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> **EMPLOYMENT** SECURITY COMMISSION

Employer

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These or more years of experience, but the public of correspondence; and maintain files. Three or more years of experience, typ-ing skills of 55 wpm and WordPerfect 5.1 proficiency are required. The hours of work are from 8AM to 5PM, Monday work are from 8AM to 5PM, Monday through Friday. The pay will range to 88.50 per hour. We'll submit youlgosum to the employer; (9830972/201362010) FIRST CLASS MECHANIC

Two or more years of experience needed that demonstrates a knowledge of electrical, plumbing and mechanical repairs. Hours of work are 7 am to 3:30 pm. Mon day through Friday. Pay negotiations begin at \$7 per hour.

AUTOCAD BRAFTER A resume is also your introduction to this employer, who is recruting an Autocad drafter. This job entails using your knowledge of Autocad 11 and 12 in a variety of electrical and méchanical projects. Interested individuals should have an associated asted individuals should have an associ-ate degree in drafting or disetting exper-ence. The hours of work are from 8AM to 5PM, Monday through Finday. The pay is open. (983098500328 1010) PROGRAMMER/ANALYST

You'll travel within the state if selected is the programmer-analyst opening. This job involves planning, developing, testing and documenting programs for customers. Your programming repertoire should include a facility with IBM 38 or AS400, and RPG 3 or RPG 400. A degree and two or more years of exper ence will be qualifying. You will need a valid NC driver's license and your own vehicle for the inflistate travel. The hours of work will be from 8AM to 5PM. Monday, through Friday. The pay is \$5 per CONTROLS ELECTRICIANS You'll be trained in instrumentation if selected for one of ithese two openings

selection or one of mase two openings for controls electricians. These individuals will use PLC experience to trou-bleshoot field devices, such as bar cod-ing equipment; photo cells, weighing devices and wrapping equipment - all on automated lines. An associate degree and three or more years experience are asked. The job will involve some over-night travel. The pay is open. To inquire further contact your Winston-Salem Job Service Center at 630 W 6th Street between 8:15 am and 4:30 pm. Monday through Friday.

PROFESSIONAL EMPLOYMENT

POSITION VACANCY

Davidson County Community College is accepting applications for Secretary, Financial Aid, a full-time salaried position available October 1993.

Responsibilities include performing general secretarial duties including typing, word processing, filing, etc.; preparing data reports; maintaining computer data files; assisting with preparations for registration and other college activities; processing purchase requests and invoices; and performing other duties as assigned.

Minimum qualifications include an associate degree in secretarial field or closely related area; experience in secretarial field or closely related area (appropriate education and experience may be substituted for the education requirement); competency in secretarial skills including typing, filling, office machines and procedures; ability to fassume responsibility and organize work; ability to communicate effectively on the telephone and in person; and ability to

Salary for the position will be determined by education and experience

Deadline for applications: September 29, 1993.

For more information about responsibilities, qualifications and the application process, contact:

Personnel Office
Davidson County Community College P.O. Box 1287

Lexington, NC 27293-1287 (704) 249-8186 or (919) 475-7181 An Equal Opportunity Institution

DAVIDSON COUNTY Community

The Housing Authority of the City of Winston-Salem is accepting applications and resumes for the following positions:

PLUMBER:

This employee will perform work to insure the efficiency of the plumbing work required in HAWS units. Performs general plumbing work in construction, repair or alteration of plumbing systems and fixtures; analyzes defects or malfunctions in plumbing systems; corrects defects or malfunctions; locates and diagnoses trouble in systems and equipment and makes necessary repairs; assists in ordering parts and tools and helps provide on-the-job training for other employees. Performs other related work as required. Must be licensed plumber and have considerable knowledge of standard practices and methods of plumbing trade. Able to read and work from blueprints, drawings or sketches. Assumes responsibility for doing assigned work. Licensed plumber with at least 5 years of work experience in plumbing trade. Graduate from high school supplemented by vocational training in plumbing field or any equivalent combination of training and experience which provides the required skills, knowledge and abilities. Must possess valid NC plumber's and driver's licenses. Starting salary: \$19,428.

ELECTRICIAN:

This employee will perform work to insure the efficiency of the electrical work required in HAWS units. Will repair, install, inspect and maintain the electrical systems in units. Performs variety of repair tasks; inspects requests for service; determines cause of electrical problems and provides work to solve them; prepares list of estimated requirements of materials, tools, etc.; helps provide on-the-job training for other employees. Must be licensed electrician and have considerable knowledge of practices, procedures, materials, tools and equipment used in trade. Knowledge of occupational hazards and safety precautions of work. Ability to read and work from blueprints, diagrams, manuals and specifications. Must be licensed electrician with at least 5 years of work experien electrical trade. Graduate from high school supplemented by vocational training in electrical field or any equivalent combination of training and experience which provides the required skills, knowledge and abilities. Must possess valid NC electrician's and driver's licenses. Starting salary: \$21,000.

Interested persons are to send a resume or application no later than September 24, 1993, to: Personnel Manager

Housing Authority of the City of Winston-Salem 901 Cleveland Avenue Winston-Salem, NC 27101

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> Send resume to: Sorien Schmidt Central Carolina Legal Services P.O. Box 3467 Greensboro, NC 27402

> > ----



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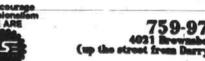
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