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Chronicle Profile

"My title is secretary but my job goes far beyond shorthand and typing," says Mrs. Janet Warren, secretary-receptionist in the pastoral counseling office of R.J. Reynolds Tobacco Co.

"The people who come into our office are usually troubled. Their problems may involve grief, marital difficulties, a wayward child, or any number of other things," said Mrs. Warren. "They come seeking professional help and guidance, and very often I am the first person they see. It's up to me to try to help them feel at ease."

R.J. Reynolds has had a pastoral counseling program since 1949. At present there are two ministers, Rodney Brown and Charles Shaw, working full time in the program, counseling employees not only with spiritual problems but personal dilemmas as well. Although the pastoral counseling service is a department of the Tobacco Co., the services are utilized by employees of all subsidiaries of R.J. Reynolds Industries.

"Our company recognized that personal problems off the job cannot always be left at home," commented Brown. "By having pastoral counselors readily available to employees, we not only help them but the company as well by helping with problems that can affect job performance."

Often the first contact with the troubled employee is the initial telephone call, which is handled by Mrs. Warren.

"When a call comes in from an employee who is keyed up about a problem, I stop whatever I am doing and listen," she says. "Then I set up an appointment for the caller and refer all the information I received during the conversation to one of the counselors so that he can be better prepared for the session."

If the problem is pressing, and additional assistance is needed, the caller may also be referred to the company's medical department, counselors at a local hospital, or perhaps to Contact, a local community service for crisis situations.

"One of the most important parts of the job is protecting the employees--everything is confidential," says Mrs. Warren. "Nothing can be left lying on my desk when I'm not there."

No matter what else she may be doing, Mrs. Warren's major concern is the person in the waiting room.

"Everyone is a little hesitant at first," she explains. "If I can make them feel at ease, give them a little encouragement, this reduces the tension."

"I have always enjoyed helping people when I can--that's why this job is so rewarding for me. I feel the program is really worthwhile."

Dear Liz'

My Woman Is Cutting Out

Dear Liz,

I think my woman is cutting out on me. I don't have any real evidence. But, after being around her for seven years, I can tell when something is not quite right.

She is building up unusual amounts of unaccounted for time. When I inquire about it, she gets real angry. She looks real funny and strange.

What or how can I get to the bottom of this?
Slightly Suspicious

Dear Suspicious,

Have a talk with your woman and tell her what you think is happening. Things

Toastmasters Hold Forum

The Forsyth County Toastmasters invites everyone to listen and to speak up Thursday, November 13 at 7:30 p.m. in the auditorium of the Forsyth County Public Library located at 650 W. 5th Street.

The Toastmasters are asking people to participate in the American Issues Forum. The theme for the forum is "The American Dream." Speakers for the forum will be Marilyn deAvila who will speak whose topic will be "The Emergency and Reality of the American Dream; Carl Baumgarner, "Old Dreams and New"; Tom Dunn, "The American Dream as Others See it"; and Jamieson Carter, who will be the Toastmaster of the evening.

YWCA Offers Free Classes

Mission Slim Possible: A series of slimnastics and toning classes is being offered at the Patterson Avenue YWCA beginning November 10th.

Classes meet each Monday, Tuesday & Wednesday at 10:00 a.m. and 7:00 p.m. and will run for three weeks.

Call the YWCA at 724-9285 or come in to register.

will shape-up one way or the other after the conversation.

You stated this had been your woman for seven years, you did not say your wife. If this is the case, possibly, she is tired of just being your woman and wants to be someone's wife. If this is true, I am with your woman all the way.

Dear Liz,

My wife has recently gotten on a liberated woman kick.

This might be the thing for some women, but I am a

believer that a woman should be a wife and a mother first, then without intimidating her home venture out in other areas. Please elaborate.
Seeking Advice

Dear Seeking,

Undoubtedly, your wife thinks being a liberated woman is the thing for her. Sorry you and your wife differ so greatly on this subject but what can you do with a liberated woman?

I agree with you about a wife's duties but I also believe the same duties applies to the husband.



• 745 Corporation Parkway
• 501 E. Third Street
• 281 S. Stratford Road
• Reynolds Manor
• Parking Level Wachovia Bldg
• Old Vineyard Plaza



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