

sent job here at the Bank of Sanford. I learned how to reconcile bank statements."

**NORMA MAE ROUNTREE** was a one-year secretarial student in 1957-58 and a charter member of Alpha Pi Epsilon. Norma says, "I think the business program at Chowan is a good one. The one-year course I took helped to prepare me for what I always think of as the three most important stenographic skills—typing, shorthand, and accounting. I think it is good for all three of these to be worked into the one-year program."

**BETTY OLIVER BRACY** was a charter member of the Alpha Pi Epsilon in 1958 and a one-year student. Betty says, "The business training that I received at Chowan has been most helpful in my work as a medical secretary. The one-year secretarial course is very thorough; it's excellent! I think the Department of Business should be commended."

**WILLIAM CARLISLE HARELL**, now a senior at East Carolina College, was a two year accounting student in 1956-58. Carlisle had this to say: "The business training I received at Chowan College has been helpful to me because it has been instrumental in my choice of a future. The training I received at Chowan equals, if not exceeds, the training techniques of other institutions. In my opinion, the Department of Business at Chowan College compares equally with other colleges."

**MIKE H. JOHNSON**, now a senior at Atlantic Christian College, was president of the Student Government Association at Chowan in 1957-58. Mike will receive a B. S. degree in Business Administration this spring and has this to say about his work while at Chowan: "While attending Chowan, I took the basic requirements for a B. S. degree in Business Administration. After graduating from Chowan and continuing my education at another institution, I feel Chowan has many aspects of which it can be proud. The business training that I received at Chowan rates high in comparison with the business training I am now receiving. Chowan should be very proud of its Department of Business. "Its professors and the methods used are both very efficient."

**YELBA OUTLAND LASSITER**, a transfer from East Carolina College in 1958-59, was a two-year secretarial student. Yelba has this to say about her work at Chowan College: "The training I received in accounting, shorthand, secretarial procedures, and business law will prove to be of the highest importance in any office position."

**FRANCES JOHNSON LEGGETT** was a member of the Alpha Pi Epsilon in 1959, basketball queen, and a May court attendant. She is now employed with the Department of Public Instruction, Raleigh. Frances has this to say: "Since my employer is responsible for the *North Carolina School Bulletin*, my speed and accuracy are very important. The training I received at Chowan College helped me to develop these two skills to the best of my ability. Without the efficiency and patience of the instructors in the Department of Business at Chowan College I probably would not be enjoying the feeling of confidence that I have about my job."

**CHARLES R. LEONARD** is now a teller at the Bank of Virginia in Norfolk. While at Chowan College, Charles studied Business Administration. He has this to say about his college

work: "I feel that the training I received at Chowan College has helped me considerably in my present field. The particular courses which have given me a good background are accounting, business law, economics, and salesmanship. I have had only a few opportunities to compare courses at other institutions. In those few comparisons, I have found that the accounting course at Chowan rates very good. The instructors in the Department of Business were especially helpful, cooperative, and encouraging. This, I believe, is a strong contributing factor toward the better quality of training that the department has rather recently experienced."

**TREENA ROUNTREE RIDICK** was a charter member of the Alpha Pi Epsilon in 1958. Treena was a one-year secretarial student and is now employed with a large lumber firm in Tidewater Virginia. Here are a few of her comments: "Though Chowan is not the largest school in our State, it ranks high in the field of preparing young people. I have particular reference to the Department of Business. The business program is one of the best available anywhere in the State."

**MARY CLAUDIA CHERRY** was a one-year student in 1959 and makes the following remarks: "My course of study really did help prepare me in my present position because it improved my typing and shorthand speeds tremendously. I believe Chowan's course of study is steadily improving."

**JEAN CAROLYN HOLLIDAY** had the highest average of any freshman student in the college in 1959. She was a member of the Alpha Pi Epsilon. Carolyn makes the following comments: "As a one-year secretarial graduate of last year, I have already realized the importance of the valuable training I received while at Chowan College. The curriculum offered by the Department of Business broadened my knowledge and skills greatly. I believe Chowan has one of the best Departments of Business available in a college of its size in our state."

**VIRGINIA PARKER DANSEY** is a two-year secretarial graduate, class of 1957, and is secretary to President Bruce E. Whitaker. Virginia has this to say about Chowan College: "I can truly say that the personal attention which is ever present in the Department of Business, as well as the other departments of the college, is one of those rare distinctives which so few of our other higher educational institutions possess."

**MARJORIE D. SEWELL**, class of 1959, is now secretary to Director of Admissions Ross A. Cadle. Mrs. Sewell thinks well of the efforts of Chowan's business instructors and makes these comments: "Due to the proficient faculty in the Department of Business and their eagerness to give the students every opportunity to make the most of their abilities, this school is comparable to any with which I am familiar."

**WILLIE JOE HASTY, JR.**, was a Business Administration student while at Chowan College and has now transferred to East Carolina College, where he plans to complete requirements for the A. B. degree. While at Chowan he was a member of Phi Theta Kappa. Joe makes the following comments: "I think the Department of Business at Chowan College—as well as other departments—deserves a great deal of credit for the wonderful job it is doing to prepare students for work as well as for further study."



**OFFICE MANAGEMENT** — President Bruce E. Whitaker, assisted by his secretary, Mrs. Virginia Dansey, left, shows these young men good management techniques. This course of study is taught by Mr. Masters.



**OFFICE MACHINES** — Students learn to apply good techniques in office machines and duplicating work, taught by Mr. Wallace and Mr. Ruffin.



**ADVANCED TYPEWRITING** — Taught by Mr. Wallace, these students try their speed and accuracy in a ten-minute timed writing.



**MAKE CERTAIN YOUR CONTRACT IS VALID** — These students are gathering information concerning contracts for business law, taught by Mr. Wallace. Shown here are: Hugh S. Taylor, Franklin, Virginia; Jane Harris, Columbia; Bruce Andrews, Richmond, Virginia; Dalton Lyon, Ahsokie; Thomas Vasco Batten, Smithfield, Virginia; Steve B. Rhodes, Norfolk, Virginia.