

WRITING CHECKS SAVES MONEY

By Wilford L. White, D.C.S. WASHINGTON, D. C. — In business, where competition is keen and where success depends on doing the little things well, you must know your trade.

One area in which many small businessmen fall down is that of keeping accurate records of financial transactions. It may seem strange, but many small businessmen do not know the proper way to write, record, and file cancelled checks.

Most can get by when it comes to writing checks that will be honored at the bank, but, for some, that's about it.

Too many small businessmen write checks that record no clue as to their purpose and even fail to make out stubs. The check and check stub are important records.

Successful businessmen code all checks so that they can be rapidly identified. The coding system need not be complex. Indeed, the simpler the system, the better. A system devised by you can serve your needs as well as one devised by a Wall Street broker.

When checks are returned from the bank after they have been honored, they should be matched against whatever purpose they were written to serve. The easiest way to do this is to attach the cancelled check to the bill it was used to pay.

When this is not possible, a brief notation attached will serve the purpose. Here is a simple check list

check being honored. This can be costly when bills are due at a certain date and, also, you may lose a discount.

1. Always fill in the date. Back-dating or post-dating of checks should be avoided. It's bad business and creates a bad image for you at your bank.

2. Write the name of the payee clearly. Always use the full, official name of the person or the firm.

3. Write the figure of the amount to be paid clearly in dollars and cents. Put a period between dollars and cents. In addition, underline cents; for instance, \$105.00. This eliminates any possible confusion between \$105.00 and \$10,500. The same figures are used in both amounts, but there is a difference — enough to ruin some small business firms.

4. Be sure to spell out the same amount that you indicate in the figure. Failure to do this can cause undue delay in the

a week after your checks come from the bank. It takes only a little time for a mistake to crop up, but it often takes a long time to straighten it out. An ounce of prevention is still worth more than a pound of cure.

Colonial Declares 35c Dividend

ATLANTA, Ga. — Directors of Colonial Stores Incorporated, 428-store Southeastern and Midwestern supermarket chain, last week declared a quarterly dividend of 35 cents a share on common stock — the same as last quarter.

The regular quarterly cash dividend of 50 cents per share was declared on outstanding 4 percent preferred stock.

Dividends are payable June 1, 1967 to stockholders of record on May 18, 1967.



PARENTS VISIT — Attending the Mother-Daughter, Father-Son weekend held recently at North Carolina College in Durham were, left to right, Mrs. Glenn R. Wilfong, Hickory, with her daughter Frances Wilfong, a sophomore sociology major; and Donald R. Ingram, playing host to his father, John Ingram Jr., High Point. Young Ingram is a freshman music major.

HILLSIDE CHOIR IN CONCERT AT ST. MARK SUN.

The St. Mark A. M. E. Zion Church School will present the Hillside High School Concert Choir in a program on Sunday afternoon, May 21, at 5:00 at the church. The Choir, under the direction of Ernest Masenburg, will perform in honor of St. Mark's Sunday School pupils who will be graduating from high school, business school and college this Spring. Superintendent of the Sunday School is Guy Mazzyk. The minister is the Reverend Lawrence A. Miller.

Local Births

Only one Negro birth was reported to the Durham Health Department during the week of May 8 through 13: John and Eva Wilder, boy.

with the Equal Employment Commission in March and April of 1966.

The Commission found "reasonable cause to believe that a violation of the Civil Rights Act by defendants had occurred," and the NAACP filed suit.

Court Orders Dixie Union Admit Negroes

NEW ORLEANS, La. — The National Association for the Advancement of Colored People won an unprecedented legal victory in this Deep South city, when a U. S. District Judge ordered a previously all-white union to "admit immediately" into membership Negroes and Mexican-Americans.

Judge Herbert Christenberry also enjoined the defendant Local 53 of the International Association of Heat and Frost Insulators and Asbestos Workers from maintaining any of the following requirements for future membership:

"Recommendation or endorsement by present members, relationship by blood or marriage to present members, election to membership by present members."

NAACP General Counsel R. L. Carter and NAACP Associate Counsel Barbara A. Morris had charged that the 275-member union, which represents some 1,200 workers, had repeatedly refused to accept Negroes or issue them work permits, in violation of Title VII of the Civil Rights Act of 1964 banning racial discrimination in employment.

The Asbestos Workers local is the sole supplier of employees for the asbestos industry in the New Orleans and Baton Rouge areas.

The NAACP lawyers filed action in Federal Court here last November and received a temporary restraining order against the union to halt a planned election that was called to circumvent the inclusion of Negroes as members.

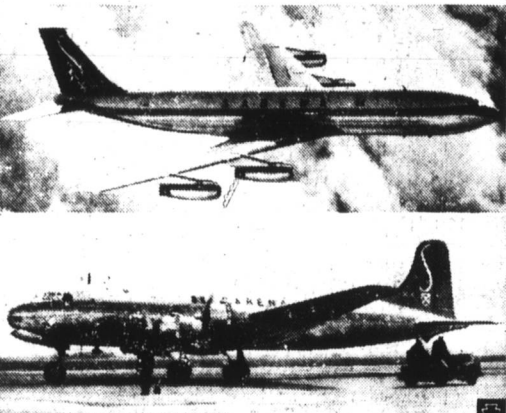
Legal sources and courtroom buffs contend that the preliminary order won by the NAACP and the subsequent injunction issued by Judge Christenberry is unprecedented in a case of this kind in this part of the country.

The plaintiffs included a Negro, a Mexican-American and a white man, the last of whom was fired from his job at McCarty, Inc., a contracting firm, when he sought to help integrate the union. They filed complaints of discrimination

X; and the Negroes' desperate struggle for full equality mushrooms throughout the land. The story moves from Mississippi to New York and back to Mississippi again, as scene after scene teaches the reader never again to feel complacent about America's largest minority group.

In 'SIPPI, John Oliver Killens evokes in fiction the problems of violence and commitment that he has explored in numerous articles and essays written over the last few years. The violence in his novel may shock some readers, but it reflects his firm conviction—frankly expressed in an article he wrote for the Saturday Evening Post: "We black folk must never surrender one single right guaranteed to any other American. The right of self-defense is the most basic of human rights, recognized by all people everywhere. In the psychological castration of the Negro, the denial of his right to self-defense has been one of the main instruments. . . . Nonviolence is a tactic, but it must never be a way of life for the black American." These extreme views, with their connotations of "black power," may shock and alienate some readers. Nevertheless, in Black Man's Burden, published in 1966, Mr. Killens expressed similar ideas in six trenchant essays, and his book received nationwide acclaim from black and white men alike.

A Tale Of Two Decades . . .



is reflected in the DC-4 with which SABENA Belgian World Airlines began transatlantic service on June 4, 1947, and the Boeing 707 jet flying Belgium's colors today. Anniversaries are glad occasions and the line celebrates a particularly happy milestone—20 years of transatlantic service—on June 4, 1967. Founded in 1923, SABENA has 44 years of experience and is the world's third oldest airline. Since its fledgling trip between Brussels, Belgium and Kent in Great Britain in 1923, it has grown to include 64 cities in 38 countries on 4 continents. In its far flung organization are over 10,000 employees and more than 200 offices staffed with "local specialists" are maintained throughout Europe, the Middle East and Africa. In North America the line has 24 sales and reservation offices in the U.S. and 6 in Canada, as well as offices in Mexico and Latin America. In looking forward to future decades of service to new generations of travelers, and the exciting changes that the coming super-sonic era portends, SABENA, while keeping in the vanguard of technical progress, will remain dedicated to being Europe's most helpful airline.

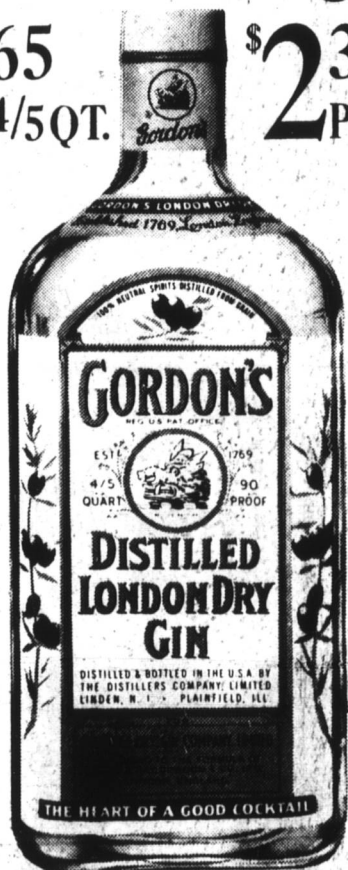
About Books

'SIPPI
A NEW NOVEL BY JOHN OLIVER KILLENS
Saul Bellow has called John Oliver Killens, whose third novel, 'SIPPI, will be published by Trident Press on 10 June 1967, "a writer of great honesty, whose talent is for solidity and doing justice." He is widely held to be one of the most important and representative spokesmen for the Negroes in America today. In 'SIPPI, he explores the fundamental change that has taken place in the attitudes of Negroes to white men and of white men to Negroes since the historic Supreme Court decision to integrate the public schools in 1954. In scope, structure, and subject matter, this is his most ambitious novel to date.

'SIPPI describes a political struggle, but does so by depicting its effects on the lives of ordinary people. In it, Mr. Killens traces the lives of richly varied characters from that momentous day in 1954 to the present. A black boy grows up on a Southern plantation, is sent to college by the "nigger-loving" white man (who sees every "good" Negro as Gunga Din), and finally has to choose between his ambitions for a career in New York and his loyalties to the struggle back home. A white girl, Southern, spoiled and clever, shares a room with a Negro in a northern college and learns painfully the real meaning of political commitment. Plantation workers are evicted when they register to vote; half a nation mourns the death of Malcolm

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