

These are non-credit classes designed to be skill enhancing for personal interest. Classes are open to anyone 18 years of age or older.

Instructor	Room	Day	Time	Ends	Hrs
Newkirk	1140	M	8 AM-4:30 PM	10-15-01	8
Accountants	1140	M	8 AM-4:30 PM	11-12-01	9
Carpenter	1138	TW	6-10 PM	09-26-01	8
Carpenter	1140	TW	6-10 PM	11-28-01	8
Stanton	Field House	Th	6-8 PM	10-25-01	16
Stanton	Field House	T	6-8 PM	10-30-01	16
Whitaker	1030	Th	3:30-5:30 PM	12-06-01	30
Stroup	Maint. Bldg.	M	6-9 PM	12-10-01	45
Shockey	2042	M	6-8:30 PM	11-05-01	25
Condrey	2042	T	9 AM - 12 PM	12-11-01	48
Evans	2042	T	6-9 PM	12-11-01	48
Good	1132	T	6-9 PM	10-30-01	30
Information					4
Condrey	2042	W	9 AM - 12 PM	12-12-01	48
Lanham	2042	Th	9 AM - 12 PM	12-13-01	48
Instructors	1132	T Th	9 - 4 PM	11-08-01	60
Barnes	1138	W	4-7 PM	11-21-01	30
Murphy	1138	Th	5:30-9:30 PM	11-08-01	8
Jones	1131	T	6-9 PM	12-11-01	48
Laurill	1133	M	6:30-9:30 PM	12-17-01	150
Jones	1131	Th	6-9 PM	12-13-01	48
Barnes	Fallston Baptist	W	1-4 PM	12-12-01	45
Trickett	1139	M	6-9 PM	11-05-01	30
May	Kitchen	MT	6-9 PM	10-08-01	36
Book	TBA	T	5:30-8:30 PM	11-13-01	36
Wortham	1140	M	6-10 PM	08-27-01	4
Wortham	1140	M	6-10 PM	09-24-01	4
Wortham	1140	M	6-10 PM	10-29-01	4
Wortham	1140	M	6-10 PM	11-26-01	4
Book					120
Book	Williams House	MW	8 AM - 12 PM	01-16-02	160
Book	Williams House	TTh	8 AM - 12 PM	01-16-02	160
Book	Williams House	MW	6-10 PM	01-16-02	160
Book	Williams House	TTh	6-10 PM	01-16-02	160
Chapman	2038	T	9 AM - 1 PM	12-11-01	52
Chapman	2038	W	9 AM - 1 PM	12-12-01	52
Baker	2038	M	6-10 PM	12-17-01	60
Baker	2038	Th	6-10 PM	12-13-01	60
Pulnam	Maint. Bldg	M	6-9 PM	12-10-01	45
Arrowood	1138	T	9 AM - 12 PM	12-11-01	48
Arrowood	1138	T	1-4 PM	12-11-01	48
Daniel	1140	W	8:30 - 12:30 1:30 - 5:30	10-24-01	8
Burks	1138	M	6:30-9:30 PM	12-10-01	45
Bridges	2021	M	6-9 PM	12-17-01	48
Kennedy	1140	W	8:30-4:30 PM	10-17-01	8
Fisher	Maint. Bldg	T	6-9 PM	12-11-01	39
Fisher	Maint. Bldg	Th	6-9 PM	12-13-01	39
Stakout	1140	F	8 AM - 5 PM	10-19-01	7.5
Talent	1019	MT	6-9 PM	12-11-01	93
Talent	1019	WTh	6-9 PM	12-13-01	96

Computer Basics	08-21-01	Jeter	TBA	T	6-9 PM	11-13-01	36
Computer Basics II	08-20-01	Young	TBA	M	6-9 PM	11-19-01	36
Computer Basics II	08-22-01	Young	TBA	W	9 AM-12 PM	11-14-01	36
Computer Basics for Seniors	08-24-01	Putnam	TBA	F	12-3 PM	11-09-01	36
Computer Basics for Seniors II	08-24-01	Putnam	TBA	F	8-11 AM	11-09-01	36
Excel	8-22-01	Jeter	TBA	W	6-9 PM	11-14-01	36
Introduction To The Internet	8-23-01	White	TBA	Th	6-9 PM	11-08-01	36
Web Design	8-20-01	Fleisher	TBA	M	6-9 PM	11-19-01	36
Your Ministry And The Internet	10-09-01	Collins	TBA	T	2-4 PM	11-27-01	16

ONLINE MEDICAL CLASSES

Class	Begins	Instructor	Room	Day	Time	Ends	Hours
Medical Office Practice Online (Medical Office Accounting)	08-21-01	Hess	Online	T	Online	11-13-01	39
Medical Office Practice Online (Medical Coding)	8-20-01	Hess	Online	M	Online	11-12-01	39
Medical Office Practice Online (Medical Transcription)	08-23-01	Hess	Online	Th	Online	10-25-01	20
Medical Office Practice Online (Medical Office Terminology)	8-22-01	Hess	Online	W	Online	11-14-01	39

ONLINE COMPUTER CLASSES

Class	Begins	Instructor	Room	Day	Time	Ends	Hours
Intro to Microsoft Access (Online)	09-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Intro to Microsoft Access (Online)	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
Dreamweaver	09-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Dreamweaver	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
Intro to Excel (Online)	09-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Intro to Excel (Online)	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
Intermediate Microsoft Excel (Online)	9-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Intermediate Microsoft Excel (Online)	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
FrontPage	9-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
FrontPage	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
Getting Started with Outlook (Online)	9-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Getting Started with Outlook (Online)	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
Internet Basics (Online)	9-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Internet Basics (Online)	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
Powerpoint (Online)	9-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Powerpoint (Online)	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
Intro to QuickBooks	09-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Intro to QuickBooks	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
Intro to Microsoft Word (Online)	9-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Intro to Microsoft Word (Online)	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
Intermediate Microsoft Word (Online)	9-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Intermediate Microsoft Word (Online)	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
Creating Web Pages	9-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Creating Web Pages	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24
Windows File & Disk Management (Online)	09-12-01	"Education to Go"	Online	Online	Online	10-19-01	24
Windows File & Disk Management (Online)	10-10-01	"Education to Go"	Online	Online	Online	11-16-01	24

OTHER ONLINE CLASSES

Class	Begins	Instructor	Room	Day	Time	Ends	Hours
A-Z Grantwriting (Online)	09-12-01	Online	Online	Online	Online	10-19-01	24
A-Z Grantwriting (Online)	10-10-01	Online	Online	Online	Online	11-16-01	24
Genealogy Basics (Online)	09-12-01	Online	Online	Online	Online	10-19-01	24
Genealogy Basics (Online)	10-10-01	Online	Online	Online	Online	11-16-01	24
Marketing Your Business or Organization on the Internet (Online)	09-12-01	Online	Online	Online	Online	10-19-01	24
Marketing Your Business or Organization on the Internet (Online)	10-10-01	Online	Online	Online	Online	11-16-01	24
Marketing for Small Business (Online)	09-12-01	Online	Online	Online	Online	10-19-01	24
Marketing for Small Business (Online)	10-10-01	Online	Online	Online	Online	11-16-01	24
Personal Financial Planning (Online)	09-12-01	Online	Online	Online	Online	10-19-01	55
Personal Financial Planning (Online)	10-10-01	Online	Online	Online	Online	11-16-01	55
Starting & Operating Your Own Home Based Business (Online)	09-12-01	Online	Online	Online	Online	10-19-01	24
Starting & Operating Your Own Home Based Business (Online)	10-10-01	Online	Online	Online	Online	11-16-01	24

OTHER CLASSES

Instructor	Room	Day	Time	Ends	Hours
Young	TBA	M	9 AM -12 PM	11-19-01	36

- For more information call 704-484-4015
- Students must be 18 years of age or older.
- Students 65 years of age and older are fee exempt on most classes.