

CLASSIFIED ADS

DEADLINES: Non-Display Advertising: Mon. & Tues. 5 p.m.; Wed. 12-noon; Thurs. 5 p.m.; Fri. 1 p.m.

DISPLAY ADVERTISING: No-Proof, for publication Thurs.: Mon. 5 p.m.; Tues. 12 noon; Wed. & Thurs. 5 p.m.; Fri. 1 p.m.

IN MEMORIAMs: 8 point type, \$15 per word - \$4.40 min.; 10 point type, \$17 per word - \$4.40 min.

COMMERCIAL CLASSIFIED RATES: Non-Contract. Consecutive Issues Per Ad (\$4.40 min.); 4 or more times, \$3.55; Plus 1 Free Ad; Contract Rates Available Upon Request.

OFFICE HOURS: Mon. - Thurs. 9 a.m. - 5 p.m.; Fri. 9 a.m. - 1 p.m.

All classified advertising is payable in advance. Ads may be placed at our Business Center in the lobby, closed Saturday and Sunday.

TO PLACE AN AD, CALL 376-0496

HELP WANTED

SECRETARY TO DEVELOPMENT COORDINATOR
The City Manager's Office of the City of Charlotte has a temporary assignment available for a person to serve as secretary to the Development Coordinator; answer telephone calls and greet visitors; type letters, reports, and other documents; take oral dictation and transcribe from dictating equipment. This position requires graduation from high school preferably supplemented by college level course work; considerable experience in responsible and varied secretarial work with good typing, shorthand, and general office skills. Requires ability to deal courteously with the public and experience with dictating equipment and word processing.

THIS WILL BE AN 18-MONTH ASSIGNMENT

Interested applicants apply

PERSONNEL DEPT.
City of Charlotte
600 E. Trade St.
Charlotte, N.C. 28202
EOE M-F

HELP WANTED

POLICE DATA PROCESSING SUPERVISOR
\$27,284-34,823
Plans and supervises the operation of a computer installation in the Charlotte Police Department. Performs systems analysis and design. Requires experience in system analysis and computer programming, preferably including supervisory experience. A thorough knowledge of computer systems and programming and to translate user needs into workable computer systems. Experience with 4300 series of IBM mainframes, VTAM, USAM, BTAM, and CICS desired. MVS or DOS experience desired. Final candidate subject to polygraph examination. Send resume to:

PERSONNEL DEPT.
City of Charlotte
600 E. Trade St.
Charlotte, N.C. 28202
EOE M-F-H

SYSTEMS ANALYST
\$24,747-31,585
Formulates and develop system approaches for new and modified computer based systems dealing with a wide variety of methodologies and productivity tools on mainframes and micro computers to meet user objectives. Requires relevant 4-year degree or equivalent training plus considerable systems analysis and design experience. Must demonstrate recognized technical competence and the ability to work effectively with all levels of user personnel. Send resume to:

PERSONNEL DEPT.
City of Charlotte
600 E. Trade St.
Charlotte, N.C. 28202
EOE M-F-H

HELP WANTED

LABOR CREW CHIEF II UTILITY DEPT.
\$16,750-21,378
Supervises a sewer repair and construction crew whose duties include pipe installation and repair, embankment restoration, construction of new line extensions including manholes and other operations as needed for system maintenance. Requires considerable supervisory experience in general construction, labor and rough maintenance work. Experience in gravity flow pipe line construction and experience with heavy equipment is helpful. Apply:

PERSONNEL DEPT.
City of Charlotte
600 E. Trade St.
Charlotte, N.C. 28202
EOE M-F-H

ENGINEERING CLERK II
Engineering Dept.
\$13,789-17,587
Position serves as an administrative and drafting resource to engineering staff in the Public Service and Land Development Division. Involves preparing sketches and maps used for estimates and proposals as well as maintaining records of project status. Generates status, activity and billing reports for all land development activity. Requires extensive public contact and experience in general clerical duties, graduation from high school with the basic ability to perform mathematical calculations. Apply:

PERSONNEL DEPT.
City of Charlotte
600 E. Trade St.
Charlotte, N.C. 28202
EOE M-F-H

HELP WANTED

TREATMENT PLANT MECHANIC
\$16,750-\$21,378
The City's Waste Water Collection Division is seeking a mechanic to install, maintain, and repair equipment in sewage lift stations, such as air compressors, pumping units, and valves. Requires experience maintaining water-waste water pumping equipment and high school graduation supplemented by related courses in electrical-mechanical engineering. Must have knowledge of applicable methods and tools and the ability to follow schematic diagrams. Apply to:

PERSONNEL DEPT.
City of Charlotte
600 E. Trade St.
Charlotte, N.C. 28202
EOE M-F-H

COMPUTER OPERATOR
\$13,789-17,587
Prepares data and equipment for processing, operates computer card punch, tabulating machine, bursting and decollating equipment. Test runs new programs and performs related duties. Requires high school graduation and experience on a large scale IBM System utilizing MVS-JES 2, OS-VS 2, CICS and JCL along with knowledge of all components of the computer system and peripheral equipment. Works rotating shifts and weekends. Send resume to:

PERSONNEL DEPT.
City of Charlotte
600 E. Trade St.
Charlotte, N.C. 28202
EOE M-F-H

DESIGN ENGINEERING MANAGER
\$28,659-36,564
Manages the 13-employee Design Division in the City's Engineering Department. Responsible for design for public works projects, such as streets, bridges and parks. Requires civil engineering, experience preferably including management experience and knowledge of transportation design. Must have 4-year degree in civil engineering and professional registration. Send resume to:

PERSONNEL DEPT.
City of Charlotte
600 E. Trade St.
Charlotte, N.C. 28202
EOE M-F-H

ENJOY LIFE, WHILE SERVING IN THE U.S. COAST GUARD. CALL COLLECT (919) 275-4951.

Experienced Body Repairman. Must have own tools. Apply in Person

Curry's Auto Body
2316
Beatties Ford Road

FOR THE BEST BUYS IN TOWN READ THE POST EVERY WEEK!

HELP WANTED
\$60.00 PER HUNDRED PAID for remailing letters from home! Send self-addressed, stamped envelope for information-application. Associates, Box 95-B, Roselle, N.J. 07203.

CITY OF CHARLOTTE BUILDING MAINTENANCE ELECTRICAL MAINTENANCE MECHANIC, \$16,750 - 21,378

Inspects all electrical components of mechanical equipment in City facilities. Performs preventive maintenance on mechanical and electrical devices, including emergency generators. Requires considerable experience in commercial wiring with a background in low voltage control wiring and general mechanical training for complex electrical and mechanical systems. NCDL and Electrical Journeyman's card required. Must have home phone due to occasional shift hours emergency work. Apply or send resume to:

PERSONNEL DEPARTMENT
CITY OF CHARLOTTE
600 East Trade Street
Charlotte, North Carolina 28202
EOE M-F-H

APARTMENTS

Roseland Apartments

TOTAL ELECTRIC
Refrigerator & stove furnished. Vinyl flooring. Private entrance. Yearly leases. Conveniently located near schools, churches and transportation.
DIAL 523-0440
1210 Pressley Road

SHARON MANOR

On North Sharon Amity Road one bedroom apartments to be available late fall-early winter. Equal Housing Opportunity. Section 8 rent assistance. Available for low income elderly, disabled and handicapped. For application, call (919) 853-8586.

STAFF ATTORNEY

PISGAH LEGAL SERVICES seeks Staff Attorney to work in Asheville office of six-county program. Applicant must be member of N.C. Bar, or eligible by comity, during 1986. Legal Services experience preferred. Salary begins at \$15,234+ commensurate with experience. Send resume and cover letter by January 1, 1986, to Barry L. Master, Executive Director, Pisgah Legal Services, P.O. Box 2276, Asheville, NC 28802. Pisgah Legal Services is an Equal Opportunity/Affirmative Action Employer. Minorities, women, the elderly and the handicapped are encouraged to apply.

MUSIC ASSISTANT-ORGANIST

Must be able to read music and play by ear. Gospel and Spirituals. Call St. Paul Baptist Church, 334-5309.

ROOMS

UPTOWN MOTOR INN
One room. Bath. Phone. New color TV with radio. Maid service. In-house laundry. Pool. Day - \$23; two beds - \$26. Weekly Special \$73. 24-hour Western Union agency. 376-9841.

Budget Inn

(TRYON LODGE)
1022 S. Tryon St.
377-4901
(New color TV, Direct Dial telephones)
24 HOUR SPORTS MOVIES Via Satellite
Weekly Rates Available
Rate: \$21.95 Day & Dp
VISA-MASTERCARD-DINERS CLUB-CARTE BLANCH-CASH

TEACHERS NEEDED

Special Education EMH (Junior High); Home Economics. Contact: Personnel Dept., Beaufort County Schools, P.O. Drawer 308, Beaufort, S.C. 29901. (803) 524-2660.

Equal Opportunity Employer

READ THE CHARLOTTE POST

GOVERNMENT JOBS

\$16,040 - \$59,230 - year. Now hiring. Call 1-805-687-6000, ext. R-3626 for current federal list.

NUMEROLOGY By Herman

390	960	145
268	634	478
143	258	927
943	356	856
302	214	315
613	691	284
201	809	253
369	402	820
780	172	187
743		746

FOR SALE

FOR SALE
Is it true you can buy JEEPS for \$44 through the U.S. Government? Get the facts today! Call 1-312-743-1142, Ext. 5367.

GOVERNMENT HOMES

From \$1 (U repair). Also delinquent tax property. Call 1-805-687-6000, ext. GH-3626 for information.

(2) Beauticians Booths For Rent. Licensed hairstylists apply only. Full-time. Excellent location. Call between 10-2 or 4-6 p.m. 376-2836 394-5235

DAILIES DO IT BETTER. WEEKLIES DO IT BEST.
The Charlotte Post
Call Us at 376-0496

ADVERTISEMENT FOR BIDS

Sealed bids for Concourse "A" and Terminal Building Expansion - Shell package at Charlotte-Douglas International Airport will be received for the Owner, The City of Charlotte, North Carolina, by the Architect, Odell Associates, Inc., in the office of the Airport Manager, Conference Room "B", Charlotte-Douglas International Airport, until 2:00 p.m., November 12, 1985.

Immediately thereafter, the bids will be publicly opened and read.

Any qualified bidder may submit a bid. All work will be let under the following separate contracts: General, Electrical, Mechanical, and Plumbing.

All Contractors are notified that they shall have a proper contractor's license as required by the state laws governing their respective trade in the state where this Project is located.

Bidding Documents may be examined in the Architect's Office and plan rooms as follows:
The Office of the Airport Manager, Charlotte-Douglas International Airport;
The Office of the Project Manager, Day & Zimmermann, Inc. 3850 Airport Drive, Charlotte, North Carolina

Architect - Odell Associates, Inc., Commerce Center, 129 West Trade Street, Charlotte, North Carolina

A.G.C. - Charlotte, Greensboro, and Raleigh, N.C., and Columbia and Greenville, S.C.

F.W. Dodge - Charlotte, Greensboro, and Raleigh, N.C., and Columbia and Greenville, S.C.

Dodge Scan - Atlanta, Ga.

The listed bidders and/or subbidders may obtain one (1) complete set of Bidding Documents, at the Architect's Office, beginning October 14, 1985, upon the deposit of \$100.00. The full deposit will be refunded and returned by mail to those who submit a bona fide bid and return the Bidding Documents in a good, unmarked, and usable condition within 10 (ten) consecutive calendar days after bid opening. Documents shall not be defaced.

Subbidders and product suppliers may obtain individual prints of drawing sheets and numbered specification pages for a charge of \$1.50 each drawing sheet and \$0.20 each numbered specification page plus postage to cover the cost of printing and handling. These charges will not be refunded. Drawing sheets and specification pages shall be returned within ten (10) consecutive calendar days after bid opening, in a good, unmarked, and usable condition. The Architect will not be responsible for selecting drawing sheets and specification pages. These shall be selected by the subbidders and product suppliers.

Notice is hereby given that each bid will contain a provision for MBE participation. Goals will be established for a percentage of the total dollar value of the contract to be performed by MBE's. Compliance with the MBE standards is required for a bid to be considered responsive.

Notice is hereby given to all Bidders that this Project is under and subject to Executive Order 11246 of September 24, 1965, and to the equal opportunity clause, and the Bidder must supply all of the information required by the Bid Form.

Contracts in Excess of \$50,000.00. In the event the Contractor or any of his Subcontractors having 50 or more employees and who may be awarded a Subcontract of \$50,000 or more shall be required to maintain an affirmative action program, the standards for which are contained in the advertised Project Manual (41 CFR 609-1.40).

The Bidder is hereby notified that within 10 (ten) consecutive calendar days after award of this Contract, he shall file a compliance report (Standard Form 109) if:

- (A) The Contractor has not submitted a complete compliance report within twelve (12) months preceding the date of award, and;
- (B) The Contractor is within the definition of employer in Paragraph 2e(3) of the instructions included in Standard Form 109.

A bid bond in the amount of five percent (5 percent) of the bid is required.

A performance bond and a labor and material payment bond are required.

Monthly payments will be made by the Owner on 90 percent (ninety percent) of the work completed and for stored material. Liquidated damages have been set at \$500.00 for each consecutive calendar day beyond the completion date or authorized extension thereof.

A Pre-Bid Conference will be held on October 29, 1985, at 2:00 p.m., in the Airport Manager's Office.

All work shall be completed by November 16, 1985.

No bid may be withdrawn for a period of sixty (60) days after the closing time for receipt of bids. The Owner reserves the right to reject any and all bids and to waive any and all technical defects in the execution of and informalities in the submission of any bid.

O. Wendell White,
City Manager

COMMERCIAL & PROFESSIONAL SERVICE DIRECTORY - 376-0496

HOUSER UPHOLSTERY SHOP
EXPERIENCED UPHOLSTERER CUT, SEW & UPHOLSTERY
377-4893
222 Tuckaseegee Rd.

CITY OF CHARLOTTE
Equal Opportunity Employer

CRAWFORD'S HOUSE & COMMERCIAL CLEANING, INC.
Mini and venetian blinds. Cleaning and repairing. Hours: 10 a.m. - 1 p.m. and 3-5 p.m., Mon.-Fri.
1507 West Trade Street
333-1996

CARL'S PAINTING
Specializing in:
● Interior Painting
● Exterior Painting
● Wallpaper Hanging
● Texture Ceiling
● Patch work
Call 333-3005
331-0956

GRER'S FUNERAL SERVICES, INC.
2310 Statesville Ave.
332-7109
704 Walkup Ave.
Monroe, NC 283-5423

METROLINA FUNERAL SERVICE, INC.
"We Care Enough To Provide The Very Best For Those We Serve."
Burial and Life Insurance Available
3715 Beatties Ford Rd. (704) 390-6361
William T. Johnson
Treasurer

Picture Perfect

Special of the Week



HIDDEN VALLEY SUPER VALUE
Spacious 3 bedroom, 1 1/2 bath, central air, range and microwave oven, fenced rear yard, rear deck. Must see to appreciate.



HIDDEN VALLEY
Must see to appreciate. 825 White Plain.

PETTIS REALTY CO.
Office 597-6762 Home 537-0608