

EMPLOYMENT

PROFESSIONAL

AIR POLLUTION DIRECTOR

Buncombe County, N.C.
 Salary Range: \$41,953 - \$59,680
 Position Available: September 1, 1999

Performs specialized administrative work planning, organizing, and directing the activities of the Air Pollution Control Region. These activities include: the surveillance and permitting of industrial sources of air pollution, the monitoring of the ambient air, the demolition and asbestos removal (for both NESHAP and local regulations) of structures, the Federal Titles I-V of the Amendments to the Clean Air Act of 1990 including the 112(r) emergency release, the investigation of all complaints, and enforcement of all federal, state and local air pollution control laws. Extensive experience in air pollution control or similar work in a large manufacturing plant including considerable supervisory experience. Graduation from a four-year college or university with a degree in Environmental or Chemical Engineering or Environmental Science, or related field or an equivalent combination of education and experience. Must submit Buncombe County Employment application to Buncombe County Personnel Department, One Oak Plaza, Suite 101, Asheville, NC 28801. Application deadline: July 28, 1999. Call (828) 250-4166 to obtain employment application. EOE/AA

SURVEY PERSONNEL

DSAtlantic Corporation is looking for qualified land surveying personnel for highway construction projects and site related surveys. Highway experience preferred. Excellent pay and benefits.

Send resume to:
 R. Dethrow at DSAtlantic Corp.
 7820 North Point Blvd. Suite 200,
 Winston-Salem, NC 27106
 or Email it to:
rdethrow@dsatlantic.com
 "AA/EOE/M/F/D"

ForsythTech

has the following vacancy

Full-Time Director of Research and Assistant
Minimum Requirements: (1) Master's degree in Educational Research, Statistics, or related area, (2) three years' experience in research and administration at a community college or educational institution, and (3) demonstrated experience in statistics and quantitative and qualitative research methodologies, as well as experience with appropriate microcomputer applications. **Preferred** (1) broad knowledge of the North Carolina Community College System, including the philosophy, programs, and procedures, (2) broad knowledge of planning and institutional effectiveness, (3) ability to analyze and interpret data, and to report in a logical, sequential, and understandable manner to diverse groups throughout the College, (4) capacity for self-direction with ability to organize and set priorities, (5) ability to work with members of the college community at all levels, (6) ability to develop and administer survey instruments relevant to various aspects of college assessment, and (7) strong writing and presentation skills. **Salary range:** \$32,412 to \$43,284, based on experience and academic credentials. **Projected date of employment:** August 1999, contingent upon available funding.

Application deadline: Wednesday, July 14, 1999, at 5:00 p.m. Persons interested in applying may obtain an application by calling the Human Resources office at (336) 723-0371, ext. 7302. A resume may be attached but is not a substitute for an application. (FTCC Job Line #336-945-6465 ext. 630) AA / EOE

HELP WANTED

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 Fax: 723-9173**

PROFESSIONAL

ForsythTech

has the following vacancy

Full-Time English Instructor 9-Month
Minimum Requirements:(1) Master's degree with a minimum of 18 graduate hours in English, (2) three years' teaching and/or related work experience. **Preferred:** (1) Working knowledge of Windows environment software, and (2) 18 graduate hours in another related field, i.e., speech. **Salary range:** \$25,000 to \$31,617, based on experience and academic credentials.

Application Deadline: For this position has been extended to: Thursday, July 8, 1999 at 5:00 p.m. Persons interested in applying may obtain an application by calling Human Resources office at (336) 723-0371, ext. 7302. A resume may be attached but is not a substitute for an application. (FTCC Job Line #336-945-6465 Ext.630) AA/EOE

MEDIA SPECIALIST

needed for an intermediate school. Licensure as a media specialist is required. Contact
 Lexington City Schools,
 1010 Fair St.
 Lexington NC 27292,
 242-1527.
 EOE

ForsythTech

has the following vacancy

Full-Time Secretary, Women's Resource Center
Minimum Requirements:(1) Associate's degree in related discipline from a two-year college or technical school, and (2) two years' successful secretarial experience. **Salary range:** \$19,740 to \$22,692 based on experience and academic credentials.

Application deadline: Wednesday, July 14, 1999 at 5:00 p.m. Persons interested in applying may obtain an application by calling Human Resources office at (336) 723-0371, ext. 7302. A resume may be attached but is not a substitute for an application. (FTCC Job Line #336-945-6465 Ext.630) AA/EOE

EARN EXTRA MONEY DELIVERING TELEPHONE BOOKS

Flexible Hours/ Starting in July
 We need people to deliver the Alltel Old Town, NC Telephone Directories in Clemmons, King, Lewisville, Pfafftown, Rural Hall, Tobaccoville, Winston-Salem and Surrounding areas. To deliver you must be at least 18 years old, have the use of an insured vehicle and be available during 5 or more daylight hours. To request a route in your neighborhood: Call 1-800-827-1200 Job # 1341-S American Directory Service Corp./
 EOE

ForsythTech

has the following vacancy

**Full-Time Staff Associate to the Vice President,
 Institutional Planning & Support Services**

Minimum Requirements:(1) Associate's degree from two-year college or technical school, and (2) Minimum of five years' successful work experience in related area (3) demonstrated ability to interact with internal and external contracts, and (4) experience with personal computers, laser printers, fax machine, and copier. Computer experience should include a variety of software packages, including word processing, databases, spreadsheets, and presentation packages such as PowerPoint. **Salary range:** \$21,984 to \$24,192 based on experience and academic credentials.

Application deadline: Wednesday, July 14, 1999 at 5:00 p.m. Persons interested in applying may obtain an application by calling Human Resources office at (336) 723-0371, ext. 7302. A resume may be attached but is not a substitute for an application. (FTCC Job Line #336-945-6465 Ext.630) AA/EOE

NURSING

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JOB LINE

**(336) 718-5300
 or toll free
 (888) 718-9979**

Rare and rewarding with a uniquely human touch. That's the high-caliber healthcare opportunity you'll find waiting for you at Novant Health. Our vision is simple-by combining advanced technology, the best people, and the most efficient cost, we are able to provide the best service to our community. To accomplish this goal, we rely on some of North Carolina's most highly regarded hospitals—Forsyth Medical Center in Winston-Salem, Community General Hospital in Thomasville and Presbyterian Hospital in Charlotte. Our facilities not only include some of the most impressive hospitals, but also PrimeCare facilities, a heart center, surgical centers, rehabilitation centers, a dental facility, and numerous long-term care facilities to name just a few. Partner with Novant Health and see why we are creating some of the area's best career opportunities.

In addition to an environment that inspires greater professional achievement, we offer the outstanding benefits and compensation you'd expect from a new culture in modern health care. For immediate consideration, please apply in person or send your resume to: Novant Health, located on the campus of Forsyth Medical Center, Employment Dept.-WSC0701, 3333 Silas Creek Pkwy., Winston-Salem, NC 27103; or call 1-800-777-1878; or locally 718-5420.

Equal Opportunity Employer.

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 of Communities—
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www.novanthealth.org

PROFESSIONAL

The North Carolina School of Science and Mathematics

Head of Human Resources
 Salary Grade 72
 Hiring Range: \$45,000 - \$51,000

The Head of Human Resources reports to the Director of Operations and is responsible for managing all human resource functions for both SPA and EPA staff including: recruitment, salary administration, benefits, coordination of development & training, policy development, employee relations and diversity training. **Minimum Requirement:** Bachelors degree in a related field and at least three years experience as a human resource generalist. Strong interpersonal and management skills are required. Experience in NC government or education institution, knowledge of automated human resource systems, and advanced degree and supervisory experience are preferred. **Deadline:** July 12, 1999.

Please Send State of NC Application and resume to:
 Human Resources, NCSSM, P.O. Box 2418, Durham, NC 27115.

Equal Opportunity Employer

OFFICE MANAGER

Employee needed for administrative support of growing non-profit agency. Must have excellent telephone skills on multi-line system. Responsibilities includes telephones, purchasing, word processing/spreadsheet, mailings, arranging meeting. Good communication skills with public, clients, board and agency personnel. Ability to handle multiple priorities and deadlines. Knowledge of office procedures and equipment. Five plus years experience. Excellent benefits. Interested applicants please forward resume to:
 Senior Service, Inc. Attn: Admin. Position
 836 Oak Street, Suite 320
 Winston-Salem, NC 27101
 EOE

SECRETARIAL



Position Vacancies

Davidson County Community College is accepting applications for the following position vacancies:

**Administrative Assistant
 Administrative Support Staff**

For additional information about responsibilities, qualifications, and application requirements, please see the "Job Vacancies" page on the College Websites:
<http://www.davidson.cc.nc.us/> or contact:

Human Resource Office
 Davidson County Community College
 P.O. Box 1287
 Lexington, North Carolina 27293-1287
 336-249-8166, Ext. 253
 Equal Opportunity College

CNA's BAYADA NURSES

Certified Nursing Assistants needed for all shifts in Winston-Salem and surrounding areas. Flexible hours!! One year's experience required.
**Call Bayada Nurses.
 723-3993.**

GENERAL

Local Hauling company is presently accepting applicant for experienced Printers and a Fabricator for our Winston-Salem
 Qualified Candidates must have:

1. Min. of a class B CDL
2. Good driving record
3. Good work history
4. Experience with pressure sprayer
5. Experience with welder and torches

Excellent benefits, Competitive pay and Bonuses.

Apply in person at: BFI

2875 Lowery Street
 Winston-Salem, N.C. 27101
 Between 8:00 a.m. & 5:00 pm
 No telephone calls accepted

An Equal Opportunity Employer

Piedmont Triad District • 2875 Lowery Street •
 Winston-Salem, North Carolina 27101
 Phone 910-724-0842 • Fax 910-724-7018
www.bfi.com

DIESEL MECHANICS (\$15.56 per hour)

Roadway Express, Inc. a leader in the industry, is presently seeking entry-level mechanics to begin working part-time, approximately 8 to 40 hours per week. Based on mechanical aptitude and performance, when full-time positions become available, those best qualified will be promoted to full-time status, which includes top pay scale for supplemental income, an attractive benefits package and great opportunities.

Must own your own hand tools and 1 year experience preferred. Qualified applicants requested to apply at:

ROADWAY Express

**1255 NC Highway 66S
 Kernersville, NC 27284
 ON ANY Tuesday 9:00 a.m.**

Qualified female, minority, veterans and disabled persons are encouraged to apply.
 Affirmative Action/Equal Opportunity Employer
 M/F/D/V