

The University of North Carolina At Chapel Hill

Has immediate Secretarial/Clerical openings:

Clerk-Typist (III)
Typist (III)
Secretary (III)
Part-Time and Full-Time
Positions

Completion of high school course work and one year of clerical experience; or an equivalent combination of education and experience. Varied skills and knowledges of these positions are: medical terminology, dictaphone, strong typing skills, statistical typing, Magcard, book-keeping, accounting and good public contact. Salary range: \$8,820 - \$12,468. The hours for some of the part-time positions are 1:00 p.m. to 5:00 p.m. Part-time salary range: \$4,410 - \$6,234.

Secretary (IV)

Completion of high school course work and two years of clerical or secretarial experience; or an equivalent combination of education and experience. Good typing skills and knowledge of medical terminology helpful. Salary range: \$10,020 - \$14,196.

For an application please contact the Employment Division, 111 Pettigrew Hall, UNC, Chapel Hill, NC 27514.

962-2991
EQUAL OPPORTUNITY/AFFIRMATIVE
ACTION EMPLOYER

CITY OF DURHAM

Job Opportunities

We are establishing a register of qualified applicants for the following positions: Applications will be reviewed as vacancies become available. THESE ARE NOT CURRENT VACANCIES

Parking Garage Attendant (Part-time)

Starting Salary \$3.35/hr.
(Hours: Varied)
DEADLINE DATE: Open

Site Coordinator

Starting Salary \$3.25/hr.
(Hours: 1:30 - 5:30 p.m. Monday - Friday)
DEADLINE DATE: Open

Music and Drama Specialist

Starting Salary \$3.25/hr.
(Hours: 2:30 - 5:30 p.m. Monday - Friday)
DEADLINE DATE: Open

Arts and Crafts Specialist

Starting Salary \$3.25/hr.
(Hours: 2:30 - 5:30 p.m. Monday - Friday)
DEADLINE DATE: Open

Pre-School Specialist

Starting Salary \$3.25/hr.
DEADLINE DATE: Open

CERTIFICATION (IF REQUIRED) MUST BE INDICATED ON APPLICATION. ONE POSITION PER APPLICATION ONLY.

For information and application contact:
Personnel Office, First Floor
City Hall
101 City Hall Plaza
Durham, N.C. 27701
Telephone: 683-4214

An Equal Opportunity/Affirmative Action Employer.

Seasonal Positions

Janitor I (part-time)

Starting Salary \$3.25/hr.
Hours: Evening hours after 5:00 p.m.
Term: 20 hrs. per week
DEADLINE DATE: October 2, 1981

Miller

Starting Salary \$4.00/hr.
Term: 20 hours per week/average
DEADLINE DATE: October 2, 1981

ONE POSITION PER APPLICATION ONLY.

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City Hall
101 City Hall Plaza
Durham, N.C. 27701
Telephone: 683-4214

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CITY OF DURHAM North Carolina

Job Opportunities

**City Planning Director
(Planning Administrator)**

Starting Salary \$27,970/yr.
DEADLINE DATE: September 30, 1981

Water and Sewer Superintendent

Starting Salary \$23,012/yr.
DEADLINE DATE: October 30, 1981

Cemetery Supervisor II

Starting Salary \$14,129/yr.
DEADLINE DATE: September 25, 1981

Recreation Leader III

Starting Salary \$12,204/yr.
DEADLINE DATE: September 25, 1981

Plant Operator (WasteWater)

Starting Salary \$11,623/yr.
DEADLINE DATE: September 25, 1981

Laboratory Technician I

Starting Salary \$12,204/yr.
DEADLINE DATE: October 2, 1981

Motor Equipment Operator III

Starting Salary \$12,814/yr.
DEADLINE DATE: October 2, 1981

CERTIFICATION (IF REQUIRED) MUST BE INDICATED ON APPLICATION. ONE POSITION PER APPLICATION ONLY.

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80 FORD COURIER PICKUP Custom convertibles, special wheels & tires, one of a kind new, vehicle never filled.	79 OLDS DELTA ROYALE DIESEL Automatic transmission, air condition, power steering, brakes, seats and windows.	1973 AMC HORNET 4 dr. Auto. Trans., AC.	79 PONTIAC SUNBIRD 4 cylinder, 4 speed transmission, air and air condition.
79 OLDS CUTLASS SUPREME Automatic transmission, air condition, power brakes and steering, radio, wire wheel covers.	81 ISUZU 4 door, automatic transmission, air condition, gas engine, 4 cylinder, low mileage, power brakes.	79 TRIUMPH SPITFIRE 4 speed transmission, 4 cylinder, AM-FM radio.	78 FORD VAN Conversion package, automatic transmission and air condition.
80 BUICK CENTURY 4 Dr., V-6, PS, PB, AC.	76 MAZDA RX4 Automatic transmission, air condition.	80 CHEV. CHEVETTE Automatic transmission, air condition, 4 door hatchback, only 16,000 miles.	81 FORD THUNDERBIRD Automatic transmission, power windows and brakes, air condition, radio.
1981 PONTIAC BONNEVILLE 4 Dr., 5.7 Diesel engine, automatic transmission, power steering, power brakes, sunroof, leather int., air cond., power seats, power windows, etc.	70 HONDA MOTORCYCLE "750"	79 PLY. HORIZON	80 TOYOTA TERCEL SR-5
75 TOYOTA CELICA 5 speed, air condition.	74 AUSTIN MARINA Automatic transmission, 4 cylinder.	77 CADILLAC SEDAN DEVILLE Loaded	79 FORD THUNDERBIRD Automatic transmission, power windows and brakes, air condition, radio.
78 FORD FUTURA 2 door, 3 speed transmission, air condition.	77 VW RABBIT	80 FORD PINTO Automatic, air condition.	79 VW RABBIT 5 speed, air condition.
1980 CHEV. CHEVETTE 4 speed with air cond.	1979 HONDA PRELUDE 5 speed transmission, sunroof.	79 HONDA ACCORD 2 dr. Hatchback LX, Auto., A/C, PS, PB, Cass., clock, RW Delros.	77 DATSUN B210 5 speed, air condition.
78 DATSUN 280Z 2 dr., 5 speed, AC, 8 track, special wheels	79 FORD PICKUP F-150, V-8, automatic transmission.	77 PONT. GRAND PRIX Automatic transmission, air condition, radio.	80 HONDA CIVIC 1300DX 5 speed, air condition.
1975 VOLVO STATION WAGON 4 speed transmission with air cond.	79 FORD PICKUP Ranger package, 4 speed, over-drive, 2 tone paint.	1979 FORD PICKUP Automatic transmission, air cond., approx. 17,000 low miles.	1981 DATSUN PICKUP 4 wheel drive, King cab.
1977 PLY. VOLARE Auto. Trans., AC, PS, PB, Radio.	78 OLDS CUTLASS SUPREME 2 door, automatic transmission, air condition, power steering and brakes, T-Top.	76 HONDA MOTORCYCLE 360T	77 DATSUN 810 4 door, automatic transmission, air condition, radio.
80 FORD FAIRMONT	1980 FORD GRANADA 4 Dr., automatic transmission, power steering, power brakes, air cond., 6 cyl., radio.	1965 FORD THUNDERBIRD Automatic transmission, power steering, power brakes, air cond., bucket seats.	79 MONTE CARLO
80 CHEV. CITATION	1971 FORD PINTO Automatic transmission.	79 BUICK REGAL Automatic transmission, power steering and brakes, air condition, wire wheel covers, vinyl top, radio.	79 FORD PICKUP F-150, automatic transmission, air condition.
1978 COUGAR XR7 Loaded with sunroof.	81 FORD MUSTANG Automatic transmission, air condition, T-Top, power steering and brakes, radio.	78 FORD FIESTA 4 speed with air condition.	80 HONDA PRELUDE Sunroof, 5 speed with air condition.
1979 CHEV. BLAZER Automatic transmission, air cond.	1978 CHEVROLET NOVA 2 dr., auto. trans., 6 cyl., AC.	1979 FORD PICKUP RANGER AT, AC, 111 wheel, cruise control, AM-FM radio, PS, PB.	1979 FORD CONVERSION Auto. trans., AC, PS, PB, vinyl top.

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1979 Pont. Sunbird Super Econ-omy 18% APR. TOTAL OF PAYMENTS \$4065.60	1978 Volvo 242 A/T, Red, Volvo tradition 18% APR. TOTAL OF PAYMENTS \$8099.70
1979 Mazda RX7 Extra Nice Car 18% APR. TOTAL OF PAYMENTS \$9486.17	1980 Chevette 4 Dr. Loaded, Including Air 18% APR. TOTAL OF PAYMENTS \$5922.72
1980 Dodge Mirada Loaded with T-Top 18% APR. TOTAL OF PAYMENTS \$9090.72	1979 Pont. G.P. Loaded, Bucket Seats 18% APR. TOTAL OF PAYMENTS \$7588.98
1977 Volvo 245 Wagon Automatic, AC 18% APR. TOTAL OF PAYMENTS \$6117.12	1978 Pontiac G.P. Extra Nice Car 18% APR. TOTAL OF PAYMENTS \$6369.30
(2) 1979 Bonneville Broughams Both loaded, on 4 Dr., one 2 Dr. 18% APR. TOTAL OF PAYMENTS \$8191.26	1979 Mercury Zephyr Wagon Blue, AT, AC, 6 cyl. 18% APR. TOTAL OF PAYMENTS \$5922.72
1981 Datsun 210 Hatchback, 5 sp., AC, radio, 9,000 miles, blue 18% APR. TOTAL OF PAYMENTS \$9090.72	79 VW Rabbit AC, Blue, 4 sp 18% APR. TOTAL OF PAYMENTS \$7190.88
77 Toyota 4 sp., great on gas 20% APR. TOTAL OF PAYMENTS \$3581.10	78 Volvo 242 Red, AT 18% APR. TOTAL OF PAYMENTS \$6369.30
78 Mazda GLC 4 Dr 18% APR. TOTAL OF PAYMENTS \$4065.60	1968 Cougar White, AT, AC, Radio \$2295

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