## Calendar and Announcements

CHAMBER OFFERS LETTER WRITING SEMINAR — Thirty per cent of the average business letter consists of needless words. One of every twenty letters is written to correct an error or omission in previous correspondence. Three letters out of four contain trite, "horse-and-buggy" phrases that waste the reader's time and kill his interest.

These are a few of the findings of W.H. Butterfield, a leading authority on letter writing, who will conduct a Business Letter Seminar in Durham on Wednesday, February 11. Sponsored by the Greater Durham Chamber of Commerce, the seminar will be held from 1-4 p.m., at the Washington Duke Motor Inn.

The \$32 registration fee for the seminar includes Butterfields "Better Business Letters" manual.

For further information, contact Tom White, Director of Civic Affairs, at the Durham Chamber of Commerce, 682-2133.

TICKETS FOR THE SPRING SEASON of the Triangle Dance Guild in Chapel Hill are currently on sale, Performances include Phyllis Lamhui Dance Company, Feb. 21; Arthur Hall Afro-American Dance Ensemble, Mar. 18; and Ohio Ballet, Mar. 28. Tickets are \$15 for general public, \$10 for students and Union Privilege Card holders. Carolina Union Box Office, noon-6, weekdays or call 933-1449.

NCCU ALUMNI ARTISTS' EXHIBIT — Works by two artist alumni of North Carolina Central University, Dan Eubanks and Walt Davis, are being exhibited at the Alfonso Elder Student Union through February 28. The exhibit is part of the university's observance of Black History Month.

MONTCLAIR TRIO — The Duke University Department of Music will present the "Montclair Trio" in concert on Wednesday, Feb. 11, at 8:15 p.m. in the Ernest W. Nelson Music Room in the East Duke Building. The members of the trio are Curtis Macomber, violinist; Chaim Zemach, cellist; and Edmund Battersby, pianist. The program will include Mozart's Trio in C Major, K. 548; Schumann's Trio in F Major, Opus 80; and Ravel's Trio in A Minor. The public is invited and admission is free.

VEGETABLE GARDENING SCHOOL — With the price of vegetables steadily going up, there is a great surge of interest in gardening — and to answer questions gardeners may have, the Durham County Agricultural Extension Service is offering a free gardening school beginning February 10. The school begins each Tuesday evening at 7:30 p.m. and run for four weeks. Sessions are held in the Army Reserve Building, 724 Foster St., in Durham

Pre-registration is required since space is limited. Topics for discussion include: planning the vegetable garden, tools and equipment, col frames, growing your own transplants and food conservation tips. Local farm supply stores, the N.C. Botanical Gardens, Soil Conservation Service and Operation Breakthrough are just a few of the program participants.

Call 688-2240 to register.

DURHAM CITY SCHOOLS MENUS, FEB. 9-13: Breakfast: Mon.—Fruit muffins or cereal, juice or ½ c. fresh fruit, milk; Tues.—Peanut butter bun or cereal, juice or ½ cup fresh fruit, milk; Wed.—Egg biscuit or cereal, juice or ½ c. fresh fruit, milk; Thurs.—Cinnamon bun or cereal, juice or ½ c. fresh fruit, milk; Fri.—Cereal or muffins, juice or ½c. fresh fruit, milk.

Lunch: Mon.—Hot dogs with chili, choice of 2: cole slaw - Bun, steamed cabbage or fruit cup, milk choice; Tues.—Beef-a-roni, steamed cabbage or steamed collards, Harvard beets (1 slice), fresh or canned fruit, milk choice; Wed.—Fish bun, slice of cheese, Mexican corn, congealed salad or fresh fruit, choice of milk; Thurs.—Oven Fried Chicken, rice & gravy, cheese wedge, choice of 2: garden peas, tossed salad or fresh fruit, choice of milk; Fri.—Beef-Chicken vegetable soup, toasted cheese sandwich, choice of fruit, milk choice.

SOFT PERCEPTIONS, a show of work by Michelle Hodgson, Joan Holbrook, Kim Irwin, Hunter Levinsohn, Sally Prange, Holly Taylor and Rosie Thompson will run through Feb. 27 at Center/Gallery, 118-A E. Main St., Carrboro. Hours are 11-5 Fridays & Saturdays and 2-5 Sundays. A reception will be Friday, Feb. 6, 8-10 p.m.

Information 967-1316.

THEATRE IN THE PARK is now holding registration for adult and children's acting classes. Twelve week course begins Feb. 17, 5-6 p.m. for children, fee \$35; 6:30-8 p.m. for adults, fee \$55.

Instructor is Petra Chambers Allen. Enrollment limited. For information call 755-6058 or 755-6936.

INTERNATIONAL YEAR OF DISABLED PERSONS — 1981, will be observed with numerous activities, programs and events designed to promote the full participation of all 35 million Americans with physical or mental disabilities in our national and community life. Activities in North Carolina will be coordinated by a special committee named by Governor Jim Hunt. Chet Mottershead of Rocky Mount will chair this effort and will be working closely with many state and local agencies which deal with the disabled. For more information, contact the Governor's Advocacy Council for Persons with Disabilities, (919) 733-3111,

NCCU ARTS THIS MONTH — Marion Williams, soprano, Concert, Sunday, Feb. 8, 3 p.m., B.N. Duke Auditorium, Season tickets/admission charge.

George Taylor, violinist, Concert, Wednesday, Feb. 11, 4 p.m., Music Building Auditorium. No admission charge.

The Brooklyn Boys Chorus, Sunday, Feb. 22, 3 p.m., B.N. Duke Auditorium. Season tickets/admission charge.

ART EXHIBIT — Through February 15, "The Museum's Choice," featuring selected Student Art Work, Durham City and County Schools, at the N.C. Central University Museum of Art. No admission charge. Hours 9 a.m.-5 p.m., Tuesday-Friday, 2-5 p.m. Sunday.

CLOTHES FOR THE NEEDY — The Social Service office of OBT is open to serve people within the community and Head Start families who may have a clothing problem.

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RECYCLING North Carolina recyclers, traditionally one of the top five recycling groups in the nation, accounted for approximately 161 million cans in 1980! — with a payoff of over \$1.5 million for the busy recyclers.

Reynolds recycles at Northgate Shopping Center, every Tuesday through Saturday, 9-11:00 a.m.

Bring cans in a clear plastic bag, and other pieces cut to lengths not exceeding three feet and tightly bound. Other recyclable aluminum includes tubing, siding, pots, pans and cast parts. You will be paid cash on the spot.

For more information, call toll free

1-800-228-2525.

AEROBIC DANCE — The Durham Parks and Recreation Department will sponsor Aerobic Dancing at Forest Hills and East Durham Recreation Centers, Registration will be held through February 17, at City Hall from 8 a.m. until 4:30 p.m., Monday-Friday. Registration will also be held on the first day of the activity at each location.

Adult and teen classes, ages 15 and over, Monday and Wednesday evenings, 4-5, 6-7 and 7-8 p.m., Cost \$24 for six weeks. Begins. Mon. Feb. 16, Forest Hills Recreation center.

Adult/tean classes, ages 15 and over, Tuesday and Thursday evenings, 7:30-8:30 p.m., Cost \$24 for six weeks. Begins Tuesday, Feb. 17, East Durham Recreation Center.

JOB HUNTING SKILLS WORKSHOPS are scheduled to begin at the Orange County Women's Center, 406 W. Rosemary St., Chapel Hill. The first workshop will be held Feb. 9-20, 9 a.m. to 1 p.m. Classes will link individual abilities, experience, education, life-style and personal goals with the practical skills of finding a job and keeping it.

The Workshop, sponsored by the Orange County Women's Center and Durham Technical Institute, will take place once a month for two week sessions. For more information and to register, call the Women's Center at 968-4646.

AFTERSCHOOL RECREATION PROGRAMS

— The Durham City Community Education program and the Durham Parks and Recreation Department are conducting Afterschool Recreation Programs at Y.E. Smith, East End and George Watts Elementary schools. These programs operate each day school is open through June 5. The hours are Monday through Friday, 2:30-5:30 p.m.

The program offers a wide range of activities including sports and athletics, music and drama, arts and crafts, study hours, tutorial sessions, and other seasonal special events. There is a small weekly fee.

For more information, call Gaston Patterson at 683-4355 or Albert Huey at 688-2361, extension

SOUTHERN CONFERENCE ON AFRO-AMERICAN STUDIES will hold its Second Annual meeting February 26-28, in Houston, Texas. The theme is "Laborers, Shouters, Good-Tiners, Voters: Participants in the Afro-American Experience." Further details can be had by contacting Dr. Howard Jones, Box 104, TSU, 3201 Wheeler Avenue, Houston, Texas 77004.

ART CLASSES — The Durham Parks and Recreation Department will hold registration for Art Classes at Forest Hills Park, through Jan. 31. Fee \$10 for four weeks. Ages 6-8 and 9-12. Class time 10-12. Instructor Debbie Battle. For more information, call Alden Jackson, 683-4355.

