

Textbooks

Attention Freshmen!

**YES, WE WILL BE
BUYING BOOKS
BACK
DURING RUSH**

BUY BACK POLICY

1. One-half of retail price is given on books classified as text book and one-third on books classified as trade. Books are to be in good condition and information and information of the book's intended reuse has been received from the faculty.
2. Books no longer used, books used at other schools and books that we have ample stock on hand are purchased at wholesale price.
3. If a new edition has been announced on a book, usually this book will not have a resale value.

Conditions determining the buy back value of books are:

1. Publisher has new edition and old edition has no value.
2. Book store is now overstocked and has more books than will be needed next semester.
3. Instructor has not indicated he will use book next semester.
4. Book is too ragged and too poor condition to be resold.



**As soon as you are registered
and have your class tickets,
come to the second floor and
someone will instruct you on
how to select your textbooks**

AVOID THE RUSH

HOW TO FIND THE RIGHT BOOK:

Textbooks are shelved by departments in numerical course order e.g., Chem. 11, Chem. 21, etc. The department maps will guide you to the area. Each textbook is identified by a label on the shelf giving the course number, section number, author and title of the book. Be sure to check the book with the label to see if you have the right one.

SAVE ON USED BOOKS

You can save up to
25%

**by buying a Used Book,
but shop early—they
sell out fast!**

Buy your textbooks as soon as your class schedule is final in order to avoid the rush and better your chances of getting a used book, if available. If you wait too long all the books for the course may be sold out and you will have to wait for another shipment which takes from 10 to 12 days. *Keep your cash register receipt, you may need it later.*

FALL SEMESTER 1987 REFUND POLICY

1. Book(s) purchased the two weeks prior to and during the first two weeks of classes must be returned within the first two weeks of classes to receive 100% refund. Book(s) must be in the same condition as when purchased and accompanied by a cash register receipt and I.D. card. Last day for returning book(s) is Sept. 11, 1987.
2. After the first two weeks of class you may return a book(s) up to one day past the official 6-week drop period, provided you have dropped the course. You must have your cash register receipt, completed drop slip and I.D. card. Book(s) must be in the same condition as when purchased. Last day for returning book(s) is Oct. 9, 1987.
3. Book(s) purchased prior to four weeks before the last day of exams, if not covered by items 1 and 2, can only be returned two business days following the purchase date for a full refund. Book(s) must be in the same condition as when purchased and accompanied by a cash register receipt and I.D. card. Last day for returns is Nov. 10, 1987.
4. Book(s) purchased during the last four weeks of classes or during final exams are non-refundable. No returns after Nov. 10, 1987.
5. The textbook manager will consider granting exceptions to the above in case of illness, when documented by the student health services, and in the case of death in the immediate family, provided that such illness or death prevents meeting the requirements for the refund.

IMPORTANT PLEASE READ!

PROTECT YOUR BOOKS FROM THEFT!

Pick a page at random and code it with your name or some other identifying mark. If it is sold back to the bookstore you can identify the book. We will give it back to you and prosecute the thief.

TEXTBOOK HOURS

8:00 am-5:00 pm
Monday thru Friday
10:00 am-2 pm
Saturdays

BOOK RUSH HOURS

August 24-28
8:00 am-9:00 pm
August 29
10:00 am-5:00 pm
August 31-September 1
8:00 am-9:00 pm