

CLASSIFIEDS

LEGAL NOTICES

ADVERTISEMENT FOR BIDS

**Winston-Salem/Forsyth County Schools
West Forsyth High School
Entrance and Parking Improvements**

Sealed Bids will be received by the Winston-Salem/Forsyth County Board of Education at the Winston-Salem/Forsyth County Administration Office in the 3rd floor auditorium, 1605 Miller Street, Winston-Salem, N.C. until 3:00 p.m., April 16, 2002 at which time the Bids will be opened and read publicly for the construction of the following:

West Forsyth High School Entrance and Parking Improvements
Lewisville-Clemmons Road, Clemmons, N.C.

Bids will be received as a Single-Prime project.

A Pre-Bid Conference will be held on April 9, 2002 at 9:00 a.m. at West Forsyth High School in the Cafeteria Annex. All interested Bidders should make plans to attend.

Bidding Documents may be examined in the office of the Engineer, Stimmel Associates, P.A., 305 West Fourth St., Suite 1-A, Winston-Salem, N.C., 336-723-1067; the facility offices of WS/FC Schools, 1605 Miller St., 336-727-2533; and in the Carolina's AGC (Associated General Contractors of America), Inc. office, 4000 Piedmont Pkwy., High Point, N.C., 336-812-3127.

The Project consists of construction of new entrance drives and asphalt pavement of approximately 14,268 square yards, demolition of existing entrance drives and asphalt pavement of approximately 11,170 square yards, seal coating approximately 14,648 square yards of existing asphalt pavement, striping, utility work, storm drainage, clearing, grading, grassing, landscaping and site lighting.

All Contractors must have proper license in accordance with state laws governing their respective trades.

Bids must be on the standard form provided by the Engineer.

Qualified Single-Prime General Contractors may obtain a maximum of two copies of the Bidding Documents, beginning April 1, 2002, from Stimmel Associates, P.A., 305 West Fourth St., Suite 1-A, Winston-Salem, N.C., upon a deposit of \$100.00 per set of documents. The full deposit will be returned to Bidders upon return of Bidding Documents in good, usable, unmarked condition within 10 days after the date set for receipt of Bids. After 10 days the Bidder's deposit will be forfeited. Additional copies of the Bidding Documents may be obtained from the Engineer upon payment of \$2.50 per printed sheet for drawings and \$0.25 per printed page of the Project Manual (Specifications). Full sets of the Bidding Documents may be purchased at the cost of \$100.00 per set. The purchase price is non-refundable. Refundable deposit is applicable to Single-Prime General Contractors only.

Bidders shall use complete sets of Bidding Documents in preparing Bids; neither the Owner nor Engineer assumes responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.

A Bid Guarantee equal to the sum of 5% of the Base Bid will be required with each Bid.

A Payment and Performance Bond will be required each in the sum of 100% of the Contract Sum.

No Bidder may withdraw his Bid within 30 days after the Bid opening.

The Owner reserves the right to accept or reject any or all Bids, and to waive informalities.

WINSTON-SALEM/FORSYTH COUNTY
BOARD OF EDUCATION
DR. DONALD L. MARTIN, JR.
SUPERINTENDENT

The Chronicle, March 28, 2002

**NOTICE TO MINORITY
AND WOMEN CONTRACTORS**

**RE: Appalachian State University
Varsity Gym Renovations**

Bid Date: Monday, April 8, 2002 @ 2:00 P.M.

Hickory Construction wants bids for all divisions of work.

Plans and specifications are available for inspection at:

Hickory Construction Company Plan Room:
1728 9th Ave., NW, Hickory, NC 28601

Office of the Architect: Wash Harem Nelson
Architects, Charlotte, NC

AGC Plan Rooms: Charlotte, Raleigh, Greensboro
and Asheville, NC

FW Dodge Corporation: Charlotte and Raleigh, NC

CMD offices: Charlotte and Raleigh, NC

Send bids to Hickory Construction Company, P.O.
Box 1769, Hickory, NC 28603 or Fax to 828-322-
5138. Contact person at Hickory Construction:
Tracy Reitzell @ 828-322-9234.

The Chronicle, March 28 & April 4, 11, 2002

MEDICAL

EDUCATION THAT WORKS
ForsythTech
COMMUNITY COLLEGE

has the following vacancy:

**Full Time Program Coordinator,
Medical Sonography - 12-Month**

Minimum requirements: (1) Associate's degree in Medical Sonography, (2) ARDMS abdomen or OB/GYN certification, (3) two years' clinical experience, and (4) two years' teaching experience in a medical sonography program or school. **Preferred:** (1) Bachelor's degree, and (2) ARDMS certification in both abdomen and OB/GYN. **Salary Range:** \$37,000 to \$43,116, based on experience and academic credentials.

Application Deadline: Tuesday, April 2, 2002 at 5:00 p.m. Persons interested in applying may obtain an application from our web page at www.forsyth.tech.nc.us or by picking one up at our Human Resources Office. Resumes will not be accepted without a completed original FTCC application. AA/EOE

EDUCATION THAT WORKS
ForsythTech
COMMUNITY COLLEGE

has the following vacancy:

**Full Time Instructor,
Dental Assisting 9-Month**

Minimum requirements: (1) Bachelor's degree, (2) must be a certified dental assistant, and (3) have experience as a dental assistant. **Preferred:** (1) Bachelor's degree in education or a science field, and (2) prior teaching experience. **Salary Range:** \$30,000 to \$32,562, based on experience and academic credentials.

Application Deadline: Tuesday, April 2, 2002 at 5:00 p.m. Persons interested in applying may obtain an application from our web page at www.forsyth.tech.nc.us or by picking one up at our Human Resources Office. Resumes will not be accepted without a completed original FTCC application. AA/EOE

CLERICAL

EDUCATION THAT WORKS
ForsythTech
COMMUNITY COLLEGE

has the following vacancy:

**Full Time Secretary,
Student Financial Services**

Minimum requirements: (1) Associate's degree in Office Systems Technology or related area, (2) three years' secretarial experience in an educational institution, (3) licensed NC Notary Public or willingness to obtain within first 3 months of employment, and (4) must be detail oriented with excellent typing/computer skills. **Preferred:** (1) one years' experience in financial aid and the community college sector. **Salary Range:** \$21,468 to \$24,372, based on experience and academic credentials.

Application Deadline: Tuesday, April 2, 2002 at 5:00 p.m. Persons interested in applying may obtain an application from our web page at www.forsyth.tech.nc.us or by picking one up at our Human Resources Office. Resumes will not be accepted without a completed original FTCC application. AA/EOE

EDUCATION THAT WORKS
ForsythTech
COMMUNITY COLLEGE

has the following vacancy:

**Full Time Program Coord.,
Cardiovascular Sonography - 12-Month**

Minimum requirements: (1) Associate's degree in Medical Sonography or Cardiovascular Sonography, (2) ARDMS adult echocardiography certification, and (3) two years' clinical experience. **Preferred:** (1) Bachelor's degree, (2) ARDMS adult echocardiography and vascular certification, and (3) prior teaching experience. **Salary Range:** \$37,000 to \$43,116, based on experience and academic credentials.

Application Deadline: Tuesday, April 2, 2002 at 5:00 p.m. Persons interested in applying may obtain an application from our web page at www.forsyth.tech.nc.us or by picking one up at our Human Resources Office. Resumes will not be accepted without a completed original FTCC application. AA/EOE

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PROFESSIONAL

EDUCATION THAT WORKS
ForsythTech
COMMUNITY COLLEGE

has the following full-time vacancy:

**Vice President of Student
Development Services**

The Vice President of Student Development Services is responsible for the supervision, coordination, and administration of the Student Development Services Division which includes: admissions, recruiting and minority services, placement testing, disability services, ADA, records, student employment assistance, Women's Resource Center, career and guidance counseling, student data support services, and student activities. The Vice President of Student Development Services is also the chief student disciplinary officer of the College.

Requirements:

- Master's degree in higher education administration, adult education, or counseling from an accredited college or university.
- Five years' demonstrated successful administrative experience in functional areas of Student Development Services, preferably at the post-secondary level.
- Knowledge of and commitment to the community college concept; strong leadership and communication skills; proven human relations skills; ability to manage multiple tasks and responsibilities; and strong problem-solving and decision-making skills.
- Knowledge of federal and state laws, statutes, rules and regulations regarding the rights of students.

Preferred: Doctorate (Ed.D. or Ph.D.)

Vice President of Instructional Services

The Vice President of Instructional Services is the chief academic officer of the college. Duties include leadership and supervision of the transfer curricula; vocational, technical, health, and business programs; developmental programs; and learning resource center. The Vice President will provide faculty leadership, program development, community outreach, budget development, and administration.

Requirements:

- Earned Doctorate from an accredited college or university.
- Five years' experience in senior level educational management.
- Collaborative leadership style, which encourages teamwork and partnerships both internally and externally.
- Experience with support development and implementation of innovative instructional delivery systems, including technology-based education.

Preferred: Teaching experience, preferably in a community college setting.

Application Process: The application period will remain open until the position is filled; however, screening of applications will begin on May 1, 2002. APPLICATIONS MUST INCLUDE A LETTER OF INTEREST, A STATEMENT OF EDUCATIONAL PHILOSOPHY, A COMPLETE RESUME, A COMPLETED FORSYTH TECHNICAL COMMUNITY COLLEGE APPLICATION FORM, EDUCATIONAL TRANSCRIPTS, AND THE NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF FIVE (5) REFERENCES. Persons interested in applying may obtain an application from our web page at www.forsyth.tech.nc.us or by calling our Human Resources Office at 336-734-7302. Job description will be available upon request. Application materials should be mailed to:

Director: Human Resources
Forsyth Technical Community College
2100 Silas Creek Parkway
Winston-Salem, NC 27103-5197

AA/EOE

TEACHING

EDUCATION THAT WORKS
ForsythTech
COMMUNITY COLLEGE

has the following vacancy:

**Full Time Dept. Chair,
Life Sciences 12-Month**

Minimum requirements: (1) Master's degree with at least 18 graduate hours in biology, and (2) successful teaching experience.

Salary Range: \$37,000 to \$45,816, based on experience and academic credentials.

Application Deadline: Tuesday, April 2, 2002 at 5:00 p.m. Persons interested in applying may obtain an application from our web page at www.forsyth.tech.nc.us or by picking one up at our Human Resources Office. Resumes will not be accepted without a completed original FTCC application. AA/EOE

REAL ESTATE

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The Chronicle's e-mail address is: adv@wschronicle.com