## Use This Table To Check Your Tax Withholding

## Working Couples:

## Do you need more tax <br> withheld?

Usually, when both husband and wife work, the tax withheid from their wages is not enough to pay their full income tax when they file their annual income tax return.
The table at right helps you to figure how much extra tax you might need to have withheld during 1971 in order to avoid a big tax bill at the end of the year. (If you have already arranged for extra withholding or have made payments on a Declaration of Estimated Tax, you may not need to do anything.)

To use this table, you must first subtract $\$ 650$ for each of your exemptions from your annual wage. For instance, a family consisting of husband, wife, and two children would have four exemptions ( $4 \times \$ 650$ ), or $\$ 2,600$. This amount can be subtracted from either the wage of the husband or the wage of the wife, or

1971 Guide for Determining the Additional Withholding Needed by Working Couples

\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline \multirow[t]{2}{*}{If one spouse's snnual wage, reduced by $\$ 650$ for each exemption, is-} \& \multicolumn{12}{|l|}{And the other spouse's annual wage, reduced by $\mathbf{5 6 5 0}$ for each personal exemption, is-} <br>
\hline \& \$1,000 \& \$2,000 \& \$3,000 \& \$4,000 \& \$5,000 \& 56,000 \& \$7,000 \& \$8,000 \& \$9,000 \& \$10,000 \& \$11.000 \& \$12,000 <br>
\hline \& \multicolumn{12}{|l|}{The amount of additional withholding needed is approximately -} <br>
\hline \$ 1,000 \& \$ 160 \& S 160 \& \$ 160 \& \$ 160 \& \$ 160 \& \$ 160 \& \$ 160 \& 190 \& \$ 190 \& \$ 190 \& $\$ 190$

250 \& <br>
\hline 2,000
$\mathbf{3 , 0 0 0}$ \& 160
160 \& 200
200 \& 200
200 \& 200 \& 200 \& 200 \& 200
200 \& 250
300 \& 250
300 \& 250
300 \& 250
300 \& 250
300 <br>
\hline 3,000 \& 160 \& 200 \& 200 \& 200 \& 200 \& 250 \& 250 \& 300 \& 300 \& 300 \& 350 \& 350 <br>
\hline 5,000 \& 160 \& 200 \& 200 \& 200 \& 250 \& 250 \& 300 \& 300 \& 350 \& 350 \& 350 \& 400 <br>
\hline 6,000 \& 160 \& 200 \& 200 \& 250 \& 250 \& 300 \& 300 \& 350 \& 400 \& 400 \& 400 \& 450 <br>
\hline 7,000 \& 160 \& 200 \& 200 \& 250 \& 300 \& 300 \& 350 \& 400 \& 450 \& 450 \& 450 \& 500 <br>
\hline 8,000 \& 190 \& 250 \& 300 \& 300 \& 300 \& 350 \& 400 \& 450 \& 500 \& 500 \& 500 \& 550 <br>
\hline 9,000 \& 190 \& 250 \& 300 \& 300 \& 350 \& 400 \& 450 \& 500 \& 500 \& 550 \& 550 \& 600 <br>
\hline 10,000 \& 190 \& 250 \& 300 \& 300 \& 350 \& 400 \& 450 \& 500 \& 550 \& 550 \& 600 \& 700 <br>
\hline 11,000 \& 190 \& 250 \& 300 \& 350 \& 350 \& 400 \& 450 \& 500 \& 550 \& 600 \& 700 \& 750 <br>
\hline 12,000 \& 190 \& 250 \& 300 \& 350 \& 400 \& 450 \& 500 \& 550 \& 600 \& 700 \& 750 \& 800 <br>
\hline 13,000 \& 190 \& 250 \& 300 \& 350 \& 400 \& 450 \& 500 \& 600 \& 700 \& 750 \& 800 \& 950 <br>
\hline 14,000 \& 210 \& 300 \& 350 \& 400 \& 450 \& 500 \& 550 \& 650 \& 750 \& 800 \& 950 \& 1.050 <br>
\hline 15,000 \& 210 \& 300 \& 350 \& 400 \& 450 \& 500 \& 600 \& 700 \& 800 \& 900 \& 1.000 \& 1.100 <br>
\hline 16,000 \& 210 \& 300 \& 350 \& 400 \& 500 \& 550 \& 650 \& 750 \& 900 \& 1,000 \& 1,100 \& 1,200 <br>
\hline 17,000 \& 210 \& 300 \& 350 \& 450 \& 500 \& 600 \& 700 \& 850 \& 1.000 \& 1,050 \& 1.150 \& 1,300 <br>
\hline 18,000 \& 210 \& 300 \& 350 \& 450 \& 550 \& 650 \& 800 \& 950 \& 1.050 \& 1.150 \& 1.250 \& T.400 <br>
\hline 19,000 \& 210 \& 300 \& 450 \& 500 \& 600 \& 750 \& 900 \& 1,000 \& 1.100 \& 1,250 \& 1,350 \& 1,500 <br>
\hline 20,000 \& 250 \& 400 \& 450 \& 550 \& 700 \& 850 \& 950 \& 1.100 \& 1,200 \& 1,350 \& 1,450 \& 1.600 <br>
\hline 21,000 \& 250 \& 400 \& 450 \& 650 \& 750 \& 850 \& 1.000 \& 1,150 \& 1.300 \& 1.400 \& 1.500 \& 1.650 <br>
\hline 22,000 \& 250 \& 400 \& 550 \& 650 \& 800 \& 900 \& 1.050 \& 1.200 \& 1,350 \& 1.450 \& 1,600 \& 1.750 <br>
\hline 23,000 \& 250 \& 450 \& 600 \& 700 \& 800 \& 950 \& 1.100 \& 1,250 \& 1,400 \& 1.550 \& 1,700 \& 1.850 <br>
\hline
\end{tabular}

Caution: For 1971, the standard deduction is 13 percent of incorne, limited to a maximum deduction of $\$ 1.500$. This table assumes that when you file your tax return the deduc. tions claimed (standard or itemized) will equal 13 percent of your annual wages. Therefore, if the combined annuat wages
divided between them. Suppose the husband's annual wage is $\$ 15,000$, and he claims two of the exemptions -the wage after exemptions is $\$ 13,700$. Suppose the wife's annual wage is $\$ 6,500$ and she claims two exemp-tions-the wage after exemptions is $\$ 5,200$.

Locate in the first column the annual wage closest to that of husband or wife and read across to the column
of you and your spouse exceed $\$ 11,500$ and actual itemized deductions are less than 13 percent of wages, more withholding may be necessary. Also, more withholding may be necessary if you have other kinds of income.
headed by the annual wage closest to that of the other. The figure you find there is the approximate amount of extra withholding needed during 1971 to avoid owing a balance at the end of the year. In the example the husband would look down the first column to $\$ 14,000$, and read across to the column headed by $\$ 5,000$ (for the wife). He finds that the amount of additional withholding is $\$ 450$.

## What to do:

Either the husband or wife, or both, can increase withholding by asking the employer for a new Withholding Exemption Certificate, Form W-4. This form should be filled out to request the employer to withhold a specific dollar amount of extra tax, or to claim fewer withholding exemp. tions. (At the bottom of this page, you will find a table indicating how much extra tax would be withheld each payday for each withholding exemption you drop).
Since half of the year has already gone by, it is necessary to divide the extra withholding needed by the number of paydays left in the year. To
illustrate, in the example above where approximately $\$ 450$ additional tax is needed, if the employees are paid weekly and there are 25 paydays left in the year, $\$ 18$ additional withholding per payday is needed. Either the husband or the wife should file and ask that $\$ 18$ more per payday be withheld, or they may divide the $\$ 18$ between them, as they wish. In lieu of arranging for additional dollar amounts to be withheld, it is sometimes possible to accomplish the same thing by reducing the number of withholding exemptions claimed on the exemption certificate, Form W.4. For example, an employee in the $\$ 14,000$ to $\$ 19,000$ salary range would have $\$ 2.60$ more per week withheld for each exemption dropped,
and an employee with a wage of $\$ 5,000$ would have $\$ 2.10$ more per week withheld for each exemption dropped.

| It annual wage, reduced by 5650 for each exemption la- | For the for amount o exemptio <br> Woekly | following p of additione on dropped <br> Blweekly | payroll period withholding dis approxim <br> Semimonthly | the for each atelyHonthly |
| :---: | :---: | :---: | :---: | :---: |
| Under \$1,050 | \$0 | \$0 | \$0 | \$0 |
| \$1,050-\$2,200 | 1.80 | - , 3.50 | 3.80 | 7.60 |
| \$2,200-\$8.500 | 2.10 | 4.10 | 4.50 | 8.90 |
| \$8,500-\$14,000 | 2.40 | 4.80 | 5.10 | 10.30 |
| \$14,000-\$20,000 | - 2.60 | 5.30 | 5.70 | 11.40 |
| Over \$20,000 | 3.10 | - 6.30 | 6.80 | 13.50 |

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