

CLASSIFIED

HELP WANTED

DAVIDSON COLLEGE
Assistant Director of Personnel
Duties include assisting the Director in the development and coordination of college personnel policies to include training, minority recruitment and special project. Candidates should have a bachelors degree plus experience in wage and salary administration, benefits and training. Good oral and written skills are required.
EOE
Qualified minorities are encouraged to apply.
Send letter of application with resume and names of three references before March 15, to:
PERSONNEL DEPARTMENT
DAVIDSON COLLEGE
P.O. Box 1597
Davidson, N.C. 28036

BUSINESS OFFICE SUPERVISOR

Mercy Hospital has an immediate opening for a business office supervisor. The ideal candidate will have at least 2 years of college, a strong background in the cash posting area, and 5 years business office experience preferred. Interested candidates send resume or apply to:
HUMAN RESOURCES DEPARTMENT
Mercy Hospital
2001 Vall Avenue
Charlotte, NC 28207
EOE

COFFEE SHOP ATTENDANT

We are in search of a very energetic person who enjoys meeting people. Prefers someone with food service experience. Full-time with rotation. Interested candidates, please apply to:
HUMAN RESOURCES DEPARTMENT
Mercy Hospital
2001 Vall Avenue
Charlotte, NC 28207
EOE

HOUSEKEEPER

Full and Part-time second shift positions available. Clean and maintain, assigned areas and responsible for proper use of equipment and supplies. Floor care experience preferred. Interested candidates apply to:
HUMAN RESOURCES DEPARTMENT
Mercy Hospital
2001 Vall Avenue
Charlotte, NC 28207
EOE

CATAWBA WATEREE HEALTH EDUCATION CONSORTIUM, INC.

seeks a recruiter to coordinate health career promotion in a 9 county area of South Carolina, focusing on minority populations. Travel is limited to day trips and rare overnight stays. Salary between \$19,814 to \$23,776 "average \$21,500". Requirements include a BS degree and college recruitment experience.
Send current resume to:
MARTHA GROBLEWSKI
P.O. Box 1045
Lancaster, SC 29720
Application deadline is extended until position is filled.

ATTENTION HIRING!

Government jobs - your area. Many immediate openings without waiting list or test. \$17,840-\$69,485. Call 1-602-838-8885. Ext. R4025.

JANITOR

Part-time general cleaners. Monday -Friday. Apply in person 2PM-6PM
ICS
5601 77 Center Drive
Suite 140
Charlotte, NC

ISOTHERMAL COMMUNITY COLLEGE

ENGLISH INSTRUCTOR

needed (9 month position). Master's degree in English or in rhetoric and composition and a willingness to continue graduate work required. A knowledge of community college philosophy and teaching experience at the college level is preferred. An Isothermal Community College application form, resume and cover letter must be received by March 24, 1989. Contact:
MRS. LUJUANNA CLAYTON
Isothermal Community College
P.O. Box 804
Spindale, NC 28160
EO/AAE

ISOTHERMAL COMMUNITY COLLEGE

NEWS DIRECTOR FOR WNCW-FM.

Bachelor's or Associate degree in communications and at least three years broadcast interviewing, reporting, editing and anchoring experience required. Must possess a broad knowledge of public affairs and contemporary issues. A completed Isothermal Community College application form, resume, air-check tape, writing sample and cover letter must be received by March 10, 1989. Contact:
MRS. LUJUANNA CLAYTON
WNCW-FM
Isothermal Community College
P.O. Box 804
Spindale, NC 28160
EO/AAE

ISOTHERMAL COMMUNITY COLLEGE

ELECTRONICS ENGINEERING TECHNOLOGY INSTRUCTOR

needed. Requirements include B.S.E.E. degree with three years recent industrial experience in electronics; excellent communication skills and expertise in digital electronics and microprocessor interfacing; and an understanding and support of the unique role of a community or technical college. An Isothermal Community College application form, resume and cover letter must be received by March 24, 1989. Contact:
MRS. LUJUANNA CLAYTON
Isothermal Community College
P.O. Box 804
Spindale, NC 28160
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HELP WANTED

MCV HOSPITALS

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- PSYCHIATRY
- REHABILITATION
- SUBSTANCE ABUSE
- SURGERY
- UROLOGY/ENT

Call Nursing Personnel Services collect (804)786-0918 to schedule an interview.
MCV/VCU is an AAEO employer. Women and minorities are encouraged to apply.

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Are you tired of traveling? Are you looking for the opportunity to operate a rewarding business or advance into sales management? If you answered "yes" to any of these questions, send your resume to:
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SOCIAL WORKER POSITION

Social worker at Homeless Family Shelter. 4 year degree, plus 2 years experience minimum. Masters level preferred. Full-time or 3/4 part-time. Some PM work. Send cover letter and resume to:
P.O. Box 11911
Charlotte, NC 28220

WANTED WAITRESS/ WAITER/ BARTENDER

Experience desired but will train energetic, personable, neat, trustworthy male or female. Evenings only.
CONTACT:
Clarence Williams
THE EXCELSIOR CLUB
After 5:00PM
921 Beatties Ford Road
334-5709

SECRETARIAL ASSISTANT

Responsibilities include maintaining records, files and reports. Answer correspondence/telephone, type a variety of materials relating to fund development and general business services. Requires Associates Degree in business and knowledge of fund development and product procedures desirable. Excellent interpersonal skills, typing/word processing skills, facility with numbers and comfortable in busy work environment. Call:
GAIL O.
537-7974
between 10AM-1PM.

ACCOUNTS RECEIVABLE CLERK

Part-time, 30hours per week, subsequently full-time. A/R clerical. One year experience or 2 year degree.
P.O. Box 66840
Charlotte, NC 28266

LATANYA'S BEAUTY CENTER

seeking one beautician and a barber to work in uptown location.
Call Don
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HELP WANTED

HELP WANTED
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FOR RENT

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WESTERN UNION MONEY TRANSFERS

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372-0200

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KARLA BARKSDALE
Classifieds Sales Executive

FOR RENT

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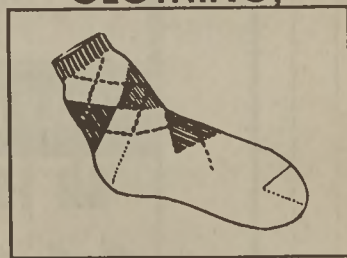
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