

Announcements from Career Services

RECENT CHANGES IN STATE GOVERNMENT EMPLOYMENT

New tests have been established for Administrative Assistant I & II, and Administrative Officer I & II. Therefore, these classes are on open recruitment effective Nov. 1, 1980. Work as an Administrative Assistant I involves a variety of administrative functions in assisting a program or administrative official in carrying out a program's administrative activities; a written test, and a college degree, preferably in Business Administration, public administration, or other related field fulfills the requirement for this position. Salary: \$11,940.

In addition to the requirements for Administrative Assistant I, the requirements for Administrative Assistant II include 6 months administrative or office

management experience. Salary: \$12,995.

The minimum education and experience required for an Administrative Officer include a four-year degree and one year of experience in personnel, budgeting, research or administrative management, or an equivalent combination of training and experience. Salary: \$14,196.

Employment Interviewer I Salary: \$11,940

Location: Positions located statewide

Requirement: College degree and written test

Application Period: 12-22-80 to 1-15-81; Testing: February, 1981. 3-30-81 to 4-17-81; May, 1981. 6-29-81 to 7-17-81; August, 1981. 9-28-81 to 10-16-81; November, 1981.

Candidates must submit a current application during the application period prior to the test administration to: Competitive Services Division, Office of State

Personnel, 116 W. Jones Street, Raleigh, NC 27611.

Registers for intermittent appointments to this class are established from this examination. If an applicant will accept this type of appointment, a notation to that effect should be included on the application.

Veteran's Employment Representative I

Salary: \$11,940

Location: Positions located statewide

Requirements: College degree or an equivalent combination of training and experience plus a written test.

Application Period: 12-22-80 to 1-15-81; Testing: February, 1981. 3-30-81 to 4-17-81; May, 1981. 6-29-81 to 7-17-81; August, 1981. 9-28-81 to 10-16-81; November, 1981.

Candidates must submit a current application during the application period prior to the test administration to address above for Employment Interviewer.

GRADUATE STUDY IN PUBLIC ADMINISTRATION
Offered by UNC-Chapel Hill.

One calendar year of on-campus course work.

Nine months of internships work experience in a public agency.

Financial Aid: Graduate Assistantships, The John Gold Scholarship, Fellowships for Minority Students, Work-Study Assistance, and Public Service Fellowships (US Office of Education).

Admission requirements: Bachelor's Degree, average of

"B" in undergraduate major, nine credit hours in political science, verbal and quantitative scores on GRE (taken early), and oral interview with faculty.

Application deadlines; Assistantships: Feb. 1, 1981. General Admission: April 1, 1981.

Additional information: Write MPA Program, Admissions Coordinator, Political Science Department, Hamilton Hall 070A, UNC, Chapel Hill, NC 27514.

INTERESTED IN A LAW CAREER?

Receive undergraduate credit for two summer courses in the Law Orientation Program at Campbell University School of Law. This new program is designed to provide promising undergraduates with an orientation to law school and the legal profession.

The program will be offered during the eight week period for those who have completed the sophomore or junior years. It is particularly valuable to those students qualified for law school, yet uncertain whether they would enjoy law school and law practice, and those students who because of LSAT scores or undergraduate grades seek to become more competitive for law school admission.

Application forms may be obtained from the Director of Admissions, Campbell

University School of Law, Box 158, Buies Creek, NC 27506.

Also, Wake Forest School of Law admissions recruiter will be here November 19 from 10:00 a.m. to 4 p.m. Sign up in Office of Career Services.

PERSONNEL ENTHUSIASTS

Those with a penchant for data and an ability to interpret regulations may be interested in applying for jobs in benefits and compensation. The Wall Street Journal reports that "top-notch benefit and compensation directors are in great demand, on a faster promotion track and more involved in policy making than ever before."

These personnel specialists understand personnel principles, computers, and law. Government regulations on pension plans and other benefits have deepened the complexity of this job. Benefits managers are earning up to \$75,000 a year in large organizations. (CAM REPORT, Sept., 1980).

RECRUITING:

Business Related Majors
Position: Retail Management Trainees, Rose's Stores Inc.

Location: Southeast
Graduates: December, May
Recruiter: Ken Neumann
Date: Friday, November 21, 1980

Salary Range: \$12,500 to 13,000

Meredith travels to Tourney

The Division III State Volleyball Tournament was held on Friday and Saturday, November 7 and 8 at Greensboro College in Greensboro. Meredith finished 5th in the season standings, going in the tournament tied for fourth place.

On Friday, Meredith dropped its first match against the home team, Greensboro College. Winning by a 6-15 and 2-15 margin, the Greensboro team was very impressive in their opening game of the tourney.

Later that same day, Meredith played very well against Queens, winning in two squeakers 15-13 and 15-13.

Coach Marie Chamblee especially commended setter Ginny Vaca and junior Fay Bryant, who both had excellent performance for the Meredith squad.

On Saturday, Meredith lost its final match against Wingate with game scores of 11-15 and 3-15. However, Coach Chamblee commented that the team played well even though they did lose.

In conclusion, freshman Lynn Ward made 1st team all-division and junior Sharon Sawyer made 2nd team all-division. Each six membered team is voted on by the division coaches based on the season performance of each player.

Carousel

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of his performance. Also effective was Susan Hinson as the wrathful Mrs. Mullin.

The few weak points in the play involved a need for better enunciation and a slowing down of speech by a couple members of the cast. Some overly repeated gestures grew tiresome during the progress of the play and the southern accents were incongruous to the New England environment.

Overall, the Meredith College Players' Carousel was a refreshing, moving, and inspiring change-of-pace which captured the power and musical poetry of Rogers and Hammerstein's masterpiece.

Meredith Basketball Schedule 1980-1981


Day	Date	Opponent	Location	Time
Mon.	Nov. 17	Lenoir Comm. College	Home	5:00 Scrimmage
Thurs.	Nov. 20	St. Mary's	Away	7:00
Mon.	Nov. 24	N.C. Wesleyan	Away	7:30
Tues.	Nov. 25	Davidson Comm. College	Home	7:00
Thurs.	Dec. 4	Methodist	Away	7:00
Sat.	Dec. 6	UNC-Greensboro	Home	2:00
Tues.	Dec. 9	Davidson Comm. College	Away	7:00
CHRISTMAS				
Fri.	Jan. 16	Mary Baldwin	Home	7:00
Tues.	Jan. 20	Davidson Comm. College	Away	7:00
Thurs.	Jan. 22	Bennett	Home	7:00
Mon.	Jan. 26	St. Andrews	Away	7:00
Thurs.	Jan. 29	Methodist	Home	7:00
Wed.	Feb. 4	Bennett	Away	7:00
Fri.	Feb. 6	Davidson Comm. College	Home	7:00
Tues.	Feb. 10	St. Andrews	Home	7:30
Thurs.	Feb. 12	UNC-Greensboro	Away	7:00
Sat.	Feb. 14	N.C. Wesleyan	Home	2:00
Mon.	Feb. 16	St. Mary's	Home	7:00

UP AND COMING!!!! MEREDITH BASKETBALL!!!!!! Support the team in their first home game on Tuesday, November 25 when they will take on Davidson Community College at Weatherspoon Gymnasium at 7:00 p.m. BE THERE!!!!!!

SILVER BULLET SALOON

THURSDAY, FRIDAY & SATURDAY

SOUTH BOUND



FRIDAY 8-10

Draft for Ladies \$.10