

# Education Classes

## COMMUNITY COLLEGE

legal personnel. The student will learn to perform patient assessments and basic life support, including shock and other injuries, transporting patients and basic life support for medical emergencies.

Cost: \$128.75 AHA Healthcare Provider \$16.05  
Classes every other month. Prerequisites: High School Diploma/GED

Location: Emergency Training Center Registration fee \$65

Instructor: Chris Swanson

Location: Emergency Training Center Registration fee \$65

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Classes every other month. Prerequisites: High School Diploma/GED

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Decorative wreaths, and center pieces. Students will purchase their own supplies. 30

Location: Springs Florist Registration fee \$40 Plus Materials

Decorative figurines, walking canes and more. Instructor Ray Rice will also demonstrate and discuss. 20 hours. Instructor: Ray Rice

Location: TBA Registration fee \$40 Students 65 and older do not have to pay

Continuing education hours for H1, H2, and H3 licensees in North Carolina. Topics include Mechanical Code, Mechanical Code changes and interpretations, and principles of effective writing. Prerequisite: Mechanical Code books to class. Instructor: Brian Pruitt

Location: Paksoy 3108 Registration fee \$50 Students 65 or older do not have to pay

Decorative yarns used to make scarves, dish cloths, ponchos, shawls, and hats. Students will learn to knit and pattern reading and finish several small projects. Students will need to bring size 8 needles. Additional supplies will be discussed in class. 12 hours.

Location: TBA Registration fee \$40 Students 65 or older do not have to pay

Knitting is the art of shrinking your knitting on purpose. Knowledge of basic knit stitch and at least 250 yards of 100% wool yarn. 8 hours. Instructor: Terri Melton

Location: TBA Registration fee \$40 Students 65 or older do not have to pay

Coming back for more. Are customer interactions a primary part of your job? This interactive, hands-on course explores topics such as first, second, and handling challenging customer situations. 30 hours.

Location: TBA Registration fee \$55 Materials fee \$15

Commissioned as a Notary Public with the State of North Carolina. Topics to be covered include: oaths and affirmations, depositions, affidavits and negotiable instruments. Prerequisite: North Carolina, and read and write English. Class size is limited to 20 participants.

Location: SAC 1138 M Registration fee \$50 Book \$22

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Service personnel as OBD emission inspectors for motor vehicles. Course topics include: the DC DMW - Enforcement Section - for OBD emission inspectors. Upon completion, students will be able to inspect a vehicle and perform OBD emission inspections. Class size is limited. 8 hours. Instructor: Larry Carpenter, Jr.

Location: SAC 1138 M Registration fee \$50 Book \$18

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Decorative Painters  
Students will pursue individual projects. Emphasis will be on working from one's own design and color interpretation. Demonstrations by the instructor and videos will be shown. Students will purchase their own supplies. Class size is limited. 48 hours. Instructor: Barbara Ghigo

Location: Senior Center Registration fee \$40 Students 65 or older do not have to pay

Decorative Painters  
Location: Senior Center Registration fee \$40 Students 65 or older do not have to pay

Knowledge of framing and matting. It will cover the basic techniques of matting and mounting, selecting the frame type (wood or metal), cutting the mat, attaching the mat to the frame, and the safe and proper use of the tools used in framing. Instructor: Bruce Stroupe

Location: Extension Bldg. Registration fee \$40 Plus Materials

Overview of the 2006 NC Plumbing Code in general chapters 1-11. The third edition of the code will be discussed. This course will provide 6 hours of the required annual continuing education for plumbers. Instructor: Brian Pruitt

Location: Paksoy 3108 Registration fee \$50 Students 65 or older do not have to pay

Topics include scope document, project definitions, work breakdown, scheduling and cost estimating. Instructor: Ray Rice

Location: TBA Registration fee \$55 Students 65 or older do not have to pay

Patchwork, applique, shadow applique, soft shading, lap quilting, making pillows, and more. Instructor: Brenda Arrowood

Location: Senior Center Registration fee \$40 Students 65 or older do not have to pay

Quilting for the beginner. 42 hours. Instructor: Brenda Arrowood

Location: Senior Center Registration fee \$40 Students 65 or older do not have to pay

### Quilting, Machine Beginner

Each student will complete the same project in this beginner machine quilting class. Students will make pieced machine quilting blocks for a quilt the size of their choosing. Students will be required to purchase their own materials. Class size is limited. 24 hours. Instructor: Tammie Lee

03-05-07 to 04-23-07 Monday 6-9 PM Lee Sewing Center Registration fee \$50 Plus Materials Everyone must pay

### Real Estate Update & Elective

A course designed to give real estate agents their four-hour mandatory continuing education requirement and four-hour elective. The update will meet 8:30 a.m.-12:30 p.m. and the elective will meet from 1:30-5:30 p.m. The elective is "Property Disclosures & Reducing Risks." 8 hours. Instructor: Tom Daniel

03-27-07 Tuesday 8:30 AM-5:30 PM SAC 1138, 1139, 1140 Registration fee \$75 Everyone must pay

### Scrapbooking

Learn step-by-step how to turn your photos and memorabilia into treasured keepsake albums. The instructor will provide detailed information on safe photo preservation and will help you start and continue your album project. Students will purchase their own supplies. First night will consist of a demonstration and students will receive a list of supplies needed. Class size is limited. 18 hours. Instructor: Teralea Blanton

01-23-07 to 02-27-07 Tuesday 6-9 PM Location TBA Registration fee \$40 Plus materials  
Students 65 or older do not have to pay

### Techniques of Speed Reading

This course is a look at interactive factors affecting our speed of reading such as focus, personal factors, textual factors, syntax, and purpose leading to increased reading comprehension and reading speed. This course will be taught by Dr. Ruth Pace a retired teacher with 37 years of service in public schools and college/university positions. She holds a doctorate in Reading Education from the University of Georgia. 20 hours. Instructor: Ruth Pace

01-16-07 to 03-27-07 Tuesday 6-8 PM Location TBA Registration fee \$55 Students 65 or older do not have to pay

### Stamping 101

Learn how to use rubber stamps. What to do with which kinds of ink, and how to make cards that people will keep forever. Class will be held at Dorothy's Stamps 'n Scraps, 108 Fairview St, Boiling Springs, NC. Class size is limited. 8 hours. Instructor: Mary Ruth Dixon

01-16-07 to 02-06-07 Tuesday 6-8 PM Dorothy's Stamps 'n Scraps Registration fee \$25 Everyone must pay

### Storying Our Lives Through Story Telling & Creative Writing

Participants in this class will share the way they have "storied their lives" through oral story telling and creative writing exercises. They will also examine how some of the classic writers and storytellers (such as Emily Dickinson and Mark Twain) shared their stories through poetry, essays, memoirs, songs, etc. 8 hours. Instructor: Dottie McIntyre

01-11-07 to 03-01-07 Thursday 6-8 PM Location TBA Registration fee \$40 Students 65 or older do not have to pay

### Studying Television: Morality in Buffy The Vampire Slayer

From 1997-2003, viewers who were able to get past the deliberately silly-sounding title of Buffy were ushered into a complex world that featured much more than a teenage girl staking vampires and worrying about how to pass the next day's history test. Throughout the seven years of Buffy, viewers saw characters face tough moral questions about consequences, the struggle for redemption, the reality that some battles are lost, and the burdens of personal responsibility and sacrifice. Join this class for a four-week journey through some of Buffy's lessons in morality. During each two-hour class, an episode of Buffy will be shown and discussion will follow. The class is designed for ardent fans of Buffy as well as those who haven't seen a single episode and wonder what all the fuss is about. The class is led by K. Dale Koontz, a popular culture enthusiast whose focus is on the work of Buffy's creator, Joss Whedon. 8 hours. Instructor: Dale Koontz

01-16-07 to 02-06-07 Tuesday 6-8 PM Location TBA Registration fee \$30 Everyone must pay

### Welding, Basic

Learn the basics of welding utilized by the homeowner or "do-it-yourselfer." Topics include stick welding, brazing, and flame cutting. Learn the basics to complete your own projects or artistic ideas. Class size is limited. 20 hours. Instructor: Dana White

01-18-07 to 03-29-07 Thursday 3:30-5:30 PM B 1030 Registration fee \$55 Materials fee \$15  
Everyone must pay

### Woodworking

This course will cover the basics of woodworking. Students will become familiar with woodworking machinery, learn how to select and buy wood, and design and complete a small project. Each student will need unlined drawing paper, a drafting pencil, an architect's scale, tape measure, safety glasses, a small calculator, and dust masks. Students will purchase their own materials. The class will meet on campus for the first two meetings and then at Cabinet Makers Limited beside Crest High School. Class size is limited. 64 hours. Instructor: Gary Reynolds

01-22-07 to 05-07-07 Monday 6-10 PM B 2027 & Cabinet Makers Limited Registration fee \$40 Materials fee \$15  
Students 65 or older do not have to pay

### Woodworking

64 hours. Instructor: Gary Reynolds

01-23-07 to 05-08-07 Tuesday 6-10 PM Location TBA & Cabinet Makers Limited Registration fee \$40 Materials fee \$15  
Students 65 or older do not have to pay

## CONTINUING EDUCATION COMPUTER CLASSES

### Computer Basics

Learn the basics of personal computer use. The course will cover topics such as basic windows, word processing, and spreadsheet applications. Other areas of instruction will include an introduction to email and the Internet. 36 hours. Instructor: Deborah Young

01-22-07 to 04-09-07 Monday 6-9 PM Location TBA Registration fee \$60 Students 65 or older do not have to pay

### Computer Basics for Seniors

Learn the basics of personal computer use in a course designed for senior students. The course will cover topics such as basic windows, word processing, and spreadsheet applications. Other areas of instruction will include an introduction to email and the internet. 26 hours. Instructor: Steve Putnam

01-19-07 to 04-27-07 Friday 12:30-2:30 PM Paksoy 3201 Registration fee \$40 Students 65 or older do not have to pay

### Computer Basics for Seniors II

This course will build on the fundamentals of computer basics. Recommended for students who have completed Computer Basics (Introduction to Computers) or are already familiar with basic computer functions. 26 hours. Instructor: Steve Putnam

01-19-07 to 04-27-07 Friday 9:30-11:30 AM Paksoy 3201 Registration fee \$40 Students 65 or older do not have to pay

### Computer Hardware/Software Installation

Students will take a computer apart and put it back together again, learn the parts of a computer and each part's function, learn how to install an operating system, memory, and replace a CD ROM, etc., and learn some good practices on how to back up important information on the system. 30 hours. Instructor: Steve Putnam

01-16-07 to 04-10-07 Tuesday 9:30 AM-12 PM Paksoy 3210 Registration fee \$55 Students 65 or older do not have to pay

### Practical Computer Security and Maintenance

This class will cover the basics of personal computer security and maintenance including firewalls, virus software, anti-spyware software, rootkits, etc. Students will also learn the basics of security while online, as well as, wireless home or small business networking security. 30 hours. Instructor: Steve Putnam

01-18-07 to 04-12-07 Thursday 9:30 AM-12 PM Paksoy 3210 Registration fee \$55 Students 65 or older do not have to pay

## Education to Go

These courses will be delivered in an online interactive format via the Internet. You will be able to read lessons, complete assignments, and ask questions via the convenience of home or office. Each course consists of twelve sets of written lecture notes, to be delivered by Internet twice a week for six weeks. The notes will be supplemented by interactive multimedia content to be delivered via the World Wide Web. For an in-depth description of the available courses, see the web site at: [www.ed2go.com/cc](http://www.ed2go.com/cc). You must prepay for each course at least 3 days prior to the starting date. Instructor info and Course Outline provided at the website. For more information, contact Continuing Education at 704-484-4015.

### Continuing Education Refund Policy

The College may refund registration fees under the following circumstances:

1. If a student officially withdraws from the class prior to the first class session, the student will receive 100% refund.
2. If a class is canceled due to insufficient enrollment, the student will receive 100% refund.
3. After a class begins and a student officially withdraws from the class prior to or on the 10% point of the scheduled hours, the student will receive 75% refund.

This refund is limited to the registration fee and does not include all accident insurance, liability insurance, textbooks, or supplies.

• For more information call 704-484-4015

• Students must be 18 years of age or older.

• Students 65 years of age and older are fee-exempt on some classes.



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[www.clevelandcommunitycollege.edu](http://www.clevelandcommunitycollege.edu)

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