

Report

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port says, "departmentalization is very rigid, so that there is a tendency among commissioners to be concerned only with the department specifically assigned to them instead of being concerned with affairs of the town as a whole."

Two alternatives for organization were presented, the following deemed preferable for Morehead City by the league; the mayor would appoint the five commissioners to finance, public safety and public works committees.

These committees would be answerable to the board, which in turn would instruct an "administrative officer" or supervisor what operations should be carried out in the following six departments: administrative, police, fire, street, sanitation and recreation.

Personnel in the administrative department would be a town clerk and treasurer, bookkeeper and secretary and building inspector.

The police department would supervise traffic, undertake patrols, crime investigation, training, and keep records. The fire department would handle fire prevention, equipment maintenance, alarms, fire defense and training of personnel.

Street department: maintenance, construction, markings, sign construction and maintenance, parking meter installation, street cleaning, storm drainage, garbage supervision, maintenance of equipment and cemeteries.

Sanitation: sewer maintenance and construction, refuse collection and disposal, dog pound, parks, town buildings and properties.

No sub-departments were listed under recreation.

The recommendations as set forth in the report follow:

1. The responsibility for administrative and legislative functions of the town government should be clarified so that the primary role of the governing body is the formulation of policy in terms of the needs of the town as a whole.

2. Consideration should be given to the need for consolidation and revision of the town charter.

3. All operational type policies and other policies of the town should be carefully spelled out in ordinance form and codified for easy reference.

4. The hospital and recreation commissions should be placed more under the direct control of the governing body.

5. The governing body should appoint a chief administrative officer or town supervisor. This administrative officer would be responsible to the board of commissioners for

Officers to Head CPA



Charles McAdams, second from left, Saturday was elected president of the North Carolina Association of Certified Public Accountants at the organization's convention at the Biltmore hotel. Other officers named were J. William Stewart Jr., left, vice-president; Robert L. Dickens, treasurer and William H. Westphal, secretary.

the proper administration of all affairs of the town.

6. The duties of the employees of the town office should be clearly spelled out. Furthermore, the responsibility for collection of parking meter money should be removed from this office to the police department. The office of town clerk and treasurer should be combined into one position. Another position should include the bookkeeping and secretarial functions of the office. (This would increase personnel in the clerk's office by one).

7. The present bookkeeping system should be revised so as to facilitate adequate budget preparation and more accurate financial control.

8. Preparation of the budget should comply with the requirements of the North Carolina Municipal Fiscal Control Act.

9. A central purchasing system should be established and strictly adhered to. The purchase, receipt, and storage of materials and supplies should also be carefully controlled.

10. It is recommended that a complete study of the records and procedures of the town office be conducted in terms of instituting new and up-to-date procedures.

11. The governing body should adopt a comprehensive personnel

policy for all employees in all departments.

12. In general, all department heads need to be encouraged to submit monthly reports showing work performed, work to be scheduled and reports on other departmental activities. Conferences among departments heads should be held to keep them informed and abreast of all actions of all legislative and administrative matters.

13. In the police department, equipment maintenance and cost records should be maintained. A comprehensive training program for all policemen should be undertaken. Consideration should be given to the idea of using replacement personnel during absences and sick and vacation leave.

14. It is recommended that closer supervision and control be established over the full time personnel in the fire department. Maintenance of equipment and buildings should be more closely supervised. A set of fire department rules and regulations should be adopted.

15. It is recommended that the various public works functions now carried under the street department be reorganized under a full-fledged public works department. As an alternative to this recommendation, the governing body may wish to consider the establishment of two separate departments to administer the public works functions.

16. An annual work program of public works activities should be prepared each year to show the kind of work anticipated, estimates of cost, locations and nature of improvements, needs, priorities, and the like.

17. The governing body should consider the establishment of a more complete records system over the town's public works functions so as to provide more control over the work performed and cost of these activities.

18. It is recommended that equipment records and reports be maintained for all equipment.

19. Public works improvement policies should be carefully defined and spelled out in an ordinance.

20. It is recommended that a detailed study of refuse collection and disposal practices be conducted in order to determine possible

Veterinarians To Meet Here

The North Carolina veterinary medical association will convene at the Biltmore hotel Sunday for a four-day convention.

Registration will be held Sunday afternoon. Activities planned for the afternoon include a golf tournament at Morehead City country club, a clam bake and a beach picnic for children of delegates.

Mayor George W. Dill will welcome the convention Monday morning. The Rev. E. Guthrie Brown, rector of St. Andrew's Episcopal church, will give the invocation.

Monday's sessions will feature actual surgery by Dr. R. L. Leighton and Dr. R. W. Bellhorn and meetings of the executive committee and board of directors.

Tuesday will be devoted to discussion meetings on various subjects, visits to exhibits, a hospital-ity hour, banquet and president's dance.

The closing day of the convention has been divided into three sections, small animals, large animals and general information. The convention is scheduled to adjourn at 12:30 Wednesday afternoon.

The NCVMA auxiliary, composed of wives of the members, will elect officers and have an executive committee meeting.

improvements and efficiencies in this operation.

21. The separate buildings and grounds department including cemeteries should function as a division under a public works department or under the operation of another department as shown in the organizational chart at the end of this section.

22. It is recommended that the governing body consider an overall departmental reorganization so as to regroup existing and similarly-related services into a more logical organizational structure. (This new structure was described above and involves appointment of three committees from the board).

Board

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read an ordinance already adopted by the town which states that property owners shall keep their land clean. If they do not, they must be notified by the town. If they still do not comply with the town's request, the town is authorized to remove unsightly things and charge the owner.

The board reaffirmed the ordinance, adding that if the owner fails to pay the cost within 15 days after the work is done, a lien can be instituted against the property.

In response to another recommendation by the firemen, the board agreed to ask the county to make a sheriff's deputy available 24 hours a day on Bogue Banks during the summer months. The commissioners approved a plea that the Morehead City merchants association and the chamber of commerce plan a program to justify their efforts in advertising; that is, a general sprucing up of the area they spend so much time and money publicizing.

The board also agreed to ask the county to enforce the wind resistant building code. Mr. Coyle showed pictures of shacks being built outside the town limits.

Mr. Coyle reported that people continue to dump trash and garbage on private property near the highway, creating an unsightly and unhealthy mess and showed a photograph of the dump. He was instructed to have the area cleaned up and to post signs reminding persons that dumpers are subject to \$100 fine.

Mr. Cooper reported that he had conferred with the highway commission relative to allowing traffic to turn right on a red light at the intersection of the Salter Path road and the highway. He said they had agreed that it would not be best to allow such a move at the present. He remarked that highway patrolmen were on duty Sunday afternoons helping direct traffic.

The clerk reported that clean-up and repair of hurricane damage was complete. He said that all streets in the town except Charlotte street have been paved.

The board approved \$500 per fiscal year as Atlantic Beach's share of expenses of the county police radio. The clerk was instructed to pay \$250 every six months. The item will be included in future budgets, although it was not included this year.

Mayor Cooper said that ocean front property owners had asked him if, on low tide, the town could

get a crane to dig sand from the ocean bottom and throw it up on the beach, in a stabilization effort. Commissioner Charles Walters was appointed to make a study of the cost and effect.

Approved as new policemen were Milton Mack O'Neal and Henry Harrell Smith. Samuel F. Yeomans and Norman D. Agee were appointed as lieutenants. Elmer J. LaPorte Jr. is the other summer policeman and Allen Autry is chief lifeguard.

Commissioner W. L. Derrickson, sworn in by the mayor at the meeting, commented that he had received complaints of lack of water pressure on weekends. Mayor Cooper said he would talk to S. A. Horton, who owns the water system, and see what could be done. Sand piling up on West Boardwalk Alley was ordered removed.

The tentative budget, totaling \$32,549.45, was approved. It will be formally adopted in July. The town's valuation this year is \$1,570,330 and the tax rate is \$1.35.

Present, in addition to those mentioned, were commissioners A. R. Barefoot and Mack Smith.

Pastor

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Mr. Un spoke with an amazing mastery of the English language and an intensity born of the knowledge of the tremendous problem of helping the millions of underprivileged, commented J. R. Sanders, publicity chairman. He said that the problems of the underprivileged of the world over are the problems of all of us and that Christianity, militant and well-informed, was the best means of defeating Communist ideology.

Visiting Rotarians at the meeting were Fred Hale of Raleigh, George W. Carter of Kinston and the Rev. Ralph Fleming, pastor of St. James Methodist church, Newport.

Negro News

Morehead City Hospital Discharged: Friday, Mr. Andrew Reels, Beaufort; Mrs. Dorothy Tootle, Newport.

Barked Car Damaged Friday on Front Street

A GMC tractor type trailer backed into a parked 1958 Oldsmobile at 2:45 p.m. Friday in the 200 block of Front street, Beaufort, according to police reports.

The trailer was driven by S. R. Barnes of Wilson. It was owned by Thurston Motor Lines Inc. of Wilson.

The Oldsmobile was owned by Fillmore Lawrence of Harkers Island. Damage to the Oldsmobile was estimated at \$50.

Chief Guy Springle investigated. No charges were preferred.

Pet Corner

Two gray male kittens, six weeks old, need good homes. Anyone interested may see them at 2611 Arendell St., Morehead City, or call FA6-4739.

Persons who would like to give pets away or acquire them at no cost are invited to use the Pet Corner free of charge. Phone THE NEWS-TIMES PA 6-4175.

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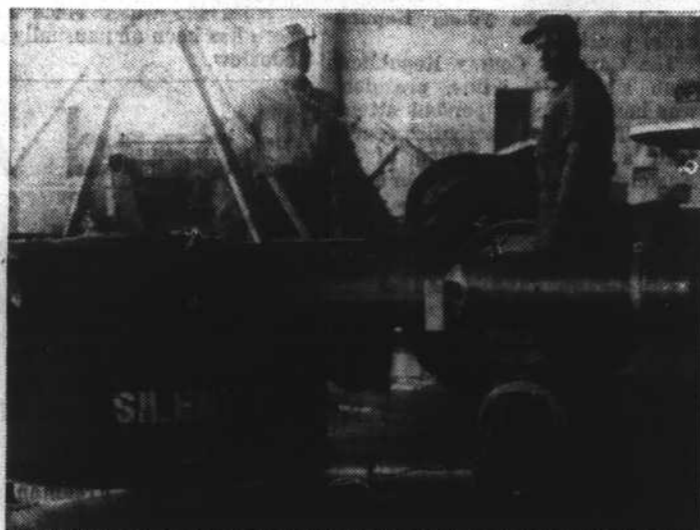
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Sure sign of a forward-looking community

PRACTICALLY EVERY community wants and welcomes new industry. Yet it's surprising how many communities, which devoutly desire new plants, take no steps to protect the availability of their choice industrial sites. Instead of reserving now the most attractive potential plant locations for later industrial use, they thoughtlessly allow these tracts to be gradually "eaten away" by non-industrial installations and uses. As a result, such land is unnecessarily and forever lost for future industrial purposes.

The whole community pays for this neglect. Most new job opportunities in an area are created by industrial expansion. In addition, a new industry

in town greatly improves work opportunities in countless other services and professions, too.

Many factors must be taken into account to arrive at a sound, long-range planning program for local industrial development. But all the others are meaningless if the potential new plant can find no place to go. For your own sake, don't let this happen in your community. Do as others are doing throughout the South—protect your community's industrial future by protecting its most desirable industrial sites—now!

Henry A. Sprague
PRESIDENT
SOUTHERN RAILWAY SYSTEM
MEMPHIS, TENN.