

13B • CLASSIFIEDS

EMPLOYMENT PROFESSIONAL

FAMILY/CHILD DEVELOPMENT SPECIALIST LEXINGTON FAMILY ENRICHMENT CENTER

A public/private partnership is in the process of forming the first Lexington Family Enrichment Center. A major component of the center will be AA Child Development for approximately 60 children with a phased capacity for 180. Therefore, drop in child care will also be available to allow parents time to access a range of on-site satellite human services. The F/C DS will begin with needs assessment and school readiness testing through initial outreach. Once enrollment is established, the F/C DS will be primarily responsible for the child development portion of the program, although family referral and assessment may be ongoing. The F/C DS is responsible for long term outcome measurement and maintenance to determine the effectiveness of the child development center. Familiarity with software designed for this purpose is a plus.

The F/C DS will be responsible for recruiting and hiring (with board approval) very well qualified child care providers.

It is imperative for the F/C DS to have genuine interest in the long term success of the families and children being served. This individual must have a high energy level, be healthy, highly organized and possess good managerial skills. Programs are designed to address community need; therefore, hours of operation may include second shift, evenings or weekends.

Education and Experience: Must have a B.A. or Masters in Early Childhood Education, social work or related fields along with experience and expertise in assessing the needs of children and their families.

Based on Experience. The salary will range from 35k to 40k with benefits.

Please send letter of introduction and a resume to the following by August 22nd.

Lexington Family Enrichment Center
C/O Kay Saintings
P.O. Box 1642
Lexington, NC 27293

Inquiries may be made to:
Kay Saintings 910-956-2952, and
Don Richardson or Tammy Absher
at 910-248-3900

ADMINISTRATIVE

"Full-time secretary/receptionist position for United Way health agency includes full benefits. Knowledge of word processing and database in Windows required. Typing 45wpm. Mon. - Fri. 8:00 a.m. - 4:30 p.m.
Call Jean at: 375-0172
or fax resume to 332-0025"

COMPUTER SYSTEMS ADMINISTRATOR

(30 hrs/wk)
Charlotte not-for-profit organization is accepting applications for a Computer Systems Administrator. This is a 30 hr/wk position-Monday through Friday: 6 hrs per day. The position is responsible for all computer and database management activities, including administration of the computer network, internet applications, software applications, and user training and support. Applicants should have a bachelors degree with a concentration in computer science and one year recent professional experience administering computer systems. EOE. Please forward resume and letter of interest to:

Finance Officer
P.O. BOX 36776
CLT, NC 28236.

SALES

LOCAL SALES MANAGER

Cable advertising company has immediate opening for a Local Sales Manager. Position involves managing the local sales team & the Area Sales Manager towards achieving revenue goals. Two years media management experience or three years of cable advertising sales experience required. Drug test required for final candidate. Please submit resumes to:

General Sales Manager
Time Warner Cable Adcast
5016 Parkway Plaza Blvd.
Suite 200
Charlotte, NC 28217

EOE M/F/D/V

SALESPeOPLE NEEDED

No Sundays!. 5 Day Work Week
40K Plus, Benefit Package.
9-6 Sat, 9-8 M-F
Best Pay Train In Town!
Will Train Right People.
Call or See: Steve Coleman
563-5800

To Place Classified Ads
Call: Robin Clarkson
(704) 376-0496

TECHNICAL

MASTER CONTROL OPERATOR- (Part-time Temporary)

Cable advertising company seeking experienced videotape operator to encode spots for NC interconnect. Responsibilities include digitally encoding spots for insertion for statewide interconnect, machine to machine editing and compilation of spot reels. Knowledge of Windows NT helpful. Requires overnight and weekend work. Successful applicants must pass drug test. Send resume and salary history to:

Master Control Manager
Time Warner Cable Adcast
P.O. Box 36037
Charlotte, NC 28236-6037
EOE M/F/D/V

GENERAL

Paramount's Carowinds Now Hiring!

Park open everyday NOW & goes to weekends-only Mid August - Oct. 26. Jobs available as Ride Operators and in Food & Bev., Games, Merchandise and more. Pay is \$6.25-6.50/hr. on Sat's and \$5.25-5.50/hr. on Sun's & weekdays. Special Park perks. Those within 5 months of turning 16 or older are encouraged to apply. Only certain areas 15 yr. old jobs. Apply and interview 11am-4pm Mon.-Sat. behind the Park.
(704) 587-9006 or (803) 548-5300 ext.2006
EOE M/F/D/V

HYATT

CHARLOTTE AT SOUTHPARK

Question?

Are you ... enthusiastic, outgoing & career minded?

If the answer is YES, then we have the following positions available for you!

- PMServer •
- Cooks •
- Sales Assistant •

Apply:
9:00am- 3:00pm,
Monday-Friday
5501 Carnegie Blvd.
across from
Southpark Mall

EEO/M/F/D/V

CITY OF CHARLOTTE
Equal Opportunity Employer

CARRIERS NEEDED

Earn a great part-time income, working only 1 or 2 days per week. Vehicle req., honest, energetic and good time manager.
Call: Bob 376-0496

SERVICE

EXTERMINATION

GOT WEEDS?

Use roots & All to kill the entire weed. Works Faster! Available at these participating stores:

LITTLE HDWE, INC.
1400 S. MINT ST.

Check Service Column For Home Care Needs

KILL ROACHES!

Enforcer® Overnight® Roach Spray or Overnight Pest Control Concentrate. Makes up to 2 gallons for fast and lasting roach control. GUARANTEED! Available at these participating stores:

FAULK BROTHERS HDWE
5744 N. TRYON ST.

ROACHES!

Enforcer® Overnight® Roach Spray or Overnight Pest Control Concentrate. Makes up to 2 gallons for fast and lasting roach control. GUARANTEED! Available at these participating stores:

LITTLE HDWE
1400 S.MINT ST.

FLEA CIRCUS!

ENFORCER® flea products protect your pet, home and yard from re-infestation while they kill fleas & ticks NOW! Guaranteed effective. Available at these participating stores.

SHAMROCK HDWE CO. INC.
3128 THE PLAZA

FINANCIAL

MORTGAGES

**** HOMEOWNERS NEED MONEY? ****
Try:
\$25,000 @ \$237.00
\$50,000 @ \$481.00
\$75,000 @ \$725.00
Based on 15 yrs at 8.5% (OAC)
No Application Fee
Credit Problems OK
24 Hour Approval
Innovative Mortgage
1-800-797-2579

REAL ESTATE FOR RENT

Tillinghast Place Apartments

sponsored by the North Carolina Association of the Deaf, Inc., are designed for the deaf and hard of hearing. Special features include flashing lights for doorbell, telephone, and smoke detector, TDD access and other amenities to promote the independence of persons who are deaf and hard of hearing. Accessible units are also available. The on-site manager is skilled in signing and will assist with communication needs and linking residents to supportive services for the deaf and hard of hearing. Rental rates are based on income. For information, deaf and hard of hearing may utilize TDD Relay System (800) 735-2962 or call (910) 765-0424.

Equal Housing Opportunity

UPTOWN MOTOR INN

Rooms, baths, phone, color TV, maid service, in-house laundry, restaurant. Daily single: \$28. and above. Weekly: \$105 and above. Western Union, money transfers. Two blocks from the square. Credit cards accepted.

319 West Trade Street
376-9841
Fax 334-5048

KINGSPARK APARTMENTS

"The Westside's Best Kept Secret"

Now Leasing!
333-2966

FOR SALE LOW DOWN OWNER FINANCING

Why rent when you can OWN!!!
2,3, & 4 Bedroom Completely Remodeled Homes. New carpet, paint etc.. Owner will finance with a low down payment and monthly payments. Starting under \$399.00 Call for location

377-2345

BIDS WANTED

ATTENTION: MBE/WBE OWNED BUSINESS ENTERPRISES

Fowler Jones Beers Construction

PO Box 4062, 10 W. 32nd Street (27105)
Winston-Salem, NC 27115

Will be bidding as General Contractor for the construction of:
CONCORD MIDDLE SCHOOL
CONCORD, NC

Bid date: Bids are due to Fowler Jones Beers by August 28, 1997, 3:00 p.m. Project documents are available for review at Fowler Jones Beers Construction, Winston-Salem; Yates-Chreibitzberg Architects, Charlotte; AGC: Charlotte, Greensboro, Raleigh & Columbia, SC; Dodge: Charlotte, Greensboro & Raleigh; and CMD: Charlotte. Fowler Jones Beers recognizes the need to take affirmative action to ensure that MBE/WBE companies shall have an equal opportunity to participate in the performance of contracts financed in whole or part with city or state funds. MBE/WBE bids relating to this construction project are hereby solicited. EOE

MINORITY AND WOMEN OWNED BUSINESSES

Branch Highways, Inc. (NC License 28182) will bid as prime on August 19, 1997 on the following NCDOT projects:

8.2471601 Alamance County
8.2681001 Stanly County
9.8092305 Forsyth County

We solicit your quotes for any work and/or materials you may bid on this project. Contact our Estimating Department before August 18, 1997 at PO Box 40004, Roanoke, VA 24022; phone 540-982-1678 or fax us your quote at 540-982-4216.

EQUAL OPPORTUNITY EMPLOYER M/F/H/V

Minority & Women Owned Enterprises

R.J. Fisher Construction Co., Inc. General Contractor, solicits MBE/WBE quotes for Mecklenburg County Park & Recreation, Mallard Creek Community Park Recreation Center, Charlotte, N.C. The work consist of construction of a new one-story Recreation center, including gymnasium, activities room, multi-purpose rooms, classroom, children's play area, and offices. Bid documents may be inspected at the Charlotte offices of AGC, F.W. Dodge, and Construction Market Data, the Charlotte Minority Business Development Center, the M/WBE office in the Hal Marshall Center and the Charlotte offices of the Architect. The Architect's name and address is as follows: Clark-Nexsen, Architect & Engineering, 229 North Church Street, Suite 300, Charlotte NC 28202. Phone #(704) 377-8800 or Fax (704)358-1037.

The Mecklenburg County Park & Recreation, Mallard Creek Community Park Recreation Center project bids Thursday, August 14, 1997 at 2:00 P.M. Bids must be received in the office of R. J. Fisher Construction Co., Inc. by 10:00 A.M., Thursday 14, 1997 via phone (704) 788-8600 or fax (704) 786-3500 or mail to 400 Penny Lane, N.E., Concord, N.C. 28025. For assistance contact Scott Parrott or Richard Fisher.

BIDS WANTED

CHARLOTTE-MECKLENBURG SCHOOLS PINEVILLE ELEMENTARY SCHOOL-RENOVATIONS INVITATION FOR BIDS

Sealed bids for renovations to the existing Pineville Elementary School in Charlotte, North Carolina, will be received from qualified bidders by M.B. Kahn Construction Co., Inc., Construction Management Division, as Agent for the Owner, Charlotte-Mecklenburg Board of Directors until 3:00 PM, prevailing time, Thursday, August 28, 1997, and at said time, will be publicly opened and read aloud at the Charlotte-Mecklenburg Facilities Office, 3301 Stafford Drive, Charlotte, North Carolina. The following Packages will be accepted:

- | | |
|------------------------|---------------|
| A. Building & Finishes | C. Plumbing |
| B. HVAC | D. Electrical |

The Owner is: Charlotte-Mecklenburg Board of Education, 3301 Stafford Drive, Charlotte, NC 28208

The Architect/Engineer is: Casali Architecture, 2044 Sharon Lane, Charlotte, NC 28211 tel/fax 704/364-2223

The Program Manager is: M. B. Kahn Construction Co., Inc., Construction Management Division, P.O. Box 668964, Charlotte, NC 28266, Phone 704/343-5315 - Fax 704/343-5318, Craig W. Bohlen, Project Manager

The scope of the work is the addition of a media center and renovations to the existing school.

Bidding documents are available for the inspection at the offices of the Program Manager, the plan rooms of AGC, CMD, and Dodge as well as the Raleigh-Durham-Triad Minority Business Development Center at 817 New Bern Ave., Suite Eight, Raleigh, NC 27601. Bidding documents may be obtained through the Program Manager upon deposit of ONE HUNDRED DOLLARS (\$100.00). Deposits are refundable to bonafide bidders only upon receipt of plans returned within fifteen (15) days after the opening of bids. No refunds will be made for documents received after fifteen (15) days.

Bids will be binding for a period of ninety (90) calendar days from the date bids are opened. All bids are to be accompanied with a bid bond or certified check of not less than five (5%) percent of the base bid. A Performance Bond and Payment Bond will be required for one hundred percent (100%) of the contract price. Payment will be made on the basis of ninety percent (90%) of monthly estimates and final payment upon completion and acceptance of the work.

Bidders attention is directed to the requirements of the Construction Schedule, which is a part of the bidding documents and to the liquidated damages conditions outlined in the Supplemental conditions. Bids are to be submitted on the Form of Proposal provided and in strict accordance with the Instructions to Bidders Section of the Project Manual for this project. All bids must comply with the laws of the State of North Carolina.

A Pre-bid Conference will be held Tuesday, August 19, 1997, at 4:00 PM, at the existing Pineville Elementary School, Charlotte, North Carolina.

The bidder shall provide with the bid, documented proof, in the form of M/WBE Appendix II OR IV, that the M/WBE goals for participation are made a part of the contract. The Charlotte-Mecklenburg Board of Education has adopted a Minority Participation Policy, refer to the Project Manual for requirements. A copy of the city of Charlotte's certified M/WBE firms is available upon request from the Charlotte-Mecklenburg Board of Education M/WBE Administrator (704-343-6050).

THE OWNER RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND TO AWARD THE CONTRACT IN THE BEST INTEREST OF THE OWNER.

Mr. Jeff Booker,
Assistant Superintendent of Facilities Planning & Maintenance
Charlotte-Mecklenburg Board of Education
3301 Stafford Drive, Charlotte, NC 28208

Tri-Meck Mechanical, Inc.

is seeking bids from MWBE subcontractors and suppliers in the related job field for the following project;

Shamrock, Chantilly, & Winterfield Ele.
Charlotte, NC 3:00 Aug. 13, 1997

New Concord Mid. School
Concord, NC 3:00 Aug. 28, 1997

Plans and specifications may be examined in our offices or at the AGC and F.W. Dodge offices. Please call (704) 376-9924 should you have any questions.

Crowder Construction Company

is soliciting MBE/WBE'S to furnish quotations for NCDOT Union County No. 8.691801 - Bid Date August 19, 1997; 10:00 AM. We need quotes for the following items:

- Clearing and Grubbing • Trucking • Guardrail
- Traffic Control • Pavement Marking
- Seeding & Mulching • Culvert

Plans and specifications are available for review at our office - 1123 E. 10th St. Charlotte, NC 28204. All subcontractors need to make an effort to solicit for M/WBE participation on the above referenced project by August 19, 1997. Any questions regarding this project should be directed to Mr. Larry McCarley at 348-1323. Fax all quotations to (704) 372-9956.

Crowder Construction Company

is soliciting MBE/WBE'S to furnish quotations for NCDOT Stanly County No. 8.2681001 - Bid Date August 19, 1997; 10:00 AM. We need quotes for the following items:

- Clearing and Grubbing • Trucking • Guardrail
- Traffic Control • Pavement Marking
- Seeding & Mulching • Asphalt • Masonry Drainage Structure

Plans and specifications are available for review at our office - 1123 E. 10th St. Charlotte, NC 28204. All subcontractors need to make an effort to solicit for M/WBE participation on the above referenced project by August 19, 1997. Any questions regarding this project should be directed to Mr. Larry McCarley at 348-1323. Fax all quotations to (704) 372-9956.

MINORITY OWNED CONTRACTORS READ THE POST EACH WEEK FOR UPCOMING BIDS ON THE BEST CONSTRUCTION JOBS IN CHARLOTTE

NOW

Introducing The All New Charlotte Post

CLASSIFIEDS

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BIDS
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ROBIN CLARKSON

376-0496

DON'T DELAY

CALL TODAY!