

# Board of Commissioners Annual Planning Meeting

By Charlie Rocci

The Pine Knoll Shores Board of Commissioners and town staff held their annual retreat on Thursday and Friday, February 10-11, at town hall. The annual board retreat gives the board and staff an opportunity to plan for the year, discuss upcoming issues and hear reports from committee chairs. The public was able to attend virtually due to COVID restrictions.

Throughout the two days, committee chairs attended in person to present their committee's accomplishments, and 2022 goals as shown here. Each volunteer was then reappointed as the committee chair, and commissioners reviewed and received their committee assignments. See the Town Crier pages for commissioners' assignments for 2022.

## Committee Reports

Committee	Committee Chair	Topics Reported
Community Appearance Commission (CAC)	Steve Felch	The CAC reported on the success and collaborative relationships during the tree removal for protecting the electrical lines in town. They are also looking forward to the Arbor Day celebration, and an announcement should be going out soon with details on the Pine Knoll Shores Arbor Day celebration in March.
Strategic Planning Committee (SPC)	John Ferguson	The SPC achieved a major milestone when the board adopted the town's new strategic plan. The committee's goal now is to educate town committees and assist commissioners and staff with aligning town actions with the strategic plan. To review the town's updated plan, go to <a href="http://townofpks.com/Resources/Strategic%20Plan">townofpks.com/Resources/Strategic Plan</a> .
History Committee	Susan Phillips	The History Committee is busy documenting Pine Knoll Shores history and preparing for the town's 50th anniversary. They are publishing several historical booklets, including a Pine Knoll Shores history coloring book, and organizing fun history events. Visit their blog at <a href="http://pineknollhistory.blogspot.com">pineknollhistory.blogspot.com</a> .
Planning Board	Paul Payne	The planning board has a huge task this year to begin writing the Unified Development Ordinance (UDO), which will govern the town's land use and development. They ask for public input throughout the process. Get involved by listening in on meetings the fourth Tuesday of every month and providing input.
Library Committee	John Brodman	The ad hoc library committee was proud to report the hours of the Bogue Banks Library had returned to normal and announced that the meeting room is open to community groups. Call (252) 648-7726 for more information.
Parks and Recreation Committee (PARC)	Cheryl Smith	PARC plans to continue its highly successful events, such as the Easter Egg Hunt, Fourth of July parade, Turkey Trot and Flotilla; however, they need event volunteers. To volunteer, contact Cheryl Smith at <a href="mailto:cbsmith07@gmail.com">cbsmith07@gmail.com</a> .

Several topics were discussed, and the board directed staff and/or committees to begin reviewing the issues. Some topics reviewed this year include:

- Sound-side kayak launch behind town hall
- Implementation of the Pine Knoll Shores Strategic Plan
- Staff management plan for the upcoming projects
- Inflation, labor market and town staff wages
- Projecting and planning for water enterprise fund
- Succession planning for the upcoming retirements of Brian Kramer, Kevin Reed and Jim Taylor

Outreach to citizens was also a big topic of discussion, and the board started to implement ideas immediately. They established an outreach and citizen engagement ad hoc committee and voted to start an informal town hall style meeting 30 minutes before each board meeting. *The first town hall session will be at the March 9 meeting.* Details on how to participate will be announced shortly. They will also hold a town hall meeting specifically on sidewalks on March 14 at 5 p.m. to hear input from citizens on the town's pedestrian plans.

The Board of Commissioners also had the pleasure of awarding the Ken Jones Public Service Award to Sonny Cunningham for his continued dedication to bettering the lives of everyone in Pine Knoll Shores. See the Town Crier in this issue for a photograph.

The next regular Board of Commissioners meeting will be held March 9 at town hall.

*The full minutes of the Board of Commissioners meetings are included in the agenda packets that are available through the calendar on the town website ([townofpks.com](http://townofpks.com)). If you have questions about access to the minutes, contact Town Clerk Charles Rocci at 247-4353 ext. 13.*

## Reentry Pass Reminder

Pine Knoll Shores reentry passes are issued from December 1 through May 31 only. No passes will be issued during hurricane season, except in the case of new property owners or new residents. If you rent or lease a property, you should contact the property owner.

The town provides one complimentary permit to property owners. A replacement or an additional permit may be purchased for \$25.

**Existing homeowners** who need a replacement or an additional permit must:

- Complete a Reentry Permit Request Form (available in the foyer of the public safety building, at [townofpks.com/Resources/Police](http://townofpks.com/Resources/Police) or by emailing [psbadmin@townofpks.com](mailto:psbadmin@townofpks.com))
- Provide a current utility bill or tax bill in your name with your Pine Knoll Shores address
- Show a photo ID

**New homeowners** who need a permit must:

- Complete a Reentry Permit Request Form (available as shown above)
- Provide proof of purchase within 30 days of settlement in the form of a closing statement, deed or tax bill
- Show a photo ID

Documents can be submitted to Shelia Bupp by email at [psbadmin@townofpks.com](mailto:psbadmin@townofpks.com); by mail at 314 Salter Path Road, Pine Knoll Shores, NC 28512; or by dropping them off at the public safety building or depositing the documentation and payment in the drop box to the left of the front doors at the public safety building. Checks should be made out to Town of Pine Knoll Shores, and credit card payments can be processed by calling 252-247-2474.