

What Are Qualifications For Principal Office Holders?

GENERAL QUALIFICATIONS FOR PRINCIPAL OFFICE HOLDERS

1. Interest and enthusiasm in organization.
2. Knowledge of parliamentary procedure.
3. Organizational ability.
4. Preferably, previous experience within the organization.
5. Person must have at least a 2.0 average to be eligible.

PRINCIPAL OFFICES

President of Student Government

Duties

1. To preside at all meetings of the Executive and Legislative Boards and all joint meetings of the Legislative Board and the Faculty Advisory Board.
2. To call any meetings she may consider necessary.
3. To serve on the Handbook Committee.
4. To determine with the President of the college what legislative matters are under the jurisdiction of the Council.

Meetings to attend

1. Executive Board — on President's call.
2. Legislative Board — once a week.
3. Judicial Board — once a week and on call.
4. Any additional meetings about projects connected with her office.

Special Qualifications

1. Must be a boarding student.
2. Must be a rising senior.
3. Speaking ability.

Chairman of the Judicial Board

Duties

1. To preside at all meetings of the Judicial Board and all joint meetings of the Judicial Board and the Faculty Advisory Board.
2. To call any meetings she may consider necessary.

Meetings to attend

1. Judicial Board — once a week and on call.
2. Executive Board — on call of Student Government President.

Special Qualifications

1. Must be a boarding student.
2. Must be a rising senior.
3. Speaking ability.

Vice-President of Student Government

Duties

1. To assume duties of President in her absence.
2. To serve on the Executive and Legislative Boards.
3. To edit the Student Handbook and serve on the Handbook Committee.
4. To serve as student chairman of the Chapel Committee.
5. To preside at assembly programs alternately with other students.

Meetings to attend

1. Executive Board—on call.
2. Legislative Board — once a week.
3. All meetings connected with her official duties.

Special Qualifications

1. May be boarding or day student.
2. Must be rising senior.
3. Speaking ability.

Secretary of Student Government

Duties

1. To keep accurate minutes for the Executive and Legislative Boards and for meetings of the Student Government Association.
2. To report in writing all Executive and Legislative decisions to the Dean of Students.
3. To keep a roll of the membership of the Legislative Board.
4. To prepare and read the minutes of each meeting upon call of the President of Student Government.

5. To post all official notices of the Executive and Legislative Boards.
6. To help in editing of the Handbook.
7. To be in charge of the point system file.

Meetings to attend

1. Executive Board—on call.

2. Boarding or day student.

Treasurer of Student Government

Duties

1. To serve on Executive and Legislative Boards.
2. To keep strict account of all Student Government receipts

Salem Adopts New Plan For Elections This Year

For several years students have complained about the election procedure in general and the nominating committee in particular. As regular as the blooming of the cherry trees was the complaint of dictation from the nominating committee. Students felt that the nomination sheets were ignored and candidates arbitrarily chosen for the school elections.

Although this complaint was based mainly on a lack of information about the function of the nominating committee, there was room for improvement. This year the student body has voted to change the election system, and this change has given greater responsibility to the individual student.

With the new system, the student body is assured that at least the top three eligible people from their nominations for any office will appear on the final ballot as candidates. In the case where the difference between the third and fourth nominees is very close, all four will appear. The student organizations can still submit nominees for the candidates for the head of their own organization. If the nominating committee then feels that another student (not named by any student body as their top three choices or by the organization as its choice) should be considered, they can add her name to the list of candidates.

This new system assures us that the top three people nominated by the student body will appear on the final ballot. This makes the preliminary nomination sheets ever more important than before. Your choice is important; we urge you to carefully consider the nominations.

On this page you will find the qualifications and duties of the major offices. Study these duties and then check your **Sights and Insights** and the student organization section of your handbook for ideas of who has been active in a particular organization. When you have done this, fill in the mock nomination sheet on page four this week-end. Then on Monday night you will be prepared to make your official nominations during a house meeting.

You do not have to take the time necessary to make thoughtful nominations. But you are in a position like that described in the wedding ceremony—you have to speak now or forever hold your peace.

2. Legislative Board — once a week.
3. All meetings connected with her official duties.

Special Qualifications

1. Rising junior.
2. Boarding or day student.

Secretary of the Judicial Board

Duties

1. To keep accurate minutes of the meetings of the Judicial Board.
2. To report all Judicial decisions to Dean of Students.
3. To keep a roll of Judicial Board's membership.
4. To post all official notices and to see that all action by the Judicial Board is given the type publicity agreed upon by the Judicial Board.
5. To call a joint meeting of the House Presidents when she or the Dean of Students deems necessary.

Meetings to attend

1. Judicial Board — once weekly and on call.
2. All meetings connected with her official duties.
3. Executive Board—on call.

Special Qualifications

1. Rising junior.

- and expenditures.
3. To collect the Student Budget.
4. To present quarterly reports to the Association.
5. To act as chairman of the Finance Board.
6. To help edit the Handbook.
7. To act as chairman of the Executive Committee of the Finance Board.

Meetings to attend

1. Executive Board—on call.
 2. Legislative Board — once a week.
 3. All meetings connected with her official duties.
- ##### Special Qualifications
1. Must be a rising junior.
 2. Can be a boarder or day student.
 3. Speaking ability.

Editor of Salemite (elected by staff)

Duties

1. To publish and edit the Salemite weekly.
2. To serve on Legislative Board.

Meetings to attend

1. Legislative Board — once a week.
2. Weekly meetings with staff members.

Special Qualifications

1. Knowledge and ability in editing and publishing techniques.
2. Ability to foster and/or maintain good relations with faculty and administration.
3. Keen awareness of campus life.
4. Ability to choose staff intelligently, and incite them to work.
5. Willingness to spend an average of 10 hours per week in fulfilling her duties.
6. Must be a rising senior.

President of IRS

Duties

1. To conduct all IRS Council meetings.
2. To call special meetings of the Council.
3. To serve on the Legislative Board.
4. To perform other duties that may reasonably devolve on her.

Meetings to attend

1. IRS Council meetings—3 times monthly on call.
2. Legislative Board — once a week.
3. Meetings and functions which are connected with her office and projects of the Council.

Special Qualifications

1. Rising senior boarding student.
2. Tact.
3. Awareness of needs and problems which IRS may fulfill or remedy.
4. Willingness to give time freely for IRS projects.
5. Speaking ability.

President of the Y. W. C. A.

Duties

1. To direct the general policy of the Association.
2. To preside over all meetings of the Y Cabinet.
3. To serve on Legislative Board.

Meetings to attend

1. Y Cabinet—weekly.
2. Legislative Board — once a week.
3. All meetings connected with her official duties and the functions of the Cabinet.

Special Qualifications

1. Rising senior.
2. Speaking ability.

Editor of Sights and Insights (elected by staff)

Duties

1. To organize annual for publication in the spring.
2. To appoint staff.
3. To serve on Legislative Board.

Meetings to attend

1. Weekly staff meetings first semester; on call second semester.
2. Legislative Board — once a week.

Special Qualifications

1. Rising senior.
2. Originality and perseverance.
3. Willingness to give time for planning annual and signing contracts in spring, making layouts during summer, and spending an average of 4 hours daily from September through February.

Chairman of May Day Committee

Duties

1. To appoint members of May Day Committee.
2. To guide the functions of the committee.
3. To serve on the Legislative Board.

Meetings to attend

1. May Day Committee—on call.
2. Legislative Board — once a week.
3. All meetings connected with the duties and functions of her office.

Special Qualifications

1. Rising senior.
2. Originality.

President of Women's Recreation Association

Duties

1. To preside at WRA meetings, appoint committees, and perform such other duties pertaining to the office.

2. To serve on Legislative Board.

Meetings to attend

1. WRA Council—weekly and on call.
2. Legislative Board — once a week.
3. All meetings connected with projects and functions of WRA Council.

Special Qualifications

1. Rising senior.
2. Enthusiasm for sports.

President of Pierrettes

Duties

1. To conduct all meetings of the Pierrette Council.
2. To appoint committees.
3. To perform all duties that may devolve on her.
4. To serve on Legislative Board.

Meetings to attend

1. Pierrette Council—on call.
2. During a production (2 per year)—daily at rehearsals.
3. Legislative Board — once a week.
4. All meetings connected with her official duties and organizational functions and projects.

Special Qualifications

1. Rising senior.
2. During productions, must be able to spend 10 to 20 hours weekly for a six week or more period.

President of Day Students (elected by day students)

Duties

1. To preside at and call meetings of Day Student Association.
2. To serve on the Legislative Board.
3. To serve as Business Manager of the Handbook.
4. To perform all other duties that may reasonably devolve on her.

Meetings to attend

1. Day Student Association—on call.
2. Legislative Board — once a week.
3. Meetings involving functions or projects of Day Student Association.

Chief Marshal

Duties

1. To be in charge of marshals and their duties of
 - a. Assisting at concerts, lectures, assemblies, May Day, Hatburning, graduation, and any other capacities where needed.
 - b. Check lighting and microphone.
 - c. Handing out programs and hymn books.
 - d. Seating arrangements.
2. Appoint chapel checkers.
3. Leading processions.

Meetings to attend

1. Chapel Program Planning Committee—on call.
2. Meetings in connection with duties.
3. Attendance at functions listed above.
4. Legislative Board — once a week.

Special Qualifications

1. Rising junior.
2. Time to be present at above mentioned functions.
3. Speaking ability.

National Student Association Co-ordinator

Duties

1. To act as link between National Student Association and our Student Council.
2. To serve on Legislative Board.
3. To attend and urge others to attend NSA-sponsored conferences.
4. To keep students aware of international affairs.
5. To serve as chairman of the NSA Committee.

Meetings to attend

1. Legislative Board — once a week.
2. Regional NSA Conventions.
3. NSA Committee meetings—on call.

Special Qualifications

1. Rising sophomore.
2. Speaking ability.
3. Interest in people—locally, nationally, internationally.