



HELP WANTED

Secretary

We believe that the future strength of our company lies in the people we hire today. We seek the best people by offering them an environment in which individual initiative is welcomed...and by offering them the best benefits they will find in the industry.



GREAT PEOPLE MAKE A GREAT COMPANY

Secretary Specialist

The Division of Organic Chemistry has an immediate opening for a Secretary Specialist. You will have the opportunity to apply your skills in executing administrative details and providing general secretarial support for senior staff in this key division with the Wellcome Research Laboratories.

Candidates need three years of diversified secretarial experience and must type 35 correct words per minute. Other factors to be considered in selection are familiarity with personal computers and knowledge of chemistry. Non-smoker preferred.

As a valued employee of Burroughs Wellcome Co. you will not only receive a very competitive salary, you will also be supported by the highest level of benefits within the industry. If you are interested in working for us, send your resume by May 1, 1989 to: Burroughs Wellcome Co., Scientific Recruiting and Staffing, Job #60928-4, 3030 Cornwallis Road, Research Triangle Park, NC 27709.

For information on job opportunities with Burroughs Wellcome Co. at Research Triangle Park, call our Job Information Line at (919) 248-8347 from any touch tone phone.



BURROUGHS WELLCOME CO.

An Equal Opportunity Employer

HELP WANTED

EXECUTIVE DIRECTOR

North Carolina State Conference of Branches of the National Association for the Advancement of Colored People (NAACP) is seeking an Executive Director. Background in Civil Rights or related Community Based Program as paid Staff or Senior Volunteer desirable. AB or BA minimum desired education level. Applicant will administer conference office, handle complaints from the public and work with the various Chapters around the State on implementation of Mandated Programs in local areas. Travel required. Good oral and written communication skills necessary. Starting salary in mid twenties. Benefits. Office presently located in Greensboro, but are considering a relocation to Raleigh. Send resume by Monday, May 1, 1989 to:

NAACP
Personnel Committee
P.O. Box 31714
Charlotte, NC 28231

BUSINESS OPPORTUNITY

COMMERCIAL CLEANING COVERALL

The fastest growing commercial cleaning franchise as rated by Venture Magazine. Be your own boss. Choose from \$500 to \$3000 per month income packages. Investment as low as \$1700 down. Training, equipment, supplies and guaranteed accounts. Go with the best. Call for details.

522-8100

HELP WANTED

Earn \$500 Or More Weekly Stuffing Envelopes At Home. For Free Information Send Self Addressed Stamped Envelope To:

NATIONAL SERVICE ASSOCIATION
26384 Ford Road
Suite #318
Dearborn Hgts., MI 48127

DEAN OF ADMINISTRATIVE SERVICES

Master's degree in Educational/Community College administration or closely related area and a minimum of four years' experience in major areas of responsibility: program development, needs assessment research, accreditation activities, planning, marketing, and grant writing. Primary responsibilities include supervising/coordinating the following operations: Accreditation, Alumni Relations, Foundation, Grants, Marketing, Planning, Program Development, Public Relations, Research and Resource Development. Salary varies with individual qualifications. Excellent employee benefits. Closing date: May 1, 1989. Apply to:

PERSONNEL
Catawba Valley
Community College
Hickory, NC 28602.
(704)327-9124
EDE/AA

CAROWINDS

NEEDS AN AUTO MECHANIC

To assist in keeping all automotive and all types of construction equipment running and serviced, along with maintaining, repair and overhaul of the turnpike ride.

Position requires: two or three years of hands on experience or technical school equivalent in all lines of automotive, small engine and some diesel repair. Must be at least 18 years of age, furnish own tools, steel toe safety shoes, have a valid driver's license and be able to work in adverse weather conditions and work a flexible schedule to include weekends, holidays, shifts and overtime when required.

Full-time position with excellent benefits to include: vacation, pension, 401K, profit sharing, bonus, major-medical and dental. Please apply in person at the Carowinds Employment Office, Monday-Friday 9am-6pm, Saturday 9am-5pm.
EOM/EF

FOR SALE

GOVERNMENT HOMES

From \$1.00 (U-Repair). Foreclosures, Repos, Tax Delinquent Properties. Now selling. Call 1-315-736-7375, Ext. H-NC-C4 for info. 24 HRS.

GOVERNMENT HOMES

Delinquent Tax Property. Repossessions. Call (1)805-687-6000, Ext. Q-3626 For Current Repo List.

GOVERNMENT HOMES

From \$1.00 (U-Repair) delinquent tax properties and repos. For current lists call 1-800-242-4944, Ext. 4640 also open evenings.

FOR SALE

Second Calvary Baptist Church, 114 Nelson Avenue, has a Roger Organ for sale. If interested, call: 394-2400 Mon-Fri 9-2:30

STEEL BUILDINGS

Must Sell Two Steel Buildings From Cancellation. One Is 40x40 - BRAND NEW, NEVER ERECTED. Will Sell For Balance Owed. Call Joe At 1-800-552-8504.

NOTICE

PUBLIC NOTICE

The Board of Directors of Legal Services of Southern Piedmont will meet on Monday, April 24, 1989 at 5:30pm in the Legal Services office at 700 East Stonewall Street, Suite 600, Charlotte, NC. For more information call Kenneth L. Schorr, Exec. Dir. at 376-1608.

TELEVISION ARTIST

Freelance Commercial Artist to produce illustrations, drawings and paintings of courtroom scenes and newsworthy events.

Equal Opportunity Employer.

Send resume to:

BOBBIE SLAUGHTER
P.O. Box 34665
Charlotte, NC 28234

EARN MONEY

Reading Books! \$30,000/Yr. Income Potential. Details (1)805-687-6000, Ext. Y-3626.

NOTICE

SECOND PUBLIC HEARING SCHEDULED ON COMMUNITY DEVELOPMENT PROGRAM

The Community Development Department will hold a second public hearing on Charlotte's Community Development Program on April 26, 1989 at 7:30p.m. in Room 271 of the Charlotte-Mecklenburg Government Center. This hearing is a follow-up to one held on April 10th. The second public hearing will inform citizens of the projected use of Community Development Block Grant funds for FY90 and review program performance during FY89.

All residents and agencies concerned with the Community Development Program are encouraged to attend.

If you wish to speak at the hearing, notify the Office of the City Clerk, Charlotte-Mecklenburg Government Center, telephone 336-2247 by noon on the day of the hearing. Put your comments in writing so that they will be carefully considered. If you cannot make the hearing, send your comments to J.W. Walton, Director, Community Development Department, Charlotte-Mecklenburg Government Center, 600 E. Fourth Street, Charlotte, North Carolina 28202-2859.

A copy of the preliminary Proposed Statement of Community Development Objectives and Projected Use of Funds is available for your review at the Community Development Department and the Office of the City Clerk.

CROWDER CONSTRUCTION COMPANY

is soliciting MBE/WBE's to quote work on the following project which bids April 24, 1989, 2:00pm, Harrisburg Road Landfill, Mecklenburg County, N.C. Quotations are requested for the following: Earthwork, Piping. Plans and specifications may be purchased at the Mecklenburg County Engineering Department, 700 North Tryon Street, Charlotte, NC 28202. Each set of plans and specifications shall cost Thirty Dollars (\$30.00). The Thirty Dollars is non-refundable. For further information contact Rusty Cobb 704-372-3541. Deadline for quotes: April 21, 1989.

INVITATION FOR BIDS

The City of Charlotte will receive bids for 1989 BRIDGE PAINTING, PROJECT NUMBER 512-89-203, until 3:00PM on May 10, 1989 in the 12th floor Conference Room in the Engineering Department, Charlotte-Mecklenburg Government Center, Charlotte, North Carolina 28202, when all bids will be publicly opened and read aloud.

Bids are invited on work involving cleaning and painting structural steel on four bridges.

Contract documents, including Drawings and Technical Specifications, are on file at the office of the Engineer at 600 E. Fourth Street, the local A.G.C. office, and the Dodge Plan Room. Copies of the documents may be obtained free from the City Engineering Department, 600 E. Fourth Street, 14th Floor, Charlotte, NC 28202, ATTENTION Map Room. Attention is called to the fact that the contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex, national origin or handicap.

All bidders are hereby notified that they must have proper licenses as required by State law at the time of submittal of bids. Bidders are also advised that this contract contains provisions requiring the contractor to document that sufficient good faith efforts have been made to provide equal opportunity for Minority and Women Business Enterprises to participate in the subcontracting and material supplier opportunities available under this contract.

Bids may be held by the City of Charlotte for a period not to exceed sixty (60) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of bidders, prior to awarding of the Contract. The city reserves the right to reject any or all bids and waive any informalities in the bidding.

All bids must be in a sealed envelope clearly stamped or marked (in letters of 1/4" or more) "Proposal Bid for 1989 Bridge Painting", Project Number: 512-89-203.

SERVICE

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EXCELLENT INCOME POTENTIAL
Investment 100% secured by model home, starting at \$12,475. Retain your current Job. Call Don Hickman Toll Free 1-800-633-0670 or Collect 615-399-1721.

Country Living LOG HOMES
P.O. Box 171098
Nashville, TN 37217

WILL TYPE in my home. Pickup and delivery available.
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-JOB PLACEMENT ASSIST.
1-800-327-7728
A.C.T. TRAVEL SCHOOL
Natl. Hdqtrs. Pompano Bch. FL

Train to be a Professional
-SECRETARY
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-WORD PROCESSOR
HOME STUDY/RES. TRAINING
-FINANCIAL AID AVAIL.
-JOB PLACEMENT ASSIST.
1-800-327-7728
THE HART SCHOOL
a Div. of A.C.T. Corp.
Natl. Hdqtrs. Pompano Bch. FL

APARTMENTS

ROSELAND APARTMENTS

Total Electric, Refrigerator & Stove. Furnished. Vinyl Flooring, Private Entrance, Yearly Leases. Conveniently Located Near Schools, Churches and Transportation.
DIAL
523-0440
1210 Pressley

FOR RENT

UPTOWN MOTOR INN

Rooms, Baths, Phone, Color TV, Maid Service, Inhouse Laundry. Single \$22-\$26 per day. Weekly Rates: \$85. single and \$120. double. Western Union. Money Transfers.
319 West Trade St.
376-9841

DOWNTOWN MOTOR INN

Rooms, Baths, Phones, Color TV, Maid Service, Inhouse Laundry. Single \$21. per day. Double \$25. per day. Weekly Rates \$85 Single and \$120 Double. Western Union. Money Transfers.
701 North Tryon St.
372-0200

ROOM FOR RENT

to employed person. Christian morals. \$50.00 per week. On bus line. Reference required.
372-9575

BUDGET INN

(Tryon Lodge)
1022 S. Tryon Street
377-4901
(New Color TV, Direct Dial Telephones)
24 HOUR SPORTS, MOVIES
via SATELLITE
\$78. Week & Up
Daily Towels/Free Phones
Visa-Master Card
Diners Club-Carte
Blanche-Cash

SERVICE

ESTABLISH & RE-ESTABLISH

Credit, Visa, MasterCard and even LOANS! Call:
343-0742

CITY OF CHARLOTTE

Equal Opportunity Employer

BIDS

Lee Construction Company is soliciting for Subcontractor quotes and material quotes from Minority Business Enterprises (MBE's) and Women Business Enterprises (WBE's) for the City of Charlotte's **WESTINGHOUSE BOULEVARD EXTENSION - PHASE II**. We need quotations on the following items:

- Clearing
- Seeding & Mulching
- Asphalt Paving
- Excavation & Grading
- Manhole/Catch Basin Construction
- Demolition and Wrecking
- Hauling
- Construction Cleaning
- Fencing and Guardrail
- Pavement Markings
- Structural Steel Erection
- Reinforcing Steel Placing
- Equipment & Material Supplies
- Underground Piping
- Concrete Forming
- Concrete Placing
- Curb & Gutter
- Railroad Work
- Mechanical Supplier
- Signage & Barricades

If you are interested we would like for your company to review the plans and specifications submitting a proposal to cover all that is in your specialty. Projects bids May 2, 1989 - All quotations must be in by May 1, 1989. For more information contact:

SMITTY OSTWALT
LEE CONSTRUCTION COMPANY
800 Culp Road
P.O. Box 240927
Charlotte, NC 28224
(704)588-5272

CROWDER CONSTRUCTION COMPANY is soliciting MBE/WBE's to furnish quotes for the City of Charlotte N.C. Highway 51, Phase III project bid on May 10, 1989, and the Westinghouse Blvd. Extension project bid on May 2, 1989. There will be a meeting at our office at 1123 East Tenth Street on Thursday, April 20, 1989 at 4:00pm concerning this project. Questions concerning the Highway 51, Phase III project should be directed to:

MR. JOHN DROLET
(704)332-8184

and questions concerning the Westinghouse Blvd. Ext. project should be directed to:

MR. BOB STEPHENS
(704)332-8184

MINORITY CONTRACTOR WANTED

Prime Contractor bidding on project involving highway construction is soliciting sub-contractor bids on the following items of work: Cleaning, Grading, Hauling, Miscellaneous Conc., Striping, Seeding, Utilities, Guardrail, Storm Drainage, Reins. Steel
Projects include: Westinghouse Boulevard extension-Phase II (job#287-255) and MC 51-Phase III (job#512-88-157). Plans and specs are available for inspection at the AGC offices in Charlotte as well as the offices of

Rea Construction
521 East Morehead Street
Charlotte, NC 28202

Bid Date: Westinghouse Boulevard extension Phase II (May 2, 1989) MC-51-Phase III (May 10, 1989). Interested bidders contact:

JERRY TANNER
REA CONSTRUCTION CO.
P.O. Box 32487
Charlotte, NC 28232
(704)373-1331
E.E.O. M/F/V/H

Utilities

We believe that the future strength of our company lies in the people we hire today. We seek the best people by offering them an environment in which individual initiative is welcomed...and by offering them the best benefits they will find in the industry.



GREAT PEOPLE MAKE A GREAT COMPANY

Utility Operator

As Utility Operator you will efficiently operate all utility equipment, starting and stopping additional equipment as necessary, monitor building systems to ensure proper operation and respond to all company off-hour building/equipment problems.

Candidates must have five years experience in a position directly responsible for operation of multiple medium pressure boilers and centrifugal chillers. Other factors to be considered in selection include: knowledge of the mechanics of and skill in operating and repairing pumps, air compressors and distilling units; mathematical skills; Honeywell Energy Management System experience/equivalent; knowledge of chemical treatment systems and testing procedures. Must have ability to use test instruments and work rotating shifts.

As a valued employee of Burroughs Wellcome Co. you will not only receive a very competitive salary, you will also be supported by the highest level of benefits within the industry. If you are interested in working for us, apply by May 1, 1989 to: Burroughs Wellcome Co., Recruiting and Staffing, Job #61084-3/61085-3, 3030 Cornwallis Road, Research Triangle Park, NC 27709.

For information on job opportunities with Burroughs Wellcome Co. at Research Triangle Park, call our Job Information Line at (919) 248-8347 from any touch tone phone.



BURROUGHS WELLCOME CO.

An Equal Opportunity Employer

DIRECTOR OF SALES

Position responsible for developing and administering the sales/marketing activities of the Greensboro Area Convention & Visitors Bureau. Marketing duties include the planning, organizing, implementing and evaluation of immediate and long-range marketing plans and budget encompassing all market segments, establish goals, objectives, training and accountability for the sales department staff, and public client presentations. Applicants should possess strong written, oral communication, as well as administrative skills, experience in supervision of two or more persons in sales capacity and a documented track record of sales production. A minimum of five years experience in Convention Bureaus or Hotel Sales/Marketing with a strong background in convention sales is required along with a college degree or an equivalent combination of training and experience. Compensation commensurate with experience. A full, competitive benefits package. No phone calls please. Resume should be submitted by May 7, 1989 to:



220 South Eugene Street
Greensboro, NC 27401
An Equal Opportunity Employer

ROWAN-CABARRUS COMMUNITY COLLEGE

seeks applications for 2 nursing instructor positions. Positions available:

JULY 1989

Instructors will be full-time faculty members responsible for classroom and clinical instruction provided in the college's Registered Nursing Program. Required: Current North Carolina licensure as RN; Masters Degree in Nursing; 2 years prior employment in direct patient care as a Registered Nurse. Preferred: 2 years teaching experience and currently employed in a 2 year college. Deadline for applications: May 12, 1989. Contact:

JARRETT T. CHANDLER, JR.
ROWAN-CABARRUS COMMUNITY COLLEGE
P.O. Box 1595
Salisbury, NC 28145-1595
704-637-0760, ext. 204
EOE

HELP WANTED

EARN \$600 or more stuffing envelopes at home. No experience. Send self-addressed stamped envelope to:

P.O. Box 23189
Detroit, MI 48223

CHARLOTTE COUNCIL ON ALCOHOLISM AND CHEMICAL DEPENDENCY

Experienced receptionist needed for general office work. Must be able to handle busy telephone and type 45wpm. Hours: 9a.m.-5p.m., Monday through Friday. Now taking applications. Call 376-7447, and ask for Mrs. Masters.

PROPERTY MAINTENANCE ASSISTANT

General Building and Vehicle Maintenance, Structure and Property Renovation. Experience/knowledge in Carpentry, Mechanics, Electrical Distribution and Control, Soil Conservation, and Use of Hand and Power Tools. Some NC and SC travel. Call BOB MILLER at 537-7974 between 10AM and 1PM.

GOVERNMENT JOBS

Now Hiring In Your Area, Both Skilled And Unskilled. For A List Of Jobs And Application, Call 1-615-383-2627, Ext. P703.