#### **Employment**

HUMAN RESOURCES DEVELOPMENT (HRD) instructor position open. Minimum requirements: Bachelor's degree preferably in psychology, sociology, social work or education. Demonstrated ability to teach career exploration, job search techniques, communication skills, and job keeping skills. Experience teaching and/or working with economically disadvantaged adults. Excellent skills in human relations and oral and written communications. Willingness to work as a team member within the HRD/JTPA office. Salary: \$20,404 - \$27,500. Actual starting salary dependent on qualifications and experience. Complete SCC application form, resume', educational transcripts, and references from previous employers must be submitted by March 18, 1994, to Personnel Office, Southeastern Community College, P.O. Box 151, Whiteville, NC 28472. Phone: (910)642-7141 AA/EEO.

SECRETARY/RECEPTIONIST. Sloane Realty of Ocean Isle Beach is looking for secretary/receptionist for full-time employment. Candidate must possess good typing skills with general office experience. Computer experience preferred. A pleasant and courteous personality needed to greet clients in a sales office environment. Bring or mail resume to Sloane Realty, 16 Causeway Dr. Ocean Isle, NC 28469, Attn: Mr. Clark

HELP WANTED: Beach Mart, Holden Beach Causeway. Call 842-2699.

HELP NEEDED: PM WAITRESS/ SERVER, pm bartender, am/pm banquet server. Call Sea Trail Plantation 287-1190 for appointment.

SOUTHEASTERN CENTER FOR MH/ DD/SAS Brunswick Center located in Bolivia, NC has an opening for a clerktypist III. Schedules appointments and other data entry duties. Minimum requirements: Graduation from high school or equivalent with computer training and 1 year of clerical experience. Salary range: \$13,614-\$17,832. Send a NC State Application for Employment (PD107) to: Personnel Manager, Southeastern Center for MH/DD/SAS. 2023 S 17th Street, Wilmington NC 28401 to arrive no later than 5 pm on Friday 3/18/94 FOF/AA

HEAVY EQUIPMENT OPERATORS/ dump truck driver wanted. Experience necessary. Call 579-5873 after 6 pm.

EXECUTIVE LEGAL SECRETARY for small Shallotte law firm. Experience required. Call days (910)754-6934.

WANTED: ROUTE ICE TRUCK driver. Must get CDL's. Call 842-2699.

#### REAL ESTATE SALES

Sloane Realty of Ocean Isle Beach is expanding its beach office. Great opportunity exists for licensed sales people. Call Tom Haley or Tripp Sloane for confidential interview.



579-6216 1-800-237-4609

#### **Employment**

JOINING JOB CORPS AGAIN? Call 1-800-662-7948 for appointment with state Job Corps recruiter, if unemployed now. Just apply before age 24 years, nine months. You'll probably go to different center this time. Remember, federal policy requires six months' wait after leaving first Job Corps center (12 months if you broke center rules). Drug pushers/ abusers, alcholics, felons and former readmits cannot enter this federal trade school for motivated individuals who want a better life. Low income high school dropouts, graduates, call Job Corps admissions 1-800-662-7948.

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FULL-TIME BOOKKEEPER and secretary position available. Accounts receivable on computer. Call SEACOAST DEVELOPMENT 842-6415.

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WANTED: SALES PERSON FOR retail store. If interested contact Mary at 803-272-9955

WANTED: EXPERIENCED PROFES-SIONAL all breed dog groomer/kennel worker. Send resume to: 1403 Makatoka Road SW, Supply NC 28462.



Cashiers, Cooks, Waitstaff, Dishwashers, and Kitchen Preps

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### Employment

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PART-TIME HELP NEEDED in summer on Saturdays for cleaning beach homes. Good hourly pay. Apply in person Hobbs Realty, Holden Beach 842-2002.

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RESTAURANT Sunset Beach (At the bridge)

DISHWASHERS/KITCHEN HELP. Here's your opportunity to line up with a great restaurant offering good hours and good money. Reliable, hardworkers. over 16 only. The Seafood Peddler (formally Beach Cafe), Holden Beach Causeway. Call Jeff, 842-7656/842-

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SENIOR ACCOUNTANT Must lead and train staff of four while working closely with our corporate headquarters. Candidates should have a bachelor's degree in accounting and 3-5 years experience. Send letter, resume and salary requirements to: Attn: Tom Porter, The Free Press, P.O. Box 129, Kinston, NC 28502.

PART-TIME INSTRUCTORS - The Continuing Education Department at Brunswick Community College is seeking part-time instructors in the following areas: (1) English as a second language. Bachelor's degree required. (2) Adult Basic Education/General Educational Development instructor, Bachelor's degree required. (3) Certified plumber to teach basic plumbing techniques. Deadline: 5:00 p.m., March 16, 1994. Contact: Personnel Office, Brunswick Community College, P.O. Box 30, Supply, NC 28462. College application and resume required. AA/EOE

#### RESERVATIONIST WANTED

Part time, 1-5 p.m. or 6-9 p.m. Earn up to \$250-\$300 per week. Call Monday-Friday 9-5 p.m.

842-5500

#### Employment

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ACCEPTING APPLICATIONS FOR the following positions: Laborers, carpenter helpers, clerical, maintenance and carpenters. Please call 579-1188.

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