite and, therefore, rather firm policies concerning the release of information about their present or former students. With the preceding in mind, the rest of this column will be devoted to a summary of the policy of Chowan College which pertains to student records and the obligations of the College to the maintenance and availability of these records.

## Registrar responsible

The Registrar here at Chowan as he is elsewhere, is responsible for the maintenance of all permanent records of students, present or former, of the College. He is also generally responsible for the release of any information to agencies outside his office, including other departments of the College; the student; other educational institutions; local, state, and federal agencies; prospective employers; or commercial enterprises.

Since student records in the Registrar's office are considered personal and confidential, most information therefrom will be released to sources outside of this College only upon the written request or consent from the student, his parents, his guardians, or his next of kin. However the following information may be released to prospective employers, credit investigators, insurance companies, governmental agencies, either in writing or orally on the phone, without consent of the student: name of a particular student; recorded home and local address; dates of attendance; his degree, if any, and date granted; and his curriculum.

In addition to the preceding general policy concerning disclosure of information about the student's record, other educational institutions may be furnished class standing, grades, reports on disciplinary actions, if these reports should exist.

Generally, transcripts (copies of the student's official educational record) may be obtained only by the student upon request to the Registrar, within the guidelines established by the Registrar and published in the Chowan College Catalog and the Student Handbook. The transcript with the seal of the college and the signature of the Registrar is never sent to the student but directly to the address of the agency or institution to which the student is making application for one reason or another. If the student wants a transcript for himself, his will be without the official seal and the Registrar's signature.

## Student is protected

Another area of growing concern and importance is that re-

lated to investigative agencies and their increasing demands for information about present or former students. We at Chowan College, feel that we must do everything to protect the student and to insure his right to privacy. Therefore, when processing confidential forms, or other matter, for possible employment with governmental agencies or private institutions, if it becomes event that disclosures of information not otherwise releasable will be in the best interest of the student, the student will be notified at the last known address and requested to make his desire known as to whether or not the information will be disclosed. Impetus for the release of possibly derogatory information must originate with the student, his parents, or his guardians. In cases where the present or former student is involved in a court proceeding, and information is requested by some party for the proceeding, this request will be honored only with the student's consent or a subpoena from the court.

To local, state, and federal agencies such as the FBI, the

SBI, to local and state police officers, to the Civil Service and Military Intelligence, et cetera, all academic and personal information, other than that information identified above, which is deemed pertinent may not be released except under approval and supervision of the Registrar. It is assumed that the Registrar will have authorization from the student concerned if the former feels that the release would result in the student's being placed in an unfavorable situation or if that release would jeopardize the integrity of the College.

## Upholds privacy

In general, the policy of Chowan College concerning the maintenance and availability of student records is one planned and executed to uphold the privacy of the student's records and to insure the integrity of the school.

Next week, we might look at the requirements of Chowan College for continued enrollment and what options a student does have when he acquires academic deficiencies in his work here. What is "good standing" at Chowan College and how may the student keep this status?

## Disciplinary cases for January

The following cases were heard by the Men's Council and-or Faculty Judiciary during the month of January:

- Case 1: Failing to appear before the Faculty Judiciary. Penalty: Preliminary suspension until mid-semester.
- Case 2: Assault and battery. Penalty: Suspension for one calendar year.
- Case 3: Public drunkenness. Penalty: Suspension for the remainder of the term.
- Case 4: Burning cup in trash can. Penalty: Preliminary suspension and work with Mr. Hassell six Saturday mornings from 8-12.
- Case 5: Use of vulgar language to staff member. Penalty: Preliminary suspension and two weeks of social probation.

The following cases were heard by the Women's Council and-or Faculty Judiciary during the month of January:

- Case 1: Falsification on a signout card and denial of falsification until faced with the facts. Leniency recommended because of extenuating circumstances. Penalty: Disciplinary probation (preliminary suspension not applicable because student in terminal course) and one week's strict campus.
- Case 2: Use of vulgar language to a College employee while performing assigned duties. Penalty: Disciplinary probation and two weeks' strict campus.

## News writing class is planned

The up-coming fall semester at Chowan will see the initiation of a new course, News Writing 101. Three semester hours will be offered for the elective course open to all students and required for all staff members of the student newspaper.

The course will deal primarily with the fundamentals of news gathering and writing with attention given to writing leads, heads and organizing material. Stress will be placed on correct style, English usage and spelling as well as editing and proofreading.

In addition to regular classroom lectures and assignments, students will be given outside assignments plus required reading and study of newspapers. The class will be two hours of lecture and four hours of laboratory work weekly. The class will be limited to 15 students for the purpose of more concentrated work.

Malcolm Jones, chairman of the Graphic Arts Dept., will be the instructor.

## Where they go after Chowan

By FRANCINE SAWYER

The purpose of this column is to establish a few facts as to where students of this institution go when they've completed their studies. For some it may be a place in a four-year school or a position in the career world, or maybe a hitch with your uncle and mine, Uncle Sam. A cross-section of co-operating students while taking the survey revealed these facts:

**SPEEDY SKINNER:** From Portsmouth, Va. Speedy plans to resume his studies at the University of South Carolina and major in civil technology.

**CLAUDIA SAYLES:** From Virginia Beach, Va. Claudia will transfer to Guilford College at Greensboro, N. C., where her major will be elementary education.

**ROBING STALLARD:** From Newport News, Va., she will continue her physical education major at Atlantic Christian College.

**BRENDA MANN:** From Roanoke Rapids, N. C., she will pursue a major of sociology or psychology at Meredith College in Raleigh, N. C.

**TONY MAGLIONE:** From Stirling, N. J., Tony will complete his physical education at East Carolina University in Greenville, N. C.

**BILLY TAYLOR:** From Raleigh, N. C., Billy plans to attend Appalachian State Teachers College in Boone, N. C., where he will major in physical education.

**SCOTT CHARNOCK:** From Tappahannock, Va., Scott will finish his major of physical education at the University of South Carolina.

**WAYNE MARTIN:** From Vienna, Va., Wayne will transfer to Atlantic Christian College where he will continue his major study of history.

**LOUIS FIORE:** From Hazelton, Pa., Louis may transfer to Elon College, Elon, N. C., where he will complete his studies in economics or physical education.

**JERRY SCHARNUS:** From Laurel, Md., Jerry wants to transfer to the University of Miami and complete his study in physical education.

**JANE CHERRY:** From Rocky Mount, N. C., Jane will transfer to Atlantic Christian College and complete her education major.

**JANET THORNTON:** From Norfolk, Va., Janet will resume her studies at Atlantic Christian College in the field of elementary education.

**BAMMA JANE MITCHELL:** From Washington, D. C., Bamma would like to complete her major study in the field of International Relations at Georgetown University.

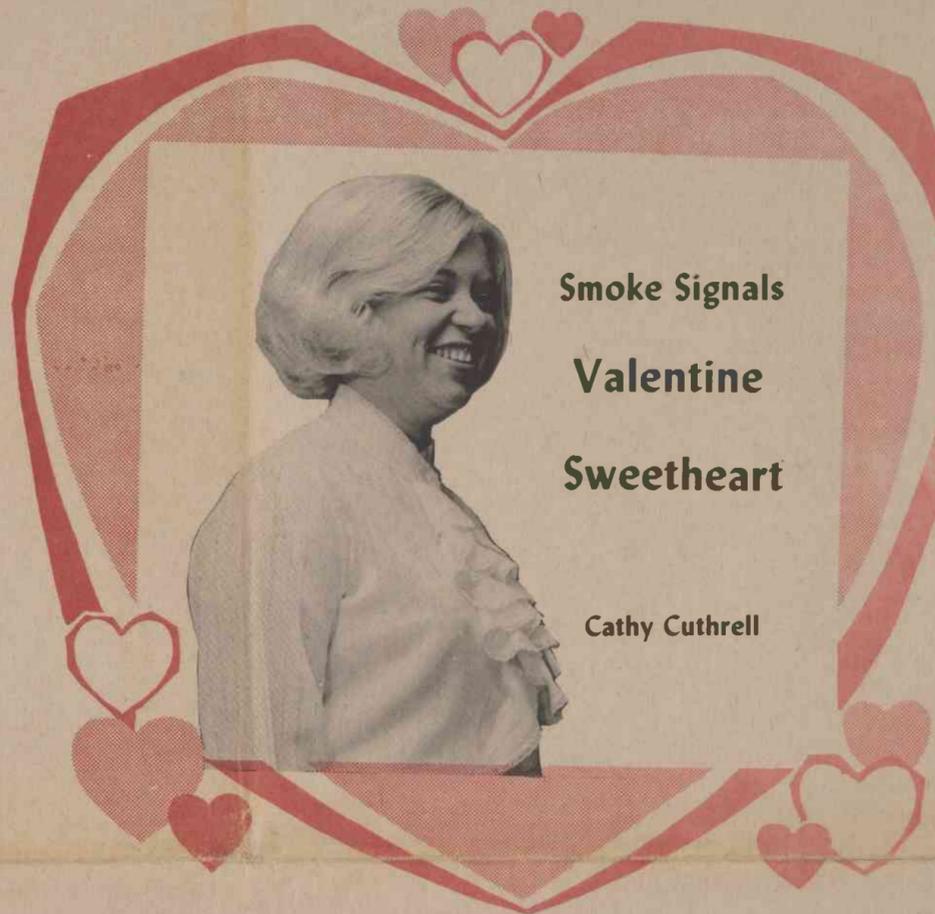
# SMOKE SIGNALS

Volume 2—Number 10

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Murfreesboro, N. C.

## Cast for 'Pygmalion' selected



Smoke Signals

Valentine

Sweetheart

Cathy Cuthrell

"Flowers were given beauty to show God's love for man.

I give these flowers to only add beauty

to the beautiful woman I love."

Dale Willard, freshman from Frederick, Md., will star as Eliza Doolittle in the spring semester's drama selection, "Pygmalion," March 5, 6, 7. Playing the role of Colonel Pickering is Harry Greenlaw, sophomore from Fredricksburg, Va.

Henry Higgins will be portrayed by Truette Duncan of Murfreesboro, and Mrs. Higgins, Henry's mother, by Pam Keyes, sophomore from Petersburg, Va. The part of Clara Hill was given to Libby House, a freshman from Rocky Mount, N. C.

Taking the role of Alfred Doolittle is Tom Garner, freshman of Newport, N. C., and Brenda Timmer of Richmond, Va., also a freshman, will play as Mrs. Pearce. Bob Lawrence, a freshman from Asheville, N. C., will portray Freddy Hill.

"Pygmalion" is George Bernard Shaw's original play from which the Broadway musical, "My Fair Lady" was adapted. It is the story of a flower girl in England who, because of her Cockney dialect, is unable to succeed in what she wants to do. Henry Higgins and Colonel Pickering, language diction teachers, take over the training of her on a bet. They undertake the job of making her a cultured lady, within three months.

Through the success of the attempt to cultivate the wild girl, Higgins, a confirmed bachelor, falls in love with Eliza and marries her.

Several members in the "Pygmalion" cast have been involved in other Chowan productions. Dale and Libby both were in the fall production of "Life With Father," of which Harry was student director. Pam and Henry were both in "Charley's Aunt" their freshman year. Last spring Harry had a role in "Showboat."

The subordinate cast and behind the stage crew are yet to be announced. Anyone interested should contact Mrs. Edith Larson, drama director.

## Some good books come our way

By FRANCINE SAWYER

Having the assignment to check out the Whitaker Library was my good fortune. In the back room of the library are stacks and stacks of new books for us to enjoy, over 200 or more. Research papers will no doubt be more fun and easier with access to all the volumes on hand.

In the fields of science, history, math, social science, nursing, and some very outstanding religion works, some helpful language books are on hand.

For easy reading and pleasure on the shelves was noticed some very controversial and stimulating novels, and non-fiction.

In the area of non-fiction a work by Erick Fromm entitled "The Sane Society"; Vance Packard, "The Sexual Wilderness"; "Morality and the Mass Media," "Black Power and Christian Responsibility," by C. Freeman Sleeper; Anthony Blunt, "Picasso-The Formative Years"; John Kennedy, "As We Remember Him"; "Understanding Alcoholism"; "The Trail of Jesus of Nazareth"; "A source Book for Creative Thinking"; and "Women in Divorce."

On hand are scores of fiction with a good amount of modern poetry and short stories. "The Sense of the Sixties" is a collection of short stories of authors of noted worth in our time such writers are: Tom Wolfe, Marshall McLuhan, Stokely Carmichael, and Martin Luther King, Jr. "The Dimensions of Robert Frost" is good reading for the Frost buffs.

These are just a few that caught my eye. No matter your taste there is a book for you.

The books will be placed on the shelves shortly so take the opportunity to browse over them. A nice way to spend any extra time you may have.

## Baptist youth program is set for summer

By PAULINE ROBINSON

This summer the seven Baptist colleges of the North Carolina Baptist State Convention is offering a program called the Baptist Youth Corps. The corps affords an opportunity to train young people for a church-related vocation or lay leadership in the future.

A salary of \$50 per week plus room and board will be offered. Traveling expenses and group insurance will also be covered by the convention.

Under the direction of the pastor, a Youth Corps worker will serve the local church from June 8 to August 10. The worker can be secured to work in special programs, such as music, recreation, youth, etc., or assist in the total ministry of the church.

The schedule is as follows: June 2-6, Orientation Week at Fruitland Baptist Conference Center; June 8-August 3, Student serves on local church field; Aug. 4-9, Youth conference at N. C. Baptist Assembly, Southport, N. C.; Aug. 10, Youth Corps worker's final with Sunday local church.

Anyone interested in applying should contact Chaplain Taylor.

## We'd all like only 'fresh news'

It appears that Chowan's students are not fully pleased with the content of Smoke Signals. This feeling is more widespread; it includes the newspaper's advisor, members of the Graphic Arts faculty and at least part of the administration, staff and college faculty.

The report is that the newspaper contains out-dated news not pertinent to the campus. This reference is no doubt to Associated Press wire news which comes into the Graphic Arts Department daily. And it is true that this copy is not news of Chowan's campus activities.

But one must remember, that neither the newspaper staff, nor the Graphic Arts Department, can publish news which is not made available.

The primary purpose of Smoke Signals is to report the activities on campus. In this respect every student should help in any way possible to see that news gets to the newspaper's staff. Only in this way can YOU have a newspaper filled with "fresh, live news."

After news reaches the Graphic Arts Department, the newspaper then becomes a production training tool for students in graphic arts. This, then, can be called the secondary objective for Smoke Signals.

For purposes of illustration, this issue of Smoke Signals will contain ONLY copy turned in by the newspaper staff, and in some cases by members of the faculty and administration.

It doesn't make much of a newspaper, does it? We all want a good Smoke Signals. How will you help?