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Education Director Energetic and creative person needed to develop, plan and direct a new non-sectarian independent curriculum (K-6) for Hickory Day School. opening Fall 1993. Send resume and salary requirements to: Box Hickory, NC 5296 28603

Administrative Assistant Coordinate all secretarial services & correspondence, prepare payroll/ budget, conf. plans & travel, effective written & oral comm. skills. Must type 60 wpm. B.S. degree, will accept 4 yrs. exp. or bus. school graduate. Send resume: East Winston Community Development Corp. Inc., Attn: P. Hairston, 1225 E. 5th St., W-S, NC 27101.

Counselor (Half-Time) To provide in-home services to families experiencing difficulties POS. requires valid NC driver's license, use of auto, flexible work schedule with some evening hours. MIN BA degree in Human or Social Services, MA pref. Salary DOE & qualifications. Send resume by Feb.9th to Youth Opportunity Homes. Inc., 646 W. 2nd St., W-S, Kopel. Minorities encouraged to apply.

Executive Assistant

Local corp. seeks exp. Asst. to implement tio mgmt. strategies. Candidate will employ TQM concepts & practices, dev. computerized data bases for workforce planning, supervise support staff. Set goals & deadlines, delegate authority. Proposals writing. Some travel req. A.B.S. in Bus. Admin., or 4-6 yrs. prior exp. Word Processing, spread sheets & public relations a must! Attractive benefits pkg. offered Subit your resume & salary reg. to: East Winston Community Development Corp., Inc., Attn: P. Hairston, 1225 E. 5th St., W-S, NC 27101.

Respiratory Therapist Fast growing home care copany has positions available. Great rtunity for career advance ment with autonomy. Benefits include hosp./life/dental/disability Saary plus bonus and expenses Must be organized and a self starter. Send resume to

> P.O. Box 30485 Raleigh, NC 27622-0485

Staff Attorney
Catawba Valley Legal Services. in Morganton seeks a staff mey. The attorney will handle a range of poverty law matters but will have special responsibilit for consumer law cases (foreclo-sure defense, unfair trade practices, etc.). Excellent fringe bene fits. Send resume, writing sample and three references to: John Vail Executive Director, Catawba Val Avery Avenue, Morganton, NC 28655-3100, (704) 437-8280.

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A Class "B" Driver's License, your own tools and tow or more years of experience will suffice for this listing. If selected, you would repair gas and diesel engines. power train systems, and air and hydrailic brakes using hand and power tools. The hours work will vary between 7 a.m. and 10: p.m., Monday through Friday, with occasional Saturday work required. The pay discussions begin at \$9.92 per hour.

COOKS Qualified cooks are usually in demand. This particular employer needs someone to prepare, season and cook a vari ety of meats, vegetables and short order foods for a restaurant. Six or more months of verifiable experience will be considered. The hours of work for this part-time opening will total 25 per week, varying Mondau through Sunday. The

pay is open.

DATA ENTRY CLERK Typing skills of 50 wpm are needed. The successful candidate will input demographic data on a computer using WordPerfect 5.1. The data will be alpha/numeric. Additional duties will involve typing correspondence and reports. Twelve or more months of experience will qualify you for referral. The 15 hours per week will be arranged

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p.m., Monday through

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We invite qualified individuals to fill out an application at the Center, located at the intersection of Airport Parkway and Regional Road. This may be done Monday - Friday, from 9:00 am to 7:00 pm. We are an equal opportunity employer.



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Due to Company growth, Krispy Kreme has the following position available at the Corporate Offices:

Human Resources Clerk

Position to provide clerical support in a fast paced Human Resources environment. Typing, good math skills, computer/office equipment literacy, and good telephone skills required.

Krispy Kreme offers a competitive compensation and benefits package.

Send resume to:

Manager of Employee Relations Krispy Kreme Doughnut Corporation P.O. Box 83 Winston-Salem, NC 27102

EOE/M/F/V/H

Area Representative

ASPECT Foundation, a non-profit international student exchange program, seeks community oriented people to coordinate student exchange program. As an Area Representative you work out of your home to recruit host families, work with schools and supervise exchange students. A stipend is paid per student is paid per student to cover expenses. Hosting opportunities also available. For more information call 1-800-US-YOUTH.

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Due to Company growth, Krispy Kreme

has the following position available at the Corporate Offices:

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Extensive travel, machinist or welding skills and maintenance experience required.

Krispy Kreme offers a competitive compensation and benefits package.

Send resume to:

Manager of Employee Relations Krispy Kreme Doughnut Corporation P.O. Box 83 Winston-Salem, N.C 27102

EOE/M/F/V/H

Computer Operator

Sara Lee Intimates, a leading manufacturer of women's intimate apparel, has an opening for aComputer Operator at its Winston-Salem headquarters. Responsibilities include operation of all computer equipment, performing systems functions related to batch an online processing application. and for enforcing all center standards that ensuer the quality. efficiency and overall system throughout reliability. Must be willing to work rotating shift - 4 days on/4 days off m ust be willing to work overtime and must be available to work on days off if needed. Hours: 3:00 p.m.-12:30 a.m. (3 days): 3:00 p.m.-12 midnight (4th day); 4 off.

Qualifications include: One year of experience operating an IBM AS/400 High school graduate or equivalent

Sara Lee Intimates offers an excellent benefits package, as well as growth opportunities

resume and salary requirements to: **Employment Administrator** Sara Lee Intimates P. O Box 5100 Winston-Salem, NC 27113 Affirmative Action Employer

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