BY KATHRYN REED

ing experience

There's a new face around Town

Hall in Chapel Hill.
Sabrina Oliver has only been

town clerk for three weeks, but she said she already has experienced the numerous demands of the job.

When one resident found out she was the new clerk, she said he

told her, "Good luck. You're going to need it."

"It's been overwhelming," Oliver said. "It's been a tremendous learn-

As town clerk, Oliver's respon-

sibilities include putting together

packets for Town Council meet-

ings, distributing materials for the

council and serving as a records keeper. "It's a tremendous amount

responsibility," she said. Despite her workload, Oliver said

she is looking forward to the almost

weekly council meetings and public forums. "I'm ready," she said. "I'm

anxious to get a feel for it."

Oliver replaced Joyce Smith,

who served in the town clerk's

office for more than 20 years and

as town clerk since 1998.

"Those are big shoes to fill," she

By Jeff Armstrong

28 Blots

25 Apprehension 27 Hot spring

Poet Pound Seethe

30 Seethe 31 Jogging pace 32 Spill the beans 33 Lollapalooza 34 Wilson's predecessor 35 Browse the web

40 Copied 41 Knightly address 44 Fitzgerald of jazz 48 Unpigmented

Downtown group New town clerk greets challenges continues search

BY JAKE POTTER

As members of the Downtown Economic Development Corporation shuffled through agenda items at its meeting Wednesday, there was no evidence that the group was slowing down after the loss of former Chairman Bob Epting in November.

Instead, his successor, Chairwoman Andrea Rohrbacher, and the corporation are ready to move on, starting with the search for a permanent executive director.

The corporation appointed Chapel Hill personnel firm Smither & Associates to assist the search committee seeking a new director.

"We've got to get this thing structured and focused and running," said corporation member Roger Perry. "I don't think we'll have a very good act in March."

Interim Executive Director Nick Didow has overseen the corpora-

tion since September.
Corporation members decided the new director would receive a salary of more than \$70,000, but not exceeding \$95,000.

In a proposal forwarded to Didow, Smither & Associates Vice President Anita Badrock set the group's consultation fee at \$5,000.

"I personally like the proposal Anita put together," said corporation member Nancy Suttenfield. "It demonstrates very good understanding of areas we as a search committee felt we needed help with.

Suttenfield also said the firm could better address local needs than the Raleigh-based Conway & Greenwood Inc., which also expressed interest in the job. According to Badrock's proposal,

the firm will provide services such as acknowledgment of application receipts, consultation to create an "ideal candidate profile" and several background checks.

The corporation determined that the search committee should narrow its list to about three finalists before bringing them before the full board for a vote.

While the search carries on — members have said they likely won't select a director until late March Didow will continue in the post.

The intent was that Nick would assist us whenever necessary,"

Also at the meeting, corporation members reviewed and amended a draft of priority duties for the rest of Didow's term

Some of the duties include compiling an action plan in response to recommendations made in the last few years, developing a grant or loan program for local businesses and locating more funding for the

corporation.

The corporation is funded through the special tax on the downtown service district, which nerates about \$70,000 per year, and matching contributions from the town and University. Members indicated that they

want to defer parts of what Rohrbacher calls an "ambitious and robust" list of tasks for the corporation.
"Nick can't be working on all of

these things," Rohrbacher said. "He does need his sleep."

ACROSS
1 Singer McEntire
5 Perform
10 Part of a door frame
14 WWII powers
15 Turn signal
16 Hydrox rival
17 Start of Samuel
Johnson quote
19 Close tightly
20 Loves
21 Captivate
23 Madrid mister
24 Dance in triple time

23 Madrid mister
24 Dance in triple time
26 Part 2 of quote
32 Lettered sandwiches
36 Purulent skin eruptions
37 Tonsorial tool
38 Island do
39 Pseudonym
42 Verve
43 Actress Woodard
45 Center coops

45 Center open-

ing? 46 Table staple 47 Part 3 of

quote 51 Dad of Beau

Bridges 52 Battery ter-minal

minal
57 Discussions
61 Weds on the
wing
62 Lipinski jump
63 End of quote
66 Bone-dry
67 Zaps

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THE Daily Crossword

68 Cleveland's lake 69 Kentucky fort 70 Dizzying designs 71 Lord's lady

Indian princes
Ooze
American buffalo
"The Jetsons" dog
Corn units

6 FDR's Blue Eagle

6 FDR's Blue Eagle
7 "Exodus" hero
8 Sportscaster Howard
9 Jackson's note
10 Kid
11 Vicinity
12 Signify
13 Take off
18 Gilpin of "Frasier"

18 Gilpin of "Frasier"
22 Russian ruler, once
24 Knitting yarn

DOWN

said. "I don't know if I can completely fill those. It'll be no time soon.

Deputy Town Clerk Sandy Cook said Oliver brings energy, stamina

and new ideas to the position.
"I think she's done extremely well," Cook said. "She's seen the volume of work and requests the clerk's office handles in a short period of time."

Oliver was Elon's town clerk and zoning and subdivision coordina-

tor for more than 10 years.

Oliver said the biggest difference between Elon and Chapel Hill is size. "(Chapel Hill is) a larger community," she said. "It's a community noted for its citizens being extreme interested in what's going on.

"University towns are different communities than typical municipalities," she said. "It's something of a different world. It's just something about the buzz of a university town. Maybe it's all that youth out there."

A graduate of Elon University, Oliver worked with local government long before she became a town clerk. She worked as a newspaper editor for 10 years, covering the local government beat, but she decided to change careers in the early '90s.

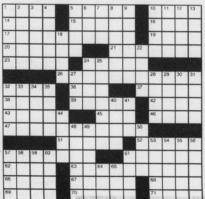
"I realized I had been trained by

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49 Even chance 50 New Haven campus 53 Nuzzled 54 Musical drama 55 Jeans material 56 First name in cosmet-

57 Vintner's barrel

58 Yoked pair 59 Fictional sleuth Wolfe 60 Bend 61 Leader for a while? 64 Alias acronym 65 For each



Oliver's interest in public ser-

vice led her to a job in the planning department of Alamance County and she became the town clerk of

a crusty old editor who thought the government was up to no good,"

she said.

Elon about a year later. She said the hardest part of her new job is going from knowing everyone to knowing no one.

"There's nowhere better to train than a small town," Oliver said. "I got to wear many hats. But I got tired of wearing all those hats." She accepted the job in Chapel

a solely management position.
"I had reached a place in my career where there wasn't any-where for me to advance," Oliver said. "It gets to the point where I'm doing a whole lot of things not very well. You spend a lot of time putting fires out."

She said she is looking forward to serving the town of Chapel Hill. "I consider it an honor, and I'm going to try my darnedest to do my best."

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