

# General Office Tour Guides Are Selected For 1974-75

The General Offices Tour Guides for 1974 are Juanita Stewart, Mickey Overby, Ruth McLawhon, Joy Wade, Elaine Morgan and Judy Roach. Coordinator is Camille Perkins, associate editor of The Mill Whistle, who will also act as an alternate guide when necessary.

The tour program has been in effect on an informal basis since 1958 when the new General Offices building on Stadium Drive was opened. The program was updated and formalized in 1967.

The tours are offered each year to high school and college groups in the area, consisting mainly of business and secretarial students.

The students are divided into small groups and given guided tours of the various departments in the General Offices. After the tour, they are treated to refreshments in the canteen followed by a short program, usually a talk by a General Offices employee. Several hundred students participate in the program each year.

The tour is also a part of the clerical orientation program.

The tour guides are chosen from General Offices clerical personnel. The girls are selected on the basis of neat personal

appearance, pleasant personality and enthusiasm.

Two of the present guides are entering their third year with the program. They are Juanita Stewart and Mickey Overby.

Juanita Stewart, secretary to R. H. Hair, director of Business Information, has been with Fieldcrest since 1964. She has worked as a utility clerk, switchboard operator and secretary to Communications Manager. She became secretary to the director of business information in 1972.

Mickey Overby, wage administration clerk and secretary to R. O. Endicott, manager of Industrial Engineering Services, has been employed by Fieldcrest since 1946. She first worked as a time-keeper at the Draper Sheeting Mill and later as a clerk-comptometer operator. She went to the Industrial Engineering Department in 1954 as a stenographer-clerk, and later worked at the Blanket Greige Mill and Draper Sheeting Mill Industrial Engineering Departments before being transferred to the General Offices as a wage administration clerk in 1970.

Ruth McLawhon, secretary to regional personnel managers O.



General Office Tour Guides are, left to right, Mickey Overby, Ruth McLawhon, Elaine Morgan, Joy Wade, Juanita Stewart, and Judy Roach.

L. Raines and M. L. Ryan, has been with the company since 1966. She has worked as secretary to the safety director, secretary to the traffic manager, Domestics, and secretary to the director of distribution. She became secretary to the regional personnel managers in January of 1973.

Joy Wade is secretary to Carol Kasten, manager of General Offices Information Services. She has been with Fieldcrest

since 1967 and has worked as a keypunch operator, advanced keypunch operator and service center control clerk. She became secretary to the manager of General Offices Business Information Services in 1971.

Elaine Morgan is secretary to L. E. Chewning, manager of General Accounting and Taxes. She has been with the company since 1972 and was previously a Credit Union clerk. She became secretary to Mr. Chewning in March of this year.

Judy Roach has been employed by Fieldcrest since 1968. She is secretary to the assistant purchasing agent for Synthetics and Yarn Purchasing, J. W. Bates. She has worked as an accounts payable utility clerk, accounts payable invoice auditor, control clerk and purchase invoice clerk. She became secretary to Mr. Bates in 1973.

The Morehead High School office occupations class will tour the offices March 26.



Members of Fieldcrest 50-Year Club shown following luncheon, left to right, are Josie Taylor, Betty Ratliff, Mamie Burcham and Allie Houchins.



Newest member of 50-Year Club, John W. (Bill) Page (second from left) is congratulated by (from left) W. A. Blackburn, G. H. Simpson, B. C. Murray.



Reminiscing following luncheon meeting, left to right, are T. E. Bondurant, G. H. Simpson, H. T. Lee and Mack Overby.

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several years. He plans to retire under the Pension Plan August 1.

Each of the 50-Year Club members was asked to stand and be recognized and some of them made informal remarks. The invocation preceding the luncheon was given by Jack B. Jarrett, area personnel manager.

Company officials attending the luncheon, in addition to those previously mentioned were K. William Fraser, vice president-finance; R. C. Going, plant manager, Draper Sheeting Mill;

V. W. Garner, superintendent of weaving, Draper Sheeting Mill; W. O. Marlowe, editor of The Mill Whistle; and R. L. Wilkes, director of employee benefits and services.

Members of the 50-Year Club attending the luncheon, the mills where they worked or work and the years they attained half-century records of continuous service are as follows:

W. A. Blackburn, Specials, 1954; Mack Overby, Blanket Greige Mill, 1959; Hugh T. Lee, Karastan Rug Mill, 1963; Betty H. Ratliff, Blanket Finishing Mill, 1964; Bradley C. Murray,

Bedspread Mill, 1967; G. Josie Taylor, Blanket Finishing Mill, 1968; Mamie J. Burcham, Sheet Warehouse Office, 1972; Glenn H. Simpson, Blanket Finishing Mill, 1973; Allie M. Houchins, Sheet Finishing Mill, 1973; T. Earl Bondurant, Draper Sheeting Mill, 1974; and John W. (Bill) Page, Draper Sheeting Mill, 1974.

Fifty-Year Club members not present for the luncheon were: Mollie B. Lea, Synthetic Fabrics Mill, 1955; A. D. Weaver, Synthetic Fabrics Mill, 1955;

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