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DIRECTOR OF PERSONNEL

for growing Winston Salem nonprofit organization with 300 employees. Human Resources generalist with minimum of 3 years experience, degree in TIR or associated field, & good writing skills. Knowledgesin employment law, employperclations, benefits administration, compensation.I MEA, ADA, COBRA, WC, framing, and implementation of policies & procedures. Experience in Safety a plus. Supervisory experience desired. Must be computer literate. Good benefiles & opportunity to grow with a dynamic orgaanization. Send resume & cover letter with salary history to:

> MSC Director of Personnel Ad Box 1636 Winston-Salem, NC 27102.



CHEMISTRY INSTRUCTOR

Forsyth Technical Community College has a vacancy for a full-time Chemistry Instructor (Arts & Sciences Division). This individual will have classroom responsibility for instruction n a broad range of postsecondary chemistry courses, ranging form pretechnical and technical chemistry to courses in general inorganic and forensic chemistry at the college level. Other responsibilities include advising students, preparing course outlines, evaluating course offerings, and serving on college committees as needed.

Minimum requirements include: (1) master's degree in science with a minimum of 18 graduate hours in chemistry and (2) teaching

Preferred: (1) master's degree in chemistry, (2) successful teaching experience at the postcondary level (3) experience in course planning development and implementation, (4) 18 graduate hours in another related field, i.e. mathematics or physics, and (5) computer

A completed FTCC application must be received by the Human Resources office no later than October 22, 1996. The projected date of employment is December 3, 1996 The salary for this position will range from \$29 000 to \$32 900. A resume will not be accepted without an application. Faxed applications will not be accepted. Direct application

Dean, Human Resources Division, Forsyth Technical Community College, 2100 Silas Creek Parkway, Winston-Salem, NC 27103-5197. AA/EOE

(FTCC Job Line #9:0-945 6465 Ext. 630)



Community

Technical

Forsyth

COMPENSATORY **EDUCATION** FORSYTH INSTRUCTOR(S)

Forsyth Technical Community College has a vacancy for a part-time Compensatory Education Instructor(s) (Corporate & Continuing Education). These individuals will be responsible for providing instruction to persons with mental handicaps in a variety of community settings using the Compensatory Education Program of Studies. Day and evening hours available.

Minimum requirements include: (1) bachelor's degree in education. (2) personal computer skills, and (3) skills in small group as will as individualized

Preferred: (1) certification in special education and (2) to ching experi-

A completed FTCC application must be received by the Human Resources office no låter than October 21, 1996. The projected date of employment is November 4 1996. The salary for this position will range from \$12.60 to \$14.45 per hour. A resume will not be accepted without an application. Faxed applications will not be accepted. Direct application requests to the Dean, Human Resources Division, Forsyth Technical Community College, 2100 Silas Creek Parkway, Winston-Salem, NC 27103. AA/EOE

(FTCC Job Line #910-945-6465 Ext 6301)

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Child Therapist

needed to develop and implement Kiddie Korner program and provide structured play and recreational therapy with children ages 3 & 4 who grow up in homes with addiction. Please indicate experience and degree is required. 18K - 23K Send cover letter and resume:

STEP ONE 665 W. Fourth Street Winston-Salem, NC 27101



WXLV-TV, ABC 45, is searching for a

Promotion Co-ordinator.

Minimum 3 years broadcasting experience. Must be able to handle multiple projects and work well with others. Good writing skills and computer skills a must. Send resume to Personnel/10A96 PC, WXLV-TV, 3500 Meyer Lee Drive, Winston-Salem, SC 27101. Women & minorities encouraged to apply. Please refer to source of advertisement in your correspondence. EOE M/F. WXLV TV is a Sullivan Broadcasting Company.

PROGRAMMER ANALYST

The City of Winston-Salem is seeking a parttime Programmer Analyst who will develop and support Intranet applications for the City. Tasks will include page design, document conversion, content maintenance, and forms development. Platforms include Unix. Net Ware, Windows 3.1 and a distributed FDDI network. Experience with Internet/Intranet technology and HTML required. Knowledge of: Unix. Java, C++, VB, and relational databases preferred.

Requirements: Should have strong written and oral communications skills, system design and analysis and client/server concepts. Knowledge should be a combination of education and experience equivalent to a Bachelor's degree with major in Computer Science. Position will be Open Until Filled. Interested applications should contact:

> Office Of Personnel 101 North Main Street Winston-Salem, NC 27102

(910) 727-2895 TDD Users Call: (910) 727-8319 EOE/M/F/H/V

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CUSTOMER SERVICE CLERKS

The City of Winston-Salem is seeking two Customer Service Clerks to perform cierca. work using established procedures in process ing permits for or receiving money from the general public. Position receives and process es requests for water or construction permits reviews permit applications to ensure that all required data is complete and accurate lenters data in visual terminal systems, ariswers general inquiries from the public

REQUIREMENTS. Any combination of education and experience equivalent to a high school diploma with considerable experience in general clerical work involving contact with the public, good oral and written communication skills and the ability to type accurately at 35 wpm on a city sponsored typing test. Typing test must be scheduled prior to the closing date of position. Salary \$16,931,00 to \$28.849.00. Interested applicants should apply by October 15, 1996 to

Office Of Personnel 101 North Main Street Winston-Sa;lem, NC 27102 (910) 727-2895 TDD Users call: (910) 727-8319 EOE M.F.H.V

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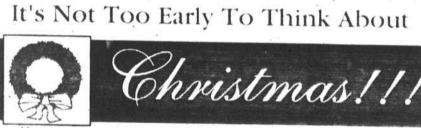
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