

# Professional Opportunities

## NC Foundation seeking program officer.

Position would be addition to existing four-person program staff. College graduate. Word processing/ computer skills. Involves review and evaluation of grant proposals and funded projects, travel, development and supervision of foundation initiatives, and participation in activities of nonprofit sector in state, region, and nation. Applicants should have interest in North Carolina, philanthropy, public policy, and nonprofit sector. Salary \$30,000-\$35,000; generous benefits. Foundation values diversity and inclusiveness.

Send resume to:

Thomas W. Lambeth  
101 Reynolda Village  
Winston-Salem, NC 27106-5199  
or E-Mail to [toml@zsr.org](mailto:toml@zsr.org)

## Sales Person The Philanthropy Journal

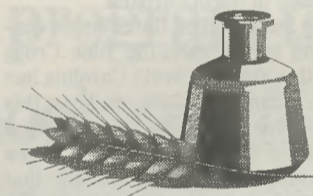
Raleigh NC

Experienced sales person needed for rapidly growing publication that reports on nonprofit sector. Mac literacy, typing skills required. Excellent total compensation package.

Mail or fax resume, salary history, compensation requirements to:

Director of Marketing and Sales  
The Philanthropy Journal  
5 W. Hargett St., Suite. 805  
Raleigh, NC 27601

fax 919.832.2369



## Director of Development Charlotte Country Day School

Charlotte Country Day School is an independent, coeducational, college preparatory school serving 1600 students, grades PK-12, on two campuses. The school seeks a Director of Development who can give energetic, experienced leadership to a program encompassing major gifts, planned giving, endowment development, annual giving, alumni/ae relations, publications, and public relations and who has proven success in planning and executing a major capital campaign. The Director of Development manages a six-member professional staff, coordinates all school/support group fund-raising, acts as staff liaison on the Board of Trustees' Development Committee, and serves as a member of the school's administrative team, reporting to the Head of School and helping shape school vision and implement school mission.

Candidates interested in this position, which begins July 1998, should send by March 10 a letter of interest, current resume, and three professional references to:

Margaret Gragg  
Head of School  
Charlotte Country Day School  
1440 Carmel Road  
Charlotte, North Carolina 28226  
Fax: 704/362-7241  
e-mail: [gragg@ccds.charlotte.nc.us](mailto:gragg@ccds.charlotte.nc.us)

## Executive Director:

### The Arts and Science Center

A general museum located in Statesville, NC, seeks executive director responsible for program development and implementation. Museum experience essential. Must be a self starter with understanding of and enthusiasm for the arts. Salary is \$25,000 to \$30,000. EOE. Send letter, resume and three references to: Center Search, Addison Group, PO Box 652, York, SC 29745

## Event Planning and Development The Philanthropy Journal

Raleigh, NC

### Are you ready to move up?

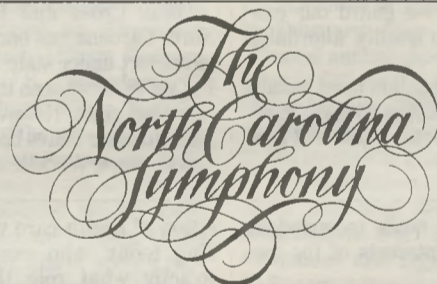
Raleigh based nonprofit news organization has immediate opening for an associate event planner with the skills and desire to eventually move into event sponsorship development.

The successful candidate will have some experience in planning large scale events, preferable in the nonprofit sector. In addition, the candidate will possess computer skills and be detail oriented.

Send resume with compensation requirements to:

Director of Event Services and Development  
The Philanthropy Journal  
5 West Hargett St.  
Suite 805  
Raleigh, NC. 27601

or via email at:  
[shannonL@mindspring.com](mailto:shannonL@mindspring.com)  
or via fax at 919-832-2369.



Gerhardt Zimmermann, Music Director/Conductor

## Annual Fund Manager The North Carolina Symphony Raleigh, North Carolina

The North Carolina Symphony seeks qualified applicants for this management-level position. Position is responsible for developing and managing annual direct mail campaigns, coordinating the annual telefunding campaign, conducting research and making calls to increase individual and corporate gifts, arranging and coordinating special fund-raising events, servicing donor relations programs, and managing the private donor room at Symphony concerts. Position requirements: College graduate and two years' fund-raising experience, including computer skills, organizational skills, people skills, and knowledge of data processing.

Send resume to:

North Carolina Symphony Development Department  
2 East South Street  
Raleigh, North Carolina 27601-2337.

No phone calls please.

## Executive Director

United Methodist Conference  
Raleigh, NC

Executive Director sought to provide leadership and development for four camp facilities and the Board of Directors of the NCUM Commission on Outdoor and Camping Ministries, INC. Responsibilities to include fund development, fiscal management, visionary leadership and administrative supervision. Job description is available from:

Search Committee-Camp  
Executive Director  
PO Box 10955  
Raleigh, NC  
27605;  
1-800-849-4433  
e-mail at:  
[senicholson@nccumc.org](mailto:senicholson@nccumc.org).

Application deadline  
is April 15, 1998.

## Major Gifts Officer

The Nature Conservancy  
North Carolina Chapter  
Durham, North Carolina

The Nature Conservancy seeks candidates for the position of Major Gifts Officer.

Responsible for cultivation and solicitation of major gifts from individuals, corporations and foundations.

Qualifications include bachelor's degree, minimum of three years development experience, and demonstrated success in cultivation and solicitation of gifts at the \$1,000+ level

Send resume and cover letter by March 13 to:

MGO Search  
The Nature Conservancy  
4011 University Drive  
Suite 201  
Durham, NC 27707

# FAX

your ad copy to  
(919) 832-2369.