

# CLASSIFIEDS

PROFESSIONAL HELP WANTED

PROFESSIONAL HELP WANTED



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PROFESSIONAL HELP WANTED

### EATON CORPORATION

Roxboro, NC a world class manufacturer of components for automotive and industrial markets has opportunities for quality minded individuals in the following areas:

#### MAINTENANCE (2nd & 3rd shift)

Candidate must have excellent industrial electrical skills (power, control & processors) and general mechanical abilities. Must possess ability to do shop math, read electrical schematics, blueprints and machine drawings. Also responsible for general plant maintenance involving hydraulics, pneumatics, carpentry, welding, pipe fitting and machine shop.

#### ELECTRONICS TECHNICIAN (2nd shift)

Candidate must have an associate degree in Electronics or equivalent. The individual must possess the skills and abilities necessary to understand, install and maintain a variety of complex electronic instruments and devices used in an industrial environment. The individual must also have the skills necessary to use a variety of electronic test instruments (devices and instruments including: PC-DDS PC sensing devices and their associated Instrument/Interfaces, motion control devices, digital and analog VOM meters, bench calibrating devices, oscilloscope frequency generators, etc.) On occasion the individual will perform jobs related to that of an industrial electrician or mechanic such as electrical construction, troubleshooting motor control and relay logic systems, and repairing hydraulic/pneumatic and their associated mechanical systems.

If you possess the above qualifications and desire work in a team environment, we would like to talk to you. We offer excellent pay and benefits which include medical, dental, life, pension, tuition reimbursement, paid vacation and a 401-k savings plan. Qualified candidates please apply with salary requirements through:

EMPLOYMENT SECURITY COMMISSION  
1027 NORTH MADISON BLVD.  
ROXBORO, NC 27573  
ATTN: Eaton Corporation (910) 503-6477  
Equal Opportunity Employer M/F

You'll Find Everything You Need Here In The Charlotte Post!

### Sales Representative

Sun Company, Inc., the fourth largest manufacturer of lubricants in the United States, has an outstanding sales career opportunity in the Charlotte area.

You will provide sound business, marketing, and sales direction to distributors of our Sunoco® brand lubricants, and you will also sell our products directly to regional and national accounts.

For consideration, you must have solid sales experience with excellent communication, interpersonal, and analytical skills. An ability to work independently is important. A college degree (or equivalent experience), preferably in Engineering, is required. Computer skills and knowledge of lubricant products and their usage are preferred.

This position also requires extensive travel and possible future relocation. We offer a salary of \$41K-\$64K and comprehensive benefits. For consideration, please forward your resume of accomplishment in confidence, post-marked no later than January 29, 1996 to: Sun Company, Inc., Human Resources Department - SR/CP, Ten Penn Center, 1801 Market Street - 20th Floor, Philadelphia, PA 19103. EOE M/F/D/V.

### Sun Company, Inc.

### MORTGAGE

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Queen Anne Sofa w/2 matching chairs. Beautiful green & burgundy colors. Like new condition. Sofa - \$475.00, chairs - \$185.00. Will deliver. 619-2544

Beautiful Cherry Bedroom Suite. Includes High Boy, Chest and High Post Rice Queensize bed. Like new condition. Must see! Will deliver. \$1,750.00 619-2544

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### LOW DOWN OWNER FINANCING

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2 & 3 Bedroom Completely Remodeled Homes. New carpet, Paint ect... Owner will finance with low down payment and monthly payments UNDER \$375.00. Call for location

525-2345

BIDS WANTED

### ADVERTISEMENT FOR BIDS

Pursuant to Section 143-129 of the General Statutes of North Carolina, sealed bids for the Additions to Airborne Express at the Charlotte/Douglas International Airport will be received for the Owner, the City of Charlotte, North Carolina, in the Office of Aviation Director, Conference Room "A" on the Third Floor of the Main Terminal, Charlotte/Douglas International Airport, until 2:00 p.m. (Local Time), February 20, 1996. Immediately thereafter, the bids will be publicly opened and read.

All Contractors are hereby notified that they shall have a proper Contractor's license as required by the state laws governing their respective trade in the state where this Project is located.

Bidding Documents may be examined in the Engineer's Office, Aviation Director's Office and Plan Rooms as follows:

A.S. C.- Charlotte, Raleigh, Greensboro, Columbia, Greenville  
G.W. Dodge - Charlotte, Raleigh, Greensboro, Columbia, Greenville  
Construction Market Data - Charlotte

Bidders may obtain 1 complete set of Bidding Documents from the Architect, Clerk-Nexsen/Gunn-Herdaway, Suite 300, 229 N. Church St. Charlotte, NC 28202, 704-377-8800, for a refundable cost of \$50. Documents will be shipped, if requested, via overnight carrier with shipping charges collect.

Notice is hereby given to all bidders that Executive Order 11246 and Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Part 21, are applicable to this contract.

Each bid must be accompanied by a Bid Bond, or by a certified check payable to the Treasurer, City of Charlotte, North Carolina and drawn on some bank or trust company authorized to do business in the State of North Carolina, for an amount equal to 5% of the total base bid.

A performance bond and a labor and material payment bond are required.

A Pre-Bid Meeting will be held on Tuesday, February 6, 1996 at 10:00 a.m. in the Conference Room "A" on the Third Floor of the Main Terminal.

No bid may be withdrawn for a period of one hundred twenty (120) days after the closing time for the receipt of bids. The City of Charlotte reserves the right to reject any and all bids and to waive any and all technical defects in the execution of the submission of any bid.

Envelopes containing proposals must be sealed, addressed to Mr. T.J. Orr, Aviation Director, Charlotte/Douglas International Airport, 5501 Josh Birmingham Parkway, Charlotte, NC 28214, or Post Office Box 19066, Charlotte, NC 28219; and marked as follows: "Additions to Airborne Express", Contractor's license number and bidders license number.

### TRI-MECK MECHANICAL, INC.

Is seeking bids from MWBE subcontractors and suppliers in the related job field for the following projects:

- New Rocky River Elem School January 24, 1996 Concord, NC
- G.E. Messey January 18, 1996 Lincolnton, NC

Plans and specifications may be examined in our office or at the AGC and F.W. Dodge offices. Please call (704) 376-9924 should you have any questions.

### The City of Charlotte Housing Code Enforcement Section Legal Notice

In the following case we have held a hearing, determined that the dwelling located on the property is deteriorated and issued an order requiring the owners to repair the dwelling by the date indicated. Failure to repair by the date indicated may result in penalties against the owners. For more information concerning cases, contact the Inspector on the case.

Interested Party: Faryedl Farzad and wife/Lisa  
Property: 219 Keswick Avenue #A  
Repair by: February 16, 1996  
Inspector: Paris Morgan, Telephone No. 336-3491

Submitted by: John Mark, Chief Inspector and Designated Agent

### MANAGEMENT/ FINANCIAL SERVICES

Busy executive earning \$300K + seeks individual to train in his business. Must have strong desire for a six figure income. Serious inquiries only.  
Call Mr. Tillman 800-891-2185

### HYATT JOB OPPORTUNITIES:

CHARLOTTE  
We have rewarding positions open for outgoing, enthusiastic, hard working individuals who care about our guests. Hyatt offers: Medical/Dental Insurance, Paid Vacations, Holiday and Sick Leave, Life Insurance, 401(K), Free Rooms at other Hyatts, Free Meals and much more...  
\*Please call the Job Hotline for positions and details at: 554-1234 ext. 2345  
HYATT HOTEL • 5501 Carnegie Blvd. (Across From SouthPark Mall) Transit #18, Selwyn Ave.  
APPLICATIONS ACCEPTED: Monday - Friday, 9am - 2pm  
APPLY TODAY!!!!

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at one of Charlotte's Top Ethnic Salons  
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**1/2 PRICE**  
Monday's Only, January 8th & 22nd  
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728 Central Ave • (704) 332-6484

### RECEPTIONIST

Seeking dependable person with pleasant phone voice to serve as receptionist/typesetter. Good typing skills necessary, computer experience helpful. Responsibilities include greeting customers/visitors, answering/directing calls, typesetting on Macintosh Plus and assisting business office.  
Call 376-0496 for further information

### Director of Fiscal Services Looking for a challenge?

Hospice at Charlotte is currently recruiting for the newly-created position of Director of Fiscal Services. In this key role, you will direct all financial activities while working closely with VP for Finance & Operations. You will be responsible for establishing accounting policies/procedures and directing the installation of new/modified acctg systems. Responsibilities also include the preparation of financial statements and budgets.  
Bachelor's degree in acctg, Finance or other related area required, masters preferred. Min. 5 years related experience a must. Must also have at least 1 year supervisory experience, CPA preferred. Cost Acctg, Fund Acctg, and Medicare experience a plus. We offer great benefits/great working environment. Qualified & interested candidates submit resume w/ salary history to:  
1420 East 7th St.  
Charlotte, NC 28204  
Attn: Director of HR  
Or fax to: (704) 375-8523  
EOE

Part-time positions available for a Computer Graphics Designer for Internet Web Page Development and Internet Computer Systems Programmer. Applicant for Computer Graphics Designer should have some background in graphic design using PC software and preferably designing Internet Web Pages. The Computer Programmer will have a working knowledge of UNIX and experience with Internet Web Page Forms Processing using "Perl" or the equivalent. Forward resume to:

Lise Jerry McSwain  
Co-Opportunities  
One Julian Price Place  
Charlotte, NC 28208

Jefferson-Pilot Communications Company is an Equal Opportunity Employer.  
MFD

### WSOC-TV STUDIO OPERATOR-FULL TIME

Experience with studio camera, floor directing, lighting, character generator and teleprompter needed. Send resume to:  
WSOC-TV Dept. 48  
Attn: Brack Rogers  
P.O. Box 34665  
Charlotte, NC 28234  
No phone calls please  
EOE M/F

Diocese of Charlotte  
Seeks part-time Youth Ministry Secretary for Charlotte office. Qualifications should include:  
Strong interpersonal skills, computer literacy (Word for Window and Excel). Send resume and salary requirements by February 2, 1996 to:  
Paul Kotlowski  
1304 N. Main Avenue  
Newton, NC 28658

Dynamic Opportunity  
Seeking administrative assistant to learn to package, process and service small business loans. Applicant must have basic understanding of accounting, good office typing skills, WordPerfect, Lotus and Access experience. We offer competitive salary, good benefits, pleasant work environment and opportunity to advance. If you are an enthusiastic team player with a good attitude and willingness to learn, respond with resume, cover letter and salary history by January 26 to:  
Paul Herringshaw  
P.O. Box 35008  
Charlotte, NC 28235

### EXECUTIVE DIRECTOR Cultural Education Collaborative (CEC) Charlotte, NC

Dynamic individual to provide leadership for a new organization that will administer a community arts education plan for the Charlotte/Mecklenburg County area of North Carolina. The right candidate will have strong grounding in arts education; be able to work effectively with a range of partners, including educators, artists, arts organization representatives, elected officials, members of the corporate and civic community, and parents; be an articulate spokesperson for arts education before a variety of audiences; and respond enthusiastically and energetically to the challenge of establishing a new organization in this culturally supportive community. Experience in organizational administration, program design and execution, financial management, and advocacy preferred. The Executive Director will hire and oversee an additional staff, administer a \$1.6 million budget, work creatively with a prime performing arts facility, and develop proposals for national funding. Salary competitive. Send resume in confidence to:  
Keens Company  
CEC Search, Dept. E  
200 North Little Falls Street, Suite 303  
Falls Church, VA 22046  
Fax (703) 237-2902

40,000/YR. INCOME potential. Home Typists/PC users. Toll Free (1) 800-898-9778 Ext. T- 6767 for listing.

Classifieds Really Do Get Results. CALL AND ASK US ABOUT IT: (704)376-0496

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