

CLASSIFIED/EMPLOYMENT/REAL ESTATE

CLERICAL

HEALTH CARE

Professional Services

Professional

ANTIQUES

FORSYTH has a part-time vacancy:
Part-Time Clerical Assistant
 (President's Office)
Minimum requirements: (1) one year of community college training in either Administrative Office Technology, Microcomputer Systems Technology or a closely related field, (2) must be able to maintain confidentiality, (3) two years' related work experience, (4) strong computer skills including knowledge of PowerPoint and other computer presentation packages and (5) must have excellent organizational and interpersonal skills and a positive attitude. The salary for this part-time position will be: \$6.15 per hour. Maximum 20 hours per week. Daytime hours to be arranged. Application deadline: December 8, 1997. Persons interested in applying may obtain an application by calling the Human Resources office at (910) 723-0371, ext. 7302. A resume may be attached but is not a substitute for an application.
 (FTCC Job Line #910-945-6465 Ext 630)
 AA/EOE

BAYADA NURSES CNA's

Certified Nursing Assistants needed for all shifts in Winston-Salem and surrounding areas. Flexible hours!! Sign-on Bonus!! One year's experience required.
 Call Bayada Nurses. 723-1000.

Wilder
 Resume & Cover
 Letters
 Career Coaching
 Resume Writing
 & Design
 Job Interview Skills
 Video Taping
 Internet Resume
 Posting & Job
 Searches
 Computer Classes
 WordPerfect & Word
 Lisa S. Wilder, Ph.D.
 725-7035

Video Production Creative Director Greensboro

Responsibilities include meeting with Greensboro area clients to discuss production, formulating creative ideas and writing scripts for clients' video projects, scheduling and directing shoots, and producing edit sessions. Excellent organizational, time-management, and communication skills required. Successful applicants must pass drug test. Send resume, salary history, and non-returnable demo reel to:
 Production Manager
 Time Warner Cable
 Adcast
 P.O. Box 36037
 412 East Blvd., 1st Floor
 Charlotte, NC 28236-6037
 EOE M/F/D/V

SCOTT ANTIQUE MARKET
 Two Mammoth Facilities
 2400 Booths - DECEMBER 12-14 2nd Weekend of Every Month
 Atlanta Expo Centers - Atlanta, Georgia 1-285 at Jonesboro Road (614) 569-4112

ANTIQUES

ABSOLUTE AUCTION: Tuesday, Dec. 9th, 9:30 AM, Virginia Power Company, Surplus Equipment, Selling 400+/- Lots, Old Stage Road, Chester, Virginia. INFO: 706-884-3062. VAAUC #000211

AUTOMOTIVE

Chevy Corvette Convertible '96 (New!) Anniversary Edition, 6spd. New '96 Corvette Convertible (White), Auto. Call 800-849-8821.
Hendrick Motorsports Special Edition '97 SS Camaros - Only A Few Left. Call 800-849-8821. Hendrick Chev-

rolet.
No Money Down!
 All Applications Accepted. Easy Qualifying. Push, Pull, Tow or Drive it. We Don't Care. Buy Any Used or Program Vehicle in Stock And We'll Give You \$2000 For Your Vehicle. Bad Credit, Slow Credit, Bankruptcy, Judgements, Divorces. First time buyers welcome! Call Toll Free (888)264-4422.

BUSINESS OPPORTUNITIES

OWN YOUR OWN apparel, shoe, lingerie, bridal, gift or \$1.00 store. Includes inventory, fixtures, buying trip, training. Minimum investment \$17,900.00. Call Dan at Liberty Fashions. 501-327-8031.

Research - Consumer Research Corp. seeking Independent Contractors to research public records. Choose your hours & work independently. Excellent part time earning opportunity. CRC 1-800-407-9731.

FINANCIAL

DEBT RELIEF-FREE, immediate, confidential. Consolidate payments, lower interest and eliminate harassment, by phone. Call 1-888-BILL-FREE or (888)245-373. American Credit Counselors, nonprofit.

CREDIT CARD PROBLEMS?
 Debt Consolidation. Avoid Bankruptcy. Stop Creditor Calls. Cut Interest. No Credit Check. One Low Payment. National Consolidators, Inc. (800)270-9894.

"CASH". Immediate \$\$ for structured settlements and deferred insurance claims. J.G. Wentworth 1-888-231-5375.

FINANCIAL/ MORTGAGES

REFINANCE & SAVE \$100's EACH MONTH. With Today's Low Mortgage Rates.

Consolidate debt, improve your home or get needed cash with Fairbank Mortgage. 24-hour pre-approvals. Quick Closings. Competitive Rates. Custom Programs For Every Need. Good & problem credit. No-income Verification. Self-Employed. Bankruptcy. 125 percent Equity Financing. We Bend Over Backwards To Approve Your Loan. **FAIRBANK MORTGAGE** 1-888-877-5511, Ext. 441 N.C. Lic #A-1207

HOMEOWNERS - Good or bad credit! Lower rates, lower payments, debt consolidation, cash out, home improvements, even foreclosure. We can help! Call Bob or Blake at KRB Mortgage - 888-292-0120.

HOMEOWNERS, FAST CASH by phone. 1st and 2nd mortgages for debt consolidation, home repair, any reason. Act fast while rates are low. **FIRST GREENSBORO** 1-800-538-9870.

Residential Mortgage All Credit considered. Fixed rates - as low as 7.5 percent. Rates subject to change. 10,000 for \$94/mo 25,000 for \$232/mo 40,000 for \$371/mo. Call 800-262-4696, 8AM-9PM

FOR SALE EQUIPMENT

SAWMILL \$3795. Saw logs into boards, planks, beams. Large capacity. Best sawmill value anywhere. Free information. Norwood Sawmills, 90 Curtwright Drive #3, Amherst, NY 14221. 1-800-578-1363.

DRIVER - OTR

Give Us 5 Minutes! We'll give you a reason to quit reading the classifieds. 28-36 cpm, based on experience. New Kenworths \$40. Tap Pay FULL BENEFITS 1-800-635-8669, Ext. N1107

FORSYTH has a full-time vacancy:
Secretary
 (Search Re-Opened)
Minimum requirements: (1) associate degree or Business School graduate in Secretarial Science, (2) able to work 12 noon - 9pm, Monday thru Thursday and 8 am-5pm, Friday, (3) demonstrated proficiency in Word for Windows or WordPerfect, typing 50 wpm; and (4) experienced in creating and using data bases. **Salary range:** \$18,984 - \$22,104. **Application deadline:** Open until filled. **Screening of applications will begin December 8.** Persons interested in applying may obtain an application by calling the Human Resources office at (910) 723-0371, ext. 7302. A resume may be attached but is not a substitute for an application.
 (FTCC Job Line #910-945-6465 Ext. 630)
 AA/EOE

FORSYTH has a full time vacancy:
SECRETARY
Minimum requirements: (1) associate degree in Office Systems Technology or two years' experience in administrative support, and (2) ability to function in a computerized workplace. **Salary range:** \$18,756-\$22,104. **Application deadline:** January 5, 1998. Persons interested in applying may obtain an application by calling the Human Resources office at (910) 723-0371, ext. 7302. A resume may be attached but is not a substitute for an application.
 (FTCC Job Line #910-945-6465 Ext. 630)
 AA/EOE

AMERICAN RED CROSS
ADMINISTRATIVE ASSISTANT
 Major local / national non-profit organization has opening for a part-time Adm. Asst., flexible hours and benefits; \$7 per hour. Must have excellent oral and written communication skills. Responsibilities include interviewing; organizing and supervising various projects.
Send resume to:
 American Red Cross
 690 Coliseum Dr.
 Winston-Salem, NC 27106

PROFESSIONAL EMPLOYMENT

rmic
Quality Control Coordinator
 RMIC is seeking an individual to prioritize and coordinate the processing department's daily work flow and organize according to the processing and auditing staff needs to meet client deadlines. Two years mortgage lending experience required, with strong emphasis on FNMA, FHLMC, FHA and VA processing with underwriting guidelines knowledge. Supervisory experience very helpful and generally required.
Send resume and cover letter to:
Republic Mortgage Insurance Company
Personnel Department
 P. O. Box 2514
 Winston-Salem, NC 27102
 An Equal Opportunity Employer

COMMUNITY SOCIAL SERVICES ASST.
MON-FRI. 8 A.M. - 5 P.M.
Health, Dental & Life Ins.
 Receive great satisfaction by working with the disabled and elderly. Tasks include housekeeping, shopping, transportation, budgeting & home management. Personal care tasks: personal hygiene, grooming, feeding & medical monitoring. **Prefer certification as Nurse Aide I.** Previous exp. in providing hands-on care. Personal transportation and from various job assignments; reimbursement for mileage. A valid driver's license is required.
Complete application at Forsyth County Personnel
 709 Hall of Justice
 2nd & Main St.
 910-727-2851
 EOE

STAFFING SERVICES

LOOK NO FURTHER! GREAT OPPORTUNITIES! TWO LOCATIONS!
INDUSTRIAL DIVISION
 4431 N. CHERRY ST. 776-1717
 Material Handlers
 Production/Packing
 Forklift Drivers
 Machine Operators
 Assembly
CLERICAL DIVISION
 300 S. STRATFORD RD. 777-1707
 Data Entry Clerks
 Wood Processors
 Receptionists
 Customer Service
 Secretarial
Debbie's Staffing Services
 Never a Fee EOE

CAREER OPPORTUNITY

Winston-Salem State University
PRESENTS PARALEGAL CERTIFICATE COURSE
Class begins Jan 24, 1998!
Enroll Now!!
 1-800-522-7737

STAFFING SERVICES

NEED WORK? CALL GRIFFIN!
 Short & Long Term Jobs
 Various Shifts
 Competitive Wages
 Temp-to-Full Time Conversions
 Office and Industrial Positions
SOME CURRENT OPENINGS
 Switchboard Operators
 Warehouse Workers
 Word Processors
 Certified Forklift Operators
 Legal Secretaries
 General Laborers
 Data Entry Operators
 Assembly
 Medical Coding
 Order Pickers
 Apply in person at
 8013 North Point Boulevard
 Mon-Fri. 8 to 5
 EOE
GRIFFIN No Employee Fees
STAFFING SERVICES CALL 759-8860

Real Estate For Sale

Apartments For Rent

UNIVERSITY PLACE APARTMENTS
 Now taking applications. 1BR Apts. for the elderly, with accessible units available for persons with mobility impairments. Rent based on income. For information/application, call (910) 722-0013 or write 1625 E. 3rd St., Winston-Salem, NC 27101. TDD #1-800-735-2962
 Equal Housing Opportunity

WANTED TO BUY ALL CASH FAST SETTLEMENT
 We will buy your house today! Any condition!
HOME REAL ESTATE
 722-1122
 NIGHTS-722-0127 OR 722-6062

★ HUD / VA HOMES ★
 FREE. Complete statewide listing & daily updates. 0-3% down with low closing. For detailed information with no obligation.
 Call
 The Federal Real Estate Group
 777-6585
 Equal Housing Opportunity

SKYLINE VILLAGE APTS.
 2BR apts. conveniently located near WSSU. Hwy 52 int. 40 in Downtown. AC, onsite laundry facilities & appls. includ. Students & Section 8 certificates welcomed. No application fee. Rent starts at \$350. Call 784-9707 for details.

FOREST RIDGE APARTMENTS
 We are accepting applications 1,2,3, and 4 bedroom apartments, based on your income
Office Hours:
 Mon., Tues., and Thurs. 8:00 am - 5:00 pm
 Wed. and Fri. 8:00 am - 12:00 noon
Phone #722-5052
 TDD: 800-545-1833
 Equal Housing Opportunity

Cherry Hill, Vespers and Rural Hill
 • Now Taking Applications
 • Senior Citizens that need Rental Assistance
 • Rent Based on Income
 • Units Handicapped Accessible
 Call 910-723-7524
 NC TDD #1-800-735-2962 or Apply at
 840 W. 14th Street
 Office Hours 8AM-5PM
 Equal Housing Opportunity

BUYING or SELLING!! MUNDY REALTY is the one to call!!
We SPECIALIZE in: VA Loans, Move-up Buyers, 1st Time Buyers, Special Financing - Excellent to Slow Credit, Bad Credit
\$0 to Low Down Payments
Call Us (910) 724-2404 or 1-800-836-5274

Virginia Newell Realtor
 402 Laura Wall Blvd.
 Winston-Salem, NC
 722-3480
Lynette Wilson
 Real Estate Broker
 767-2981
Denise Jenkins
 Sales Associate
 723-8436

• West Hill
 • Wachovia Hill
 • Spring Hill Apartments
 These communities for the elderly, handicapped and disabled are now taking applications for 1 bedroom apts. Rent based on income. Handicapped accessible units available. Apply at 201 N. Sunset Dr. or call 723-4162. TDD Relay System 1-800-735-2692 for hearing impaired.
 Equal Housing Opportunity.

SENIOR CITIZENS HOUSING
 (Only Individuals 60 Years and Older Should Apply)
 Crystal Towers - 625 W. Sixth Street
 Healy Towers - 3450 Healy Drive
 Sunrise Towers - 801 Martin Luther King, Jr. Drive
Security Deposit \$150 - Income Guidelines
FEATURES:
 • Convenient Locations/Bus Routes
 • Central Air and Heating
 • Individual Heat Controls
 • Smoke Detectors and Emergency Systems
 • Lunch program sponsored by Senior Services
AVAILABLE NOW!
 • 24 Hour Security
 • Game and Craft Rooms
 • On-site Management and Maintenance
 • Health Services provided at Sunrise Towers through WSSU
 727-8500 TDD #727-8543
 Now Taking Applications!