

**Benefits Assistant**

Experience administering employee group benefits programs including hospital and life insurance. Reports preparation. Good oral and written communications skills essential. Salary range: \$10,000 - 14,196.

For an application please contact the Employment Division, 111 Pettigrew Hall, UNC, Chapel Hill, NC 27514. 962-2991. EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.

**The University of North Carolina At Chapel Hill**

Has immediate Secretarial/Clerical openings:

- Clerk-Typist (III)
- Typist (III)
- Secretary (III)

Completion of high school course work and one year of clerical experience; or an equivalent combination of education and experience. Varied skills and knowledges of these positions are: medical terminology, dictaphone, strong typing skills, statistical typing, Mag Card, bookkeeping, accounting and good public contact. Salary range: \$8,820 - \$12,468.

**Secretary (IV)**

Completion of high school course work and two years of clerical or secretarial experience; or an equivalent combination of education and experience. Good typing skills and knowledge of medical terminology helpful. Salary range: \$10,020 - \$14,196.

For an application please contact the Employment Division, 111 Pettigrew Hall, UNC, Chapel Hill, NC 27514. 962-2991. EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**DRAFTING TECHNICIAN** — Town of Chapel Hill, 28 hrs/wk. Prepare graphics—Maps, graphs, charts. Requires college-level drafting courses, 8 mos exper., or any equiv. Start \$5.64/hr. Apply by July 15: Municipal Bldg, 306 N Columbia St. CH. EO/AEE.

**Help Wanted**

**Customer Service Clerk**

Employee to perform clerical tasks and operate computer terminal to bill customers for water utility. Assists customers by phone in resolving billing questions. Requires graduation from high school, knowledge of billing procedures and skill in operating computer terminal, calculator and typewriter. Must like dealing with public by phone and in person. \$10,197 - \$13,664. Excellent benefits. Apply Orange Water and Sewer Authority, 406 Jones Ferry Road, Carrboro, NC 27510. Applications accepted through 5 p.m., July 27, 1981. EOE.

**CITY OF DURHAM**

**Job Opportunities**

Salaries Shown are effective July 13-15 1981

**Data Entry Operator**

Starting Salary \$10,139/yr. DEADLINE DATE: July 16, 1981

**Motor Equipment Operator II**

Starting Salary \$11,623/yr. DEADLINE DATE: July 21, 1981

FOR INFORMATION AND APPLICATION CONTACT:

Personel Office, First Floor  
City Hall  
101 City Hall Plaza  
Durham, N.C. 27701  
Telephone: 683-4214

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<b>77 VW BEETLE</b> Showroom new, silver with black interior. Peppy 4 speed with radio and sunroof. Hurry! <b>\$3795!</b>	<b>80 CELICA GT</b> Lovely blue coupe. Automatic trans. Air conditioning, AM-FM stereo. Immaculate all around, only. <b>\$6795!</b>	<b>79 COROLLA LIFTBACK</b> Beautiful blue metallic and clean as a whistle. Automatic trans., air cond., AM-FM stereo. Hurry, hurry. Only. <b>\$5395!</b>	<b>75 FORD GRANADA</b> This Bronze Beauty is extra, extra, clean with low miles. Automatic, Air cond., Power steering & brakes. A Terrific Buy. Only. <b>\$2495!</b>
<b>80 MERCURY CAPRI</b> A real Baby-Doll. Red with gorgeous white interior. Automatic, Air Cond., Power steering & brakes. You'll love it. <b>\$5995!</b>	<b>76 CHEV. NOVA</b> Beige with dark brown vinyl roof. Automatic, Air Cond., Power steering & brakes. You won't find a cleaner one. Only. <b>\$2995!</b>	<b>78 GRANADA 2 DR.</b> One of Ford's prettiest. Light Jade with dark Jade roof & interior. Auto. trans., Air, Power steering & brakes. Special Price Only. <b>\$3495!</b>	<b>78 HORIZON 4 DR.</b> Sharp little brown & gold two-tone. Automatic with air conditioning makes this one a most desirable car. Only. <b>\$4795!</b>
<b>78 CUTLASS CALAIS</b> One of the most outstanding cars anywhere. Beige beauty with automatic air cond., power steering & brakes. AM-FM stereo, and even tilt steering wheel. Buy of the week or only. <b>\$5695!</b>	<b>77 CELICA GT</b> Sharp, sharp car with rear spoiler and wire wheel covers. Five speed, air conditioning, AM-FM stereo with power steering to boot. What a buy! <b>\$4395!</b>	<b>78 MUSTANG T-TOP</b> Rare and beautiful. Black hatchback with 4 speed, air cond., power steering & brakes. AM-FM stereo w/cassette player. You'll be Proud to own this one. Only. <b>\$4395!</b>	<b>79 DODGE ASPEN</b> Lovely two-tone blue, 4 door. Automatic, Air cond., Power steering & brakes. Only. <b>\$4395!</b>
<b>79 VOLARE WAGON</b> Beautiful Silver and Just Plain immaculate. Automatic, Air Cond., Power Steering & Brakes. What A Vacation In This One For Only. <b>\$4595!</b>	<b>79 PONTIAC WAGON</b> Grand Lectors Beauty. White with V-6, Automatic, AC, Power Steering & Brakes. Chrome Roof Rack. Like New. Only. <b>\$5795!</b>	<b>79 RABBIT DIESEL</b> Here's The VW you've Been Looking For. 4 Speed Diesel With Air Cond. and a Fabulous AM-FM Stereo System. 4 Doors With Roof Rack. Hurry. <b>\$6495!</b>	<b>79 COROLLA 2 DR.</b> Only 21,000 miles. Yellow with 5 speed trans., Air cond., AM-FM stereo. Priced Right For Only. <b>\$4195!</b>

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