

**HELP WANTED**

**University Administrative Manager III**

Completion of college course work with major emphasis in business administration, public administration, or related field and two years experience in management of administrative activities of a business or governmental program; or an equivalent combination of education and experience. Management skills must include long range planning, financial planning/management, contracts and grants, facilities management and personnel supervision and administration. Prefer training and experience in computer utilization in business management. Salary range: \$17,880-27,204 becoming effective January 1, 1982.

For an application please contact the Employment Division, 111 Pettigrew Hall, UNC, Chapel Hill, NC 27514. 962-2991  
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**Computer Operator III**

Completion of high school course work and two years of experience in computer operation; or an equivalent combination of education and experience. IBM MVS operations experience essential. Ability to work independently necessary. Supervisory experience desirable. Rotating basis on all three shifts. Salary range: \$13,644-20,448.

For an application please contact the Employment Division, 111 Pettigrew Hall, UNC, Chapel Hill, NC 27514. 962-2991  
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**LEGAL NOTICE**

NOTICE  
STATE BOARD OF EDUCATION PUBLIC HEARINGS  
VOCATIONAL EDUCATION

Notice is hereby given of public hearings on Vocational Education by the State Board of Education at the following locations on the dates listed below. Each hearing is scheduled to be held from 4 to 6 p.m. and from 7:30 to 9 p.m.:

- January 20, 1981 - Board Room, Human Resources Center Education Wing, East Parker Road so 20, 1981 - Morganton, North Carolina 28655
- January 21, 1982 - Teaching Auditorium Rowan Technical College Salisbury, North Carolina 28144
- January 27, 1982 - Kinston High School Cafeteria Kinston High School 2801 North Queen Street Kinston, North Carolina 28501

These hearings, being held in compliance with the Education Act Amendments of 1976, Public Law 94-482, are on the FY 1983-87 Five Year Plan, the FY 1983 Annual Program Plan, and the FY 1981 Accountability Report for Vocational Education. Their purpose is to provide an opportunity for interested citizens to express their views on (1) the goals which ought to be adopted in the plans, (2) the programs to be offered under the plans, (3) allocation of responsibility for the programs among various levels of education and among various institutions of the state, (4) allocation of local, state, and federal resources to meet these goals, and (5) a report on the FY 1981 Annual Program for Vocational Education as to the extent to which goals in the 1981 plan were met.

Any citizen desiring to be heard should file his/her request with C. B. Belcher, Director, Division of Vocational Education, Department of Public Instruction, Raleigh, North Carolina 27611, not later than January 12, 1982, indicating preference of time for making his/her presentation, for each of which five minutes will be allowed; however, the hearing officer may allow more time if the situation and the number in attendance warrant it. A typed or handwritten copy of the remarks should be submitted to the hearing officer. Anyone unable to attend a public hearing may submit a written statement to C. B. Belcher at the above address. Mailed statements must be received in that office no later than 4:30 p.m. on January 27, 1982. Responses to all statements received by that time will appear in the 1983-87 Five Year Plan.

Copies of the FY 1978-82 Five Year Plan, the FY 1981-82 State Plan and the FY 1980 Accountability Report should be available in the office of the local superintendent of schools or in the office of the president of the nearest community college, technical college or technical institute. A limited number of copies of the first draft of the FY 1981 Accountability Report, the FY 1983-87 Five Year Plan, and the FY 1983 Annual Program Plan will be available from C. B. Belcher's office upon request on or about January 6, 1982. For additional information, contact A. L. Carson, Chief Consultant, Fiscal/Planning, Division of Vocational Education, State Department of Public Instruction.

**The University of North Carolina at Chapel Hill**

**Clerk-Typist (III)  
Typist (III)  
Secretary (III)  
Part-Time and Full-Time Positions**

Completion of high school course work and one year of clerical experience; or an equivalent combination of education and experience. Varied skills and knowledges of these positions are: medical terminology, dictaphone, strong typing skills, statistical typing, Magcard, book-keeping, accounting and good public contact. Salary range: \$8,820 - \$12,468. Part-time positions may have morning or afternoon hours. Part-time salary range: \$4,410 - 6,234.

**Secretary (IV)**  
Completion of high school course work and two years of clerical or secretarial experience; or an equivalent combination of education and experience. Necessary skills include good typing and knowledge of the French language. Salary range: \$10,020 - 14,196.

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EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**Printing Phototypesetter**

Completion of high school course work and four years of experience in operating high speed non-strike non-impact typesetting equipment; or completion of one year graphic arts typesetting course and two years of experience in typesetting; or an equivalent combination of education and experience. Experience preferred on a Compugraphic 2750 input terminal or a Compugraphic 7700 input/output Phototypesetting Machine. This is a night shift position: 4:30 p.m.-12:30 a.m. Salary range: \$11,484-17,076.

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EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**Maintenance Mechanic IV**

Completion of high school course work and three years of journey level experience in general maintenance and plumbing, welding, mechanical and equipment repair including one year in the supervision of skilled, semi-skilled or unskilled employees, or an equivalent combination of education and experience. Prefer candidate with a strong power plant operations background. Excellent benefits and advancement opportunity. Salary range: \$14,256 - 21,432.

For an application please contact the Employment Division, 111 Pettigrew Hall, UNC, Chapel Hill, NC 27514. 962-2991

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**University Forester**

Completion of college course work with a major in forestry and four years of experience in a varied forestry program including two years of supervisory experience and a thorough knowledge of horticulture; or an equivalent combination of training and experience. Salary range: \$16,320 - 24,732.

For an application please contact the Employment Division, 111 Pettigrew Hall, UNC, Chapel Hill, NC 27514. 962-2991

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**Staff Nurse**

Graduation from an accredited school of nursing. Eligibility for licensure as a Registered Nurse in the State of North Carolina. Medical-Surgical, outpatient clinic, public health or emergency room nursing experience preferred. Student services experience in a medical setting helpful. Must be willing to work rotating shifts. Salary range: \$16,320 - 23,556.

**Student Services Manager I**

Completion of course work with major emphasis in student personnel services, or other related fields and one year of administrative/management experience, including supervision in a student services area; or an equivalent combination of education and experience. Strong interpersonal skills preferred. Must have excellent organizational ability. Salary range: \$13,644 - 20,448.

For an application please contact the Employment Division, 111 Pettigrew Hall, UNC, Chapel Hill, NC 27514. 962-2991

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Dial 682-2913 For News Service

**2 GREAT ANNOUNCEMENTS FROM COGGIN PONTIAC:**

**1 THE EXCITEMENT IS BACK!**  
Introducing the New 1982 Pontiacs...the most exciting new cars of the year!

**ALL NEW PONTIAC 6000!**

Pontiac puts new excitement on the road again! The all-new Pontiac 6000 - with just about everything you could want in a mid-size - including front-wheel-drive

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The time has come for a totally new Firebird. The new knife-like shape gives a bold look that's only the start of the excitement. Just wait 'til you drive it! Then you see why the excitement is back!

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**2 GET \$1000 CASH BACK!**  
Now through January 31st get \$1000 Cash Back on every new T-1000, J-2000 and Phoenix in Stock.

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76 Pontiac Grand Prix Local car, real sharp.....	\$3588	\$2323
71 Buick Le Sabre Local trade-in, extra sharp.....	\$2288	\$1414
77 Buick Electra 2 Dr., local trade-in, loaded with equipment, sharp.....	\$5988	\$4950
79 Datsun 210 Low mileage, local car.....	\$4288	\$3550
80 Buick Regal Fully equipped, real nice car.....	\$7988	\$6860
74 VW Bug Local trade-in, 4 spd, good transportation.....	\$3288	\$2500
80 Triumph TR7 Conv. Local car, 5 sp., AC, stereo, sharp.....	\$9588	\$7777
73 Mercury Comet 4 dr, 6 cyl, fully equip, local car.....	\$2788	\$2150
77 Pontiac Catalina Local car, F. equipped, real clean.....	\$3988	\$3200
79 VW Rabbit 4 sp., AC, like new, 22,000 miles.....	\$6488	\$5350
78 Olds 98 Regency Local trade-in, loaded, clean.....	\$6488	\$5285
81 VW Rabbit 4 dr., 4 sp., AC, low mileage.....	\$6988	\$5955
81 Audi 5 + 5 Like new, 4000 mi, stereo, sunroof.....		SAVE
79 Honda Accord LX Loc. trade-in, 25,000 mi., 5 spd., AC.....	\$6988	\$6440

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